

University of  
Lethbridge



## Program Planning Guide

**Calendar Year:** 2015/2016

**Name:** \_\_\_\_\_

**ID:** \_\_\_\_\_

**Management Certificate**  
**Human Resource Management and Labour Relations**

**Management Degree and Certificate Programs:**

[www.uleth.ca/management/degree-and-certificate-programs](http://www.uleth.ca/management/degree-and-certificate-programs)

**Academic Calendar:**

[www.uleth.ca/ross/academic-calendar](http://www.uleth.ca/ross/academic-calendar)

**High School Prerequisites by Course:**

[www.uleth.ca/ross/hs\\_prereqs/course](http://www.uleth.ca/ross/hs_prereqs/course)

**Current and Past Program Planning Guides:**

[www.uleth.ca/ross/ppgs](http://www.uleth.ca/ross/ppgs)

**Co-operative Education:**

[www.uleth.ca/management/man-cep](http://www.uleth.ca/management/man-cep)

**Faculty of Management Student Program Services:**

[www.uleth.ca/management/student-advising](http://www.uleth.ca/management/student-advising)  
[undergrad.management@uleth.ca](mailto:undergrad.management@uleth.ca)  
(403) 329-2153  
M2060

**Calgary**

[www.uleth.ca/calgary](http://www.uleth.ca/calgary)  
[calgary.campus@uleth.ca](mailto:calgary.campus@uleth.ca)  
(403) 571-3360  
Suite S6032, 345 - 6th Avenue SE

**Edmonton**

[www.uleth.ca/edmonton](http://www.uleth.ca/edmonton)  
[edmonton.campus@uleth.ca](mailto:edmonton.campus@uleth.ca)  
(780) 424-0425  
Alumni House, 7128 Ada Boulevard

This is a planning guide and not a graduation check or guarantee of course offerings. You should have a program check done in your final year of studies. Students are responsible for the accuracy of their own programs. The guide should be used in conjunction with the University of Lethbridge Calendar, which is the final authority on all questions regarding program requirements and academic regulations. Contact an Academic Advisor in the Faculty of Management for advising information.

**Name :** \_\_\_\_\_

**ID :** \_\_\_\_\_

**Management Certificate - Human Resource Management and Labour Relations**

Completion of at least 10 courses (30.0 credit hours) with a grade point average of at least 2.00.

**Core Requirements (10 courses)**

Please contact an Academic Advisor before applying to this program for information on course sequencing and possible waivers for equivalent courses already taken.

- \_\_\_\_\_ Management 2030 - Introduction to Organizational Behaviour
- \_\_\_\_\_ Management 2700 - Research Methodology
- \_\_\_\_\_ Management 3031 - Managing Responsibly in a Global Environment
- \_\_\_\_\_ Management 3050/Political Science 3420 - Human Resource Management
- \_\_\_\_\_ Management 3310 - Collective Labour Relations
- \_\_\_\_\_ Management 4310 - Advanced Organizational Behaviour
- \_\_\_\_\_ Management 4350 - Staffing

**Two of:**

- \_\_\_\_\_ Management 3080 - Managerial Skill Development
- \_\_\_\_\_ Management 3305 - Managing Employee Health and Safety
- \_\_\_\_\_ Management 3315 - Diversity in Employment
- \_\_\_\_\_ Management 3920 - Project Management
- \_\_\_\_\_ Management 4305 - Canadian Labour and Employment Law
- \_\_\_\_\_ Management 4315 - Performance Management
- \_\_\_\_\_ Management 4330 - Collective Bargaining
- \_\_\_\_\_ Management 4370 - Leadership in Organizations
- \_\_\_\_\_ Management 4390 - Leading Organizational Change

**One of:**

- \_\_\_\_\_ Psychology 2030 - Methods and Statistics
- \_\_\_\_\_ Statistics 1770 - Introduction to Probability and Statistics

**Notes**

**Prerequisite(s), Corequisite(s), and Recommended Background** Certificate programs are designed to be completed on a part-time studies basis and many of the courses have prerequisite, corequisite and/or recommended background requirements that are above and beyond the 10 courses in the program. As a result, completion of this program may take more than one year of study. Check prerequisites and corequisites in the current Academic Calendar or Timetable for each course before registering.

**Residence Requirement** Students must complete a minimum of five courses at the University of Lethbridge after admission to the Certificate program.

**Minimum Grade Requirement** A minimum grade of 'C-' is required in all courses taken towards a Certificate program.