

Name: \_\_\_\_\_ ID: \_\_\_\_\_ Email: \_\_\_\_\_

Students are responsible for the accuracy of their own programs. Use this SELF-HELP GUIDE in conjunction with the University of Lethbridge Calendar, Program Planning Guide, and Timetable/Registration Guides.

## 2013/2014 Program Planning Worksheet

### B.A./B.Ed. or B.Sc./B.Ed. with a Disciplinary, Combined Degrees, or Multidisciplinary Major

This worksheet has four sections (with instructions):

**Degree Summary** is an overview of degree and major requirements.

**Progress Report: Degree-at-a-Glance** helps you keep track of all of the courses you have taken.

**Tracking Your Requirements** shows how some of the courses you take fulfill specific degree requirements.

**Faculty of Education Admission** section is a checklist of admission requirements.

Please remember that this is only a guide. It must be used in conjunction with the 2013/2014 University of Lethbridge Calendar, which contains detailed information on major, program, and degree requirements and is the final authority on all questions regarding the B.A./B.Ed. or B.Sc./B.Ed. Combined Degrees program.

## DEGREE SUMMARY

**How to use this summary:** When you have met a requirement, place a check mark beside it. When all the requirements have been checked, you should be ready to graduate. You are urged to have a program check done in your final year of studies.

### A. To qualify for graduation with a B.A./B.Ed. or B.Sc./B.Ed., you must fulfill degree requirements:

- \_\_\_\_\_ 1. At least 50 courses with:
  - \_\_\_\_\_ a minimum grade point average of 2.00 in the 30 Arts and Science or Fine Arts courses
  - \_\_\_\_\_ a minimum program grade point average of 2.50 in the 20 Education courses
- \_\_\_\_\_ 2. The General Liberal Education Requirement (see the 2013/2014 Calendar, p. 88).
- \_\_\_\_\_ 3. Not more than 10 courses at the 1000 level (or lower), excluding Activity courses (labelled PHAC and MUSE).
- \_\_\_\_\_ 4. At least 10 Arts and Science or Fine Arts courses at the 3000/4000 level, excluding Activity courses (labelled PHAC and MUSE).
- \_\_\_\_\_ 5. Not more than five Independent Studies (maximum of three from the Faculty of Arts and Science and two from the Faculty of Education).
- \_\_\_\_\_ 6. Not more than three Disciplinary Credit Applied Studies courses may be completed for credit towards the degree. Students may, in addition, complete Applied Studies 2000, 2001, 2010, and 2011.
- \_\_\_\_\_ 7. Not more than 17 courses may be completed from any one discipline.

**Note:** Disciplines are identified by a specific course label (e.g. KNES, ASTR, and HIST are separate disciplines).
- \_\_\_\_\_ 8. Not more than four Activity courses (i.e. courses labelled PHAC and MUSE; maximum 6.0 credit hours) EXCEPT:
  - \_\_\_\_\_ Kinesiology majors - limit of 10
  - \_\_\_\_\_ Music majors - limit of eight
- \_\_\_\_\_ 9. At least 20 Education courses including:
  - \_\_\_\_\_ Education 2500
  - \_\_\_\_\_ Professional Semester I
  - \_\_\_\_\_ Professional Semester II
  - \_\_\_\_\_ Professional Semester III
  - \_\_\_\_\_ One of Education 4310, 4311, 4320, 4321, 4341, 4360, 4361, 4362, 4380, 4381, 4391, or an appropriate Independent Study in Education.

### B. To qualify for graduation, you must also complete an Arts and Science major:

- \_\_\_\_\_ 1. All specific requirements for the major (see the 2013/2014 Calendar, Part 13, and refer to your Program Planning Guide).
- \_\_\_\_\_ 2. A minimum cumulative grade point average of 2.50 on all graded courses comprising the major.
- \_\_\_\_\_ 3. Not more than 17 courses from any one discipline.
- \_\_\_\_\_ 4. At least half the courses required in the major must be completed at the University of Lethbridge.

