

Name: _____ ID: _____ Email: _____

Students are responsible for the accuracy of their own programs. Use this SELF-HELP GUIDE in conjunction with the University of Lethbridge Calendar and Timetable/Registration Guides.

2019/2020 Program Planning Worksheet

B.A./B.Mgt. or B.Sc./B.Mgt. with a Disciplinary, Combined Degrees, or Multidisciplinary Major

This worksheet has four sections (with instructions):

Degree Summary is an overview of degree and major requirements (p. 1).

Arts and Science Requirements helps you keep track of all of the Arts and Science courses you have taken, and how they fulfill specific major and degree requirements (pp. 2-3).

Management Requirements helps you keep track of all of the Management courses you have taken, and how they fulfill specific major and degree requirements (p. 4).

Please remember that this is only a guide. It must be used in conjunction with the 2019/2020 University of Lethbridge Calendar, which contains detailed information on major, program, and degree requirements and is the final authority on all questions regarding the B.A./B.Mgt. or B.Sc./B.Mgt. Combined Degrees program.

DEGREE SUMMARY

How to use this summary: When you have met a requirement, place a check mark beside it. When all the requirements have been checked, you should be ready to graduate. You are urged to have a program check done in your final year of studies.

A. To qualify for graduation with a B.A./B.Mgt. or B.Sc./B.Mgt., you must fulfill degree requirements:

- _____ 1. At least 50 courses with:
 - _____ a minimum grade point average of 2.00 in the 30 courses from disciplines offered by the Faculty of Arts and Science, Faculty of Fine Arts, and School of Liberal Education
 - _____ a minimum cumulative grade point average of 2.00 and a minimum graduation grade point average of 2.00
 - _____ a minimum grade of 'C-' is required in Statistics 1770; Economics 1010 and Economics 1012; Writing 1000 OR a university English course; all Management courses, including those cross-listed with Management; and all courses in the major marked with an asterisk
- _____ 2. The Liberal Education List Requirement (see the 2019/2020 Calendar, p. 83).

B. To qualify for graduation, you must fulfill Arts and Science degree requirements:

- _____ 1. At least 10 courses from disciplines offered by the Faculty of Arts and Science, Faculty of Fine Arts, or School of Liberal Education at the 3000/4000 level, excluding Activity courses (labelled PHAC and MUSE).
- _____ 2. Not more than three Independent Study courses (9.0 credit hours) may be completed for credit towards the degree.
- _____ 3. Not more than three Disciplinary Credit Applied Studies courses (9.0 credit hours) may be completed for credit towards the degree. Students may, in addition, complete Applied Studies 2000, 2001, 2010, and 2011.
- _____ 4. Not more than 17 courses (51.0 credit hours) may be completed from any one discipline for credit towards the degree (See **Arts and Science, Section 6 Arts and Science Disciplines**)*.
- _____ 5. Not more than 10 courses may be completed at the 1000 level (or lower) for credit towards the degrees, excluding Activity courses (labelled PHAC and MUSE) and courses numbered in the range of 0520 to 0530.
- _____ 6. Not more than six credit hours in Activity courses (i.e. courses labelled PHAC and MUSE; maximum 6.0 credit hours) EXCEPT:
 - _____ Kinesiology majors - maximum of 15.0 credit hours
 - _____ Music majors - maximum of 12.0 credit hours

C. To qualify for graduation, you must also complete an Arts and Science and a Management major:

- _____ 1. Completion of an appropriate Arts and Science major or Combined Degrees major, and an appropriate Management major (see the 2019/2020 Calendar, Combined Degrees).
- _____ 2. At least half the courses required in the Arts and Science major must be completed at the University of Lethbridge.

D. To qualify for graduation, you must also fulfill the University of Lethbridge Residence Requirement and meet the Time Limit of the Dhillon School of Business:

- _____ 1. For the B.A./B.Mgt. or the B.Sc./B.Mgt., 30 courses completed at the University of Lethbridge, including 20 courses offered by the Faculty of Arts and Science, Faculty of Fine Arts, and School of Liberal Education and 10 Management courses at the 3000/4000 level.
- _____ 2. For Management, all degree requirements must be completed within 10 years after admission to the School.

*Disciplines are identified by a specific course label (e.g. KNES, ASTR, and HIST are separate disciplines).

