

Registrar's Office

2020

Academic Schedule Guidelines

University of
Lethbridge



Revisions

April 2015	Provided to members of the Academic Schedule Guidelines Work-team for discussion with their Dean's/Manager's office.
May 2015	Presented at the CCC meeting for recommendation to GFC – motion defeated.
September 2015	Edited and presented to Provost Council.
October 2015	Approved at CCC October 21, 2015 pending amendments after additional consultation with academic units.
November 2015	Approved at GFC November 2, 2015 in a form to be amended through additional consultation with academic units.
February 2016	Edited to correct errors, implement updates approved at CCC November 24, 2015, and reflect new policies regarding Add/Drop and Extended Drop implemented by Finance January 2016.
May 2016	Further clarified 60-day minimum term to include minimum 12 meetings provision as per CCC May 9, 2016 discussion.
March 2018	Change to first day of classes to allow for Spring Saturday start.
April 2018	Updated wording for start/end of term, and final examination periods. Reformatted document. Removed deadlines for outstanding accounts deadline for graduation based on Convocation Committee Spring 2018. Spring Term Break adjusted to be inclusive over the preceding Saturday rather than the following Saturday in the week. Removed Deadline for Submission of Student Program Change forms from Spring and Fall terms.
May 2018	Updated based on May CCC Email Vote. Amended wording for “First day of Term” and “Last day of Classes for Term”. New date added indicating “Last Day of Term” (defined by the ‘Last day of the final exam period’). <ul style="list-style-type: none">• Scholarships and Student Finance and Financial Services have confirmed that this definition works for current practice (June 7).
November 2018	Updated based on November CCC. Addition of new guidelines for the Deadline for Withdrawal of Application for Graduation for Convocation in the Academic Schedule.
May 2020	Added a statement for the provision of special courses delivered outside the academic schedule term and session dates, included a listing of deadlines that are adjusted if they fall on a weekend or statutory holiday, updated or corrected various rule calculations.

What is the Academic Schedule?

The Academic Schedule is the institutional listing of the key dates and deadlines that govern the academic year (1 May to 30 April) at the University of Lethbridge. The Academic Schedule is developed and proposed by the Registrar at the Curriculum Coordinating Council (CCC) meeting and approved by the General Faculties Council (GFC) for inclusion in the Academic Calendar.

The Academic Schedule appears at the beginning of the University *Undergraduate* and *Graduate Studies Calendar* and the following two academic years, in DRAFT form, are published online.

How are the dates and deadlines established?

The dates and deadlines for the Academic Schedule are established following these Academic Schedule Guidelines, a document approved by GFC and maintained by the Registrar's Office.

Definitions:

* Deadlines falling on Saturdays, Sundays or statutory holidays will be moved to the following business day. For a list of deadlines whose dates are adjusted to the following business day, see Adjusted Deadlines.

Term: Division of the academic year between three terms as follows:

SPRING – January to April

SUMMER – May to August

FALL – September to December

Session: Division of a term into smaller units such as the Summer term, which is further divided into four Summer Sessions as follows:

SUMMER SESSION I – May to June

SUMMER SESSION II – July

SUMMER SESSION III – August

SUMMER SESSION II/III – July to August.

Following: Begin counting on the day after the day stated and mark the event on the last day counted. For example: if the "Last day for add/drop" is "Four working days following the first day of term", given that the first day of term is Monday, 3 May the last day for add/drop would be Friday, 7 May.

Preceding: Begin counting on the day before the day stated and mark the event on the last day counted.

Working Day: Any day of the week excluding weekend days (Saturday/Sunday); excludes holiday days.

Calendar Day: Any day of the calendar including weekend days; excludes holiday days.

Course: A unit of study or curriculum (a timetabled section) normally studied for one term. For example, students register in or withdraw from a section of a course.

Class: A single delivery or meeting of a course, whether face-to-face, blended or online. A course consists of multiple classes. For example, students attend classes in a classroom or participate in classes online.

Term Length Calculation

Each academic term will have minimum 60 teaching days with a range of 60-62 teaching days (not including Saturdays in the count).

Initially, this was determined by counting back from the last working day in the final month of the term:

- One to two calendar days after last day of term prior to exam period starting to accommodate student term/study break.
- Eight days (including Saturday [except Easter Saturday] but excluding Sunday) exam period.
- Three calendar days following the last day of exams for marking final exams. Final grade submission is due by 12:00 p.m. (noon) on the third day.
- Two and a half working days following grade submission for processing.

Each of these periods at the end of the term will be scheduled back-to-back.

The term minimum of 60 teaching days as described above includes:

- a minimum 12 meeting times for classes delivered once per week (12 deliveries each of M, T, W, R, F, S)
- a four-day term break in the spring (Saturday to Friday) over the week in which Family Day is observed in February;
- a four-day term break in the summer aligned with the 1 July holiday;
- a four-day term break in the fall over the week in which Remembrance Day is observed in November.
- a make-up day for Monday classes in the fall term will be scheduled on the last Wednesday of the term.

Adjusted Deadlines

When a deadline (as opposed to an opening day or event) falls on a weekend or statutory holiday, the deadline will be moved to the following business day. While many deadlines can be met or actioned by students through online means, such as Bridge web submission or email, adjusting a deadline date to a business day allows students to access support during regular business hours should they have questions or encounter technical difficulties.

The following deadlines are adjusted to the following business day should their calculation rule or fixed calendar date fall on a weekend or statutory holiday. Their adjusted dates are published in the academic schedule online and in the academic calendars:

1. Last day for course add/drop and registration...
2. Last day for cancellation of course registration (extended drop)....
3. Last day for submission of Credit/Non-Credit course designations.
4. Fees due.
5. Deadline for submission of Grade Appeal forms...
6. Deadline for Application for Graduation for students completing program requirements...
7. Deadline for Application for Visiting Student Authorization for Visiting Studies...
8. Last day for withdrawal from individual courses, or complete withdrawal...
9. Last day for Application for Withdrawal with Cause...
10. Last day for submission of Application for Placement form for Professional Semester III students intending to complete requirements...
11. Deadline for receipt of outstanding documents in support for an Application for Graduation for students completing program requirements...

Special Courses Delivered Outside the Academic Schedule

As part of a unique program delivery or a pilot project, a Faculty/School may deliver a special course offering outside the term or session dates of the academic schedule. Any uniquely scheduled courses that fall outside the normal delivery dates are subject to course-specific dates and deadlines, such as Add/Drop, Withdrawal, final exams, etc., as communicated by the Faculty/School offering the course. Academic units' course-specific deadlines should be calculated following the overall principles for calculation as described in the *Academic Schedule Guidelines* given the length of the special offering. These unique dates and deadlines should be communicated to students, e.g. via course syllabus and/or academic unit website, as early as possible, ideally prior to the start of class so students are aware of important deadlines and commitment expectations.

A. Fall, Spring, Summer Terms

1. New Student Orientation

- SUMMER – N/A
- FALL – September long weekend holiday Monday and Tuesday.
- SPRING – The working day preceding the first day of Spring term.

2. First Day of Term

- SUMMER – First Monday in May, which provides a full week of classes.
- FALL – Wednesday following Labour Day.
- SPRING – Wednesday following the spring opening of the university, unless that date is after 7 January then start classes on the first Monday following the spring opening.

3. Add/Drop Deadlines

- ALL TERMS – Six calendar days following the first day of term.

4. Extended Drop