### C. To qualify for graduation, you must also fulfill the University of Lethbridge Residence Requirement:

- \_\_\_\_\_ 1. For the B.A./B.Ed. or the B.Sc./B.Ed., 30 courses completed at the University of Lethbridge, including 15 Education courses, and 15 courses offered by the Faculty of Arts and Science or the Faculty of Fine Arts.

For academic advising, contact Arts and Science Student Program Services (SU060; tel. 403-329-5106; email [artsci.advising@uleth.ca](mailto:artsci.advising@uleth.ca)) or Education Student Program Services (TH421; tel. 403-329-2254; email [edu.sps@uleth.ca](mailto:edu.sps@uleth.ca)).

Current and past Program Planning Guides are available on the UofL website at [www.uleth.ca/ross/ppgs/ppg.html](http://www.uleth.ca/ross/ppgs/ppg.html).

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Calendar Year: 2013/2014

# PROGRESS REPORT

## Degree-at-a-Glance

List each course you complete on this page. Each course should be listed only once, either under 'Major,' 'Education,' or 'Courses Outside the Major.' The total number of courses must be at least 50.

The minimum required number of courses is different for each major (see the 2013/2014 Calendar, Part 13 for details); the maximum number allowed from one discipline is 17. If you choose to do the full 17 allowed from a discipline, you will need only 13 other courses to reach a total of 30 Arts and Science courses (excluding repeated courses and courses in which you have an 'F' or a Non-Credit designation). You must complete 20 Education courses to reach a total of 50.

**Note:** List all courses including transfer credit, both specified and unspecified. Unspecified credit is indicated on your transcript by the subject name and course level.

### Major: \_\_\_\_\_

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

### Courses Outside the Major

*Arts and Science or Fine Arts courses only*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

*\*At least half the courses required in the major must be completed at the University of Lethbridge.*

### Education

- \_\_\_\_ Education 2500
- \_\_\_\_ Professional Semester I
- \_\_\_\_ Professional Semester II
- \_\_\_\_ Professional Semester III
- \_\_\_\_ Education Foundation \_\_\_\_\_
- \_\_\_\_ Education Elective \_\_\_\_\_
- \_\_\_\_ Education Elective \_\_\_\_\_
- \_\_\_\_ Education Elective \_\_\_\_\_

# TRACKING YOUR REQUIREMENTS

One course can meet more than one requirement. Therefore, a course may be listed under more than one heading.

For example, if you are an English major, the course English 3602 would count toward the major; it would count toward the senior course requirement; and, it would be used in the General Liberal Education Requirement as a Humanities course. English 3602 would therefore be listed three times, since it is part of four separate requirements.

## General Liberal Education Requirement (GLER)

(See the 2013/2014 Calendar, p. 88.)

- |   |   |
|---|---|
| Fine Arts and<br>Humanities<br>(List I) | 1. _____<br>2. _____<br>3. _____<br>4. _____    |
| Social Science<br>(List II)             | 5. _____<br>6. _____<br>7. _____<br>8. _____    |
| Science<br>(List III)                   | 9. _____<br>10. _____<br>11. _____<br>12. _____ |

**Note:** Not more than four courses from one department. Courses from your major are counted toward this requirement.

## 1000-Level (or lower) Courses

(See the 2013/2014 Calendar, p. 239. Activity courses do not count toward this limit.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
- (max.) 10. \_\_\_\_\_

## 3000/4000-Level Arts and Science Courses

(A minimum of 30.0 credit hours. Activity courses do not meet this requirement.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
- (min.) 10. \_\_\_\_\_

## Specialization (if applicable)

(See the 2013/2014 Calendar, p. 170, for details.)