Note: Students seeking the B.A./B.Mgt. or B.Sc./B.Mgt. degrees may not declare similar majors. For example, if Economics, Indigenous Studies, or Political Science is chosen for the B.A. portion of the B.A./B.Mgt. program, Economics, Indigenous Governance and Business Management, or Political Science respectively must be excluded from the list of B.Mgt. majors.

For academic advising, contact Arts and Science Student Program Services (M2102; tel. 403-329-5106; email artsci.advising@uleth.ca) or the Undergraduate Programs Office in the Dhillon School of Business (M-2060; tel. 403-329-2153; email undergrad.management@uleth.ca).

Current and past Program Planning Guides are available on the U of L website at www.uleth.ca/ross/ppgs

Name: _____

ID: _____

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Calendar Year: 2019/2020

ARTS AND SCIENCE REQUIREMENTS

List each Arts and Science course you complete on this page. Each course will be listed only once under either 'Major' or 'Courses Outside the Major.' The total number of courses from disciplines offered by the Faculty of Arts and Science, Faculty of Fine Arts, or School of Liberal Education must be at least 30.

The minimum required number of courses is different for each Arts and Science major (see the 2019/2020 Calendar, Combined Degrees for details); the maximum number allowed from one discipline is 17. If you successfully complete the full 17 allowed in a discipline, you need 13 other courses to reach a total of 30 courses from Arts and Science or Fine Arts disciplines.

You must also complete a minimum of 20 Management courses for the B.A./B.Mgt. or B.Sc./B.Mgt. (see p. 4 of this guide).

Note: List all courses from disciplines offered by the Faculty of Arts and Science, Faculty of Fine Arts, or School of Liberal Education including transfer credit, both specified and unspecified. Unspecified credit is indicated on your transcript by the subject name and course level.

Arts and Science, Fine Arts, and Liberal Education Courses (minimum of 30)

Major: _____

Number of Courses required _____

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____

Courses Outside the Major

Arts and Science, Fine Arts, and Liberal Education courses only

(Specific Arts and Science or Fine Arts courses may be required for your Management major. Refer to the Management Majors section in the 2019/2020 Calendar, p. 258 for details.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
- _____
- _____
- _____
- _____

*At least half the courses required in the Arts and Science major must be completed at the University of Lethbridge.

TRACKING YOUR ARTS AND SCIENCE REQUIREMENTS

Calendar Year: 2019/2020

One course can meet more than one requirement. Therefore, a course may be listed under more than one heading.

For example, if you are a Philosophy major, the course Philosophy 3404 would count toward the major; it would count toward the senior course requirement; and, it would be used in the Liberal Education List Requirement as a Humanities course. Philosophy 3404 would therefore be listed three times, since it is part of four separate requirements.

Note: All courses on this page must be Arts and Science, Fine Arts, or Liberal Education courses. Courses cross-listed with the Faculty of Arts and Science may be included.

Liberal Education List Requirement (Lib Ed Requirement)

Only four courses (12.0 credit hours) in total may be counted from any one discipline toward the Lib Ed Requirement. Disciplines are identified by separate course subject codes.

See the 2019/2020 Calendar, p. 83, for more information.

- | | |
|----------------------|--|
| Fine Arts and _____ | 1. <u>*Writing 1000 or a university English course</u> |
| Humanities _____ | 2. _____ |
| (List I) _____ | 3. _____ |
| | 4. _____ |
| Social Science _____ | 5. <u>*Economics 1010</u> |
| (List II) _____ | 6. <u>*Economics 1012</u> |
| | 7. <u>Management 3050</u> |
| | 8. <u>Management 1000, 2030, or 3031</u> |
| Science _____ | 9. <u>*Statistics 1770</u> |
| (List III) _____ | 10. <u>*Management 2070/Economics 2070</u> |
| | 11. _____ |
| | 12. _____ |

3000/4000-Level Arts and Science, Fine Arts, and Liberal Education Courses

Completion of at least 10 courses (30.0 credit hours) from disciplines offered by the Faculty of Arts and Science, Faculty of Fine Arts, or the School of Liberal Education at the 3000/4000 level, excluding Activity courses (labelled PHAC and MUSE). Out-of-faculty courses (i.e. labelled ABHL, ADCS, CDEV, CRED, EDUC, HLSC, MGT, NURS, PUBH, and TREC) will not meet this requirement.

