



# FINAL GRADE APPEAL FACULTY/SCHOOL GRADE APPEAL

See the Final Grade Appeal Procedures for deadlines and other important details.  
[www.uLeth.ca/Policy](http://www.uLeth.ca/Policy)

University of Lethbridge ID Number

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Today's Date

Day	Month (e.g. Jan)				Year				

Last Name:									
First Name:	Middle Name:								
Chosen First Name:									
Current Telephone Number:									
Area Code									
ULeth Email Address:									
Program (Degree and Major)									

Term:

Spring 

Year			

      Fall 

Year			

Summer 

Year			

Summer Session:

Session I        Year 

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Session II        Year 

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Session III        Year 

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Session II/III     Year 

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Have applied, or intend to apply to graduate: Yes  No

Course Code	Section	Course Title	Instructor	Original Grade Assigned

To pursue an appeal for the grade received above, this form must be signed and submitted with each of the following attached, as applicable:

- Letter outlining the grounds to appeal (consult section 3.3 of the [Final Grade Appeal Procedures] for acceptable grounds). Include a detailed rationale explaining the grounds, all documentation to support the appeal, and a description of the desired outcome of the appeal.
- Course outline.
- Copies of communication between student and instructor.
- Reference to regulation(s)/policy(ies), code(s) of conduct: \_\_\_\_\_
- Relevant course and assessment materials.

Note that the University may contact you at your University of Lethbridge email address in relation to this appeal.

### Submit to the Dean of the Faculty or School in which the course was taught:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Arts and Science – A570<br>artsci.deansoffice@uleth.ca | <input type="checkbox"/> Fine Arts – W620<br>finearts.dean@uleth.ca    | <input type="checkbox"/> Dhillon School of Business – M4117<br>(dhillon.curriculum@uleth.ca) |
| <input type="checkbox"/> Education – TH408                                      | <input type="checkbox"/> Health Sciences – M3083<br>dean.hlsc@uleth.ca | <input type="checkbox"/> Liberal Education – A812K<br>liberal.ed@uleth.ca                    |

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Received by the Dean's Office: \_\_\_\_\_ Date: \_\_\_\_\_

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