- 1-5. Professional Semester III (Education 4573) \_\_\_\_\_
6. Education \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

## Minor (if applicable)

(See the 2013/2014 Calendar, p. 166, for eligible minors.)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. Education \_\_\_\_\_

## FACULTY OF EDUCATION ADMISSION

Admission to the Faculty of Education requires successful completion of the following:

- \_\_\_ 20 semester courses (60.0 credit hours).
- \_\_\_ Minimum cumulative grade point average of 2.50 on all UofL and transferable courses taken within the semesters containing the last 20 courses (60.0 credit hours).
- \_\_\_ Minimum major course requirement:
  - \_\_\_ Eight courses (24.0 credit hours) in the single discipline major
  - \_\_\_ Eleven courses (33.0 credit hours) in the 16-course multidisciplinary major, including at least five courses (15.0 credit hours) in the main teaching subject area
- \_\_\_ Minimum cumulative grade point average of 2.50 on all graded courses comprising the major, including all transferable courses.
- \_\_\_ Credit in Education 2500 - Practicum I - Orientation to Teaching (or equivalent) including a favourable recommendation from the instructor.

This is an introductory Education course with a supervised field experience component to assist students in making a decision concerning admission into the Faculty of Education and to assist the Faculty in determining the appropriateness of the student's admission. It is offered regularly each semester. The field experience component consists of two three-hour or three two-hour blocks of time in the morning for student practicum in school classrooms.

Prerequisites for Education 2500: Second-year standing (a minimum of 30.0 credit hours) AND a GPA of 2.50, calculated on all University of Lethbridge and transferable courses.

- \_\_\_ Writing Proficiency Requirement:

Demonstrated proficiency in written and oral English by the June 1 document deadline. A student may meet the Writing Proficiency Requirement in any of the following ways:

  - obtaining a grade of 75 percent or higher on the English Language Arts 30-I Alberta Diploma exam
  - obtaining a final grade of 80 percent or higher in English Language Arts 30-I or its equivalent from any province
  - obtaining a grade of 'B' (3.00 on a 4.0 scale) or higher in Writing 1000
  - obtaining a grade of 'B' (3.00 on a 4.0 scale) or higher in a university English course
  - successful completion of a recognized degree from an English-language university

Students are encouraged to consult early with the Faculty of Education, Student Program Services Office regarding procedures for meeting the Writing Proficiency Requirement.

- \_\_\_ Specific major requirements (if applicable):
  - a. Dramatic Arts - completion of an acceptable portfolio, performance audition and interview.
  - b. Music - completion of an acceptable performance audition and/or interview.
  - c. Native Education - completion of five of the seven courses required in the school subject minor. A minimum cumulative grade point average of 2.50 out of 4.0 is required on all graded courses comprising the minor.\*
  - d. Physical Education - completion of a Physical Education and Sport Activities report.

*\*Some minors have additional admission requirements.*

Students should consult Student Program Services in the Faculty of Education (TH421; tel. 403-329-2254) for guidelines regarding the requirements stated above.

- \_\_\_ Application to the Faculty of Education (see [www.uleth.ca/ross/admissions/deadlines.html](http://www.uleth.ca/ross/admissions/deadlines.html) for application and document deadlines). Application forms may be picked up at and submitted to the Registrar's Office and Student Services (ROSS) (SU140; tel. 403-320-5700).

Students should note that completion of pre-Education requirements does not guarantee admission to the Faculty of Education. The enrolment limit is normally 216, with 16 positions for each major. For qualified applicants admission decisions are based primarily on evaluation of performance in Education 2500, a writing proficiency requirement, and grade point average calculated on all UofL and transferable courses taken within the semesters containing the last 20 university-level courses (60.0 credit hours), including courses in a previous degree and courses taken subsequently. The Faculty of Education has an admission policy for students of Aboriginal descent and students with a significant shift in academic performance (see the current Calendar for more information).

### What if I have more questions?

Most of your questions can be answered by reviewing Part 13 (Combined Degrees) and Part 4 (Academic Regulations, Policies and Program Requirements) of the University Calendar. If you have any further questions, you may want to consult with an Academic Advisor in the Faculty of Arts and Science (SU060; tel. 403-329-5106, email: [artsci.advising@uleth.ca](mailto:artsci.advising@uleth.ca)) or the Faculty of Education (TH421; tel. 403-329-2254; email: [edu.sps@uleth.ca](mailto:edu.sps@uleth.ca)).