University of Lethbridge

Program Planning Guide

Current and past Program Planning Guides are available on the
UofL website at www.uleth.ca/ross/ppgs/ppg.html

Calendar Year: 2010/2011

Faculty: Management

The Post-Diploma program is a two-year program leading to a Bachelor of Management degree. The 20-24 courses include Arts and Science/Fine Arts courses and Management courses (specific to the major selected).

Admission

A student may gain admission to the Post-Diploma Bachelor of Management Degree program by completing an approved diploma in business administration or management with a cumulative program grade point average (GPA) at or above the current admission cut-off. Admission is guaranteed at 3.00 and above.

Students with an Accounting Diploma may choose any Post-Diploma major. Students with an approved diploma with a major other than Accounting may select any Post-Diploma major except Accounting.

Qualifying Program

Some approved college diplomas are not directly admissible to the Post-Diploma Bachelor of Management Degree program (based on program content). For these diplomas, a student may enter the Post-Diploma Bachelor of Management Degree program by successfully completing the Qualifying program. For current information on approved diploma programs, see www.uleth.ca/postdiploma.

A student may gain admission to the Qualifying program by completing one of these approved diplomas in business administration, management, or a related discipline with a cumulative grade point average (GPA) at or above the current admission cut-off and not less than 2.0.

The Qualifying program consists of the following four courses:

   Management 2400 - Management Accounting
   Management 3040 - Finance
   Management 3080 - Managerial Skill Development
 [1] One of: Writing 1000 - Introduction to Academic Writing
               A university English course

   [1] *Once admitted to the Post-Diploma Bachelor of Management program, Writing 1000 or a university English course will be used as a Fine Arts/ Humanities elective, and a 3000/4000 Management course must be taken to replace it to ensure Qualifying students take a total of 24 courses.*

Students in the Qualifying program must apply to move from the Qualifying to the Post-Diploma Bachelor of Management Degree program by filling out an *Application for Admission to Specialized Programs* form before the application deadlines (**June 1** for Fall admission and **October 15** for Spring admission). In order for the application to be successful, students must complete the qualifying courses at the University of Lethbridge, and achieve a grade point average of at least 2.50. If successful, applicants proceed to Years Three and Four of the Post-Diploma Bachelor of Management Degree program and must take 20 additional courses.

Qualifying students who do not achieve the required 2.50 grade point average on the four qualifying courses are reminded that, according to University policy, a student may repeat a course only once to improve a grade. Note that the minimum grade requirements must be met (see reverse).

Students in the Qualifying program cannot take courses which are part of the degree unless they receive permission from an academic advisor. If students take these courses without obtaining permission in advance, these courses will not count toward the 20-course Post-Diploma degree.

Minors

The Faculty also offers minors in Information Systems, New Media, Social Responsibility, and Supply Chain Management In some cases, achievement of the minor and a chosen major will require a student to take extra courses. For students who complete all the requirements, the minor will be acknowledged on the official transcript (see Part 11 - Faculty of Management, Section 12, in the 2010/2011 UofL Calendar).

Duplicated Courses

Students who are admitted to the Post-Diploma Bachelor of Management program cannot receive credit for courses at the University of Lethbridge for which they have equivalent credit in their diplomas. For example, a student with a business diploma who has completed a transferable marketing course in the diploma cannot take Management 3020 - Marketing at the University of Lethbridge for credit. Substitute courses will be assigned by the Faculty of Management to replace any courses for which they have equivalent credit. Substitute courses must be approved by the Faculty of Management. Diploma courses that satisfy Core Requirements must have a minimum grade requirement of 'C-'. Students are strongly encouraged to consult with an academic advisor if they have questions.

Campuses

The Faculty of Management offers programs on three campuses: Calgary, Edmonton, and Lethbridge. On the Lethbridge campus, students can pursue all programs and majors offered by the Faculty of Management. The Calgary and Edmonton campuses serve adult learners who may be in the work force wanting to further their education. These campuses offer the B.Mgt., Post-Diploma B.Mgt., second degree in Management, the PBCA, and other Management Certificates. Combined Degrees programs (B.A./B.Mgt., B.Sc./B.Mgt., B.Mgt./B.Ed., and Post-Diploma B.Mgt./B.Ed.) cannot be completed in their entirety on the Calgary or Edmonton campuses, and all Combined Degrees applicants will be assigned to the Lethbridge campus (see Part 11 - Faculty of Management, Section 4, in the 2010/2011 UofL Calendar). The following majors may be completed on the Calgary and Edmonton campuses: Accounting, Finance, General Management, Human Resource Management and Labour Relations, International Management, and Marketing. For all other majors, contact the campus offices.