(A minimum of 30.0 credit hours. Activity courses do not meet this requirement.)

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
- (min.) 10. _____

1000-Level (or lower) Arts and Science, Fine Arts, and Liberal Education Courses

Not more than 10 courses (30.0 credit hours) may be completed at the 1000 level (or lower) [0500 - 1999] for credit towards the degree, excluding Activity courses (labelled PHAC and MUSE) and courses numbered in the range of 0520 to 0530.

(See the 2019/2020 Calendar, p. 248. Activity courses do not count toward this limit.)

- _____ 1. *Economics 1010
- _____ 2. *Economics 1012
- _____ 3. *Statistics 1770
- _____ 4. _____
- _____ 5. _____
- _____ 6. _____
- _____ 7. _____
- _____ 8. _____
- _____ 9. _____
- (max.) 10. _____

*These courses count toward the 30 courses required for the B.A. or B.Sc. portion of the B.A./B.Mgt. or the B.Sc./B.Mgt.

TRACKING YOUR MANAGEMENT REQUIREMENTS

Arts and Science courses (also shown on page 2 and 3 of this guide) required by the Bachelor of Management degree:

- ___ Economics 1010 - Introduction to Microeconomics (minimum grade of 'C-')
- ___ Economics 1012 - Introduction to Macroeconomics (minimum grade of 'C-')
- ___ Statistics 1770 - Introduction to Probability and Statistics (minimum grade of 'C-')
- ___ One of: Writing 1000 - Introduction to Academic Writing or a university English course (minimum grade of 'C-')

Arts and Science courses that are required for the Management major you have chosen. These courses will also count where appropriate on pages 2 and 3 of this guide.

- | | |
|--------------|---------------|
| ___ 1. _____ | ___ 7. _____ |
| ___ 2. _____ | ___ 8. _____ |
| ___ 3. _____ | ___ 9. _____ |
| ___ 4. _____ | ___ 10. _____ |
| ___ 5. _____ | ___ 11. _____ |
| ___ 6. _____ | ___ 12. _____ |

Note: Students are advised to take the following courses in their first year: Management 1000; Management 2100; Economics 1010; Economics 1012; Statistics 1770; Writing 1000 OR a university English course.

MANAGEMENT REQUIREMENTS

Students must complete at least 20 Management courses, including 10 3000/4000-level Management courses at the University of Lethbridge. The minimum required number of courses may be different for each Management major (see the 2019/2020 Calendar, Combined Degrees for details). Students choosing the Accounting major will be required to complete 23 Management courses for the Management portion of the combined B.A./B.Mgt. and B.Sc./B.Mgt. degrees.

Students must also complete 30 Arts and Science or Fine Arts courses for the B.A./B.Mgt. or B.Sc./B.Mgt. (see pp. 2-3 of this guide).

Note: A minimum grade of 'C-' is required in all Management courses, including courses cross-listed with Management; and all courses in the major marked with an asterisk (*) in order to meet degree requirements. Refer to the calendar for courses specific to each major.

Management courses required by the Bachelor of Management degree and the major you have chosen:

Major: _____

- | | |
|--|--------------------------------------|
| ___ 1. Management 1000 | ___ 14. Management (3000/4000 level) |
| ___ 2. Management 2020 | ___ 15. Management (3000/4000 level) |
| ___ 3. Management 2030 | ___ 16. Management (3000/4000 level) |
| ___ 4.**Management 2070/Economics 2070 | ___ 17. Management (3000/4000 level) |
| ___ 5. Management 2100 | ___ 18. Management (3000/4000 level) |
| ___ 6. Management 2400 | ___ 19. Management (3000/4000 level) |
| ___ 7. Management 3031 | ___ 20. Management (3000/4000 level) |
| ___ 8. Management 3040 | ___ 21. Management (3000/4000 level) |
| ___ 9. Management 3050 | _____ |
| ___ 10. Management 3061 | _____ |
| ___ 11. Management 3080 | _____ |
| ___ 12.***Management 3650 | _____ |
| ___ 13. Management 4090 | _____ |

**This course counts toward the 30 courses required for the B.A. or B.Sc. portion of the B.A./B.Mgt. or the B.Sc./B.Mgt.

***Students completing the Accounting major are not required to complete Management 3650