Lethbridge Campus
Phone: 403-329-2153
Email: undergrad.management@uleth.ca

Calgary Campus
Phone: 403-284-8596
Email: calgary.campus@uleth.ca

Edmonton Campus
Phone: 780-424-0425
Email: edmonton.campus@uleth.ca

Post-Diploma Bachelor of Management - Human Resource Management and Labour Relations

General Liberal Education Requirement (GLER)

A Post-Diploma program must include 10 Arts and Science or Fine Arts courses, eight of which are required to meet a modified General Liberal Education Requirement (refer to the 2010/2011 University of Lethbridge Calendar, p. 85) as follows:

- Four courses from List I - Fine Arts and Humanities
- Two courses from List II - Social Science
- Two courses from List III - Science

Minimum Grade Requirement

A minimum grade of 'C-' is required in Statistics 1770; Writing 1000 OR a university English course; and all Management courses in order to meet degree requirements.

Note: *Students who take Economics 1010 and/or Economics 1012 as part of their degree requirements must achieve a minimum grade of 'C-'.*

Residence Requirement

20 courses

Note: *Courses taken as part of the Qualifying Program cannot be counted toward the residence requirement.*

Repeated Courses

You are allowed to repeat a course only once. Only your second attempt will be counted toward your degree. Students who have repeated a course must submit a 'Repeated Course Form' (available at the Registrar's Office and Student Services [ROSS]).

Below is a suggested sequence plan for the Post-Diploma B.Mgt. Human Resource Management and Labour Relations program.

Prerequisites and corequisites as of 2010/2011 are given in parentheses below each applicable course; where more than one prerequisite/corequisite is required, items are separated by semi-colons. Check the current Calendar/Timetable for current prerequisites and corequisites.

Year 3 — Semester I

MGT 3061 - Information Systems and Management
(PREREQs: MGT 2030; MGT 2060)

STAT 1770 - Introduction to Probability and Statistics *(Science)*
(PREREQs: One of Pure MATH 30 or MATH 30[1])

One of: PSYC 1000 - Basic Concepts of Psychology
SOCI 1000 - Introduction to Sociology
(Science or Social Science)

One of: WRIT 1000 or a university English course *(Fine Arts & Humanities)*

Fine Arts & Humanities Course

Year 3 — Semester II

MGT 2700 - Research Methodology
(PREREQs: MGT 2030; One of PSYC 2030 or STAT 1770)

MGT 3031 - Managing Responsibly in a Global Environment
(PREREQs: One of WRIT 1000 or a university English course)

MGT 3050/POLI 3420 - Human Resource Management *(Social Science)*
(PREREQs: One of WRIT 1000 or a university English course)

Elective - Human Resource Management and Labour Relations[2]
(PREREQs: see current Calendar)

Social Science or Science Course[3]

Year 4 — Semester I

MGT 3310 - Collective Labour Relations
(PREREQs: MGT 2030; MGT 3050/POLI 3420)

MGT 4310 - Advanced Organizational Behaviour
(PREREQs: MGT 2030; MGT 3050/POLI 3420; 4th-year standing)

Elective - Human Resource Management and Labour Relations[2]
(PREREQs: see current Calendar)

Fine Arts & Humanities Course

GLER Course, any list

Year 4 — Semester II

MGT 4090 - Management Policy and Strategy
(PREREQs: 4th-year standing; MGT 3031; MGT 3050/POLI 3420; MGT 3061)

MGT 4350 - Advanced Human Resource Management
(PREREQs: MGT 2700; MGT 3050/POLI 3420)

Elective - Human Resource Management and Labour Relations[2]
(PREREQs: see current Calendar)

Fine Arts & Humanities Course

GLER Course, any list

Notes

IMPORTANT: Prerequisites and corequisites are subject to change annually. Consult the current Calendar or Timetable.

You are required to meet all prerequisites for individual courses in the Post-Diploma program. You are strongly cautioned to meet all prerequisites in your chosen major. If the major selected is different from that in your college diploma program, be aware that you may lack the prerequisites. For further information, please refer to the 2010/2011 University of Lethbridge Calendar (Part 15 - Courses) or consult the Management Undergraduate Programs Office (E480; tel. 403-329-2153).

1. Instead of Pure Mathematics 30 or Mathematics 30, students may use UofL's Mathematics 0500, or both Applied Mathematics 30 and a minimum grade of 75% in Athabasca University's Mathematics 101.
2. Human Resource Management and Labour Relations Electives: Students must complete three courses (9.0 credit hours) from the following: MGT 3010, MGT 3080, MGT 3315, MGT 3320, MGT 3330, MGT 3340, MGT 3360, MGT 3370, MGT 3390, MGT 3650, MGT 3810, MGT 3901, MGT 3920, MGT 4330, MGT 4360[4], MGT 4370, MGT 4390, MGT 4901.
3. If PSYC 1000 is completed in Year 3, Semester I, then complete a Social Science Course. If SOCI 1000 is completed in Year 3, Semester I, then complete a Science.
4. Students who take Management 4360 are advised not to take other research courses (i.e., Management 3220, Psychology 3400, or Sociology 3110).

Sequencing

Courses in this major may not be offered every semester. Students should consult current timetables.

Students may opt to take Summer Session courses which may reduce the overall length of time required to complete the degree.

Sequencing of courses will vary for part-time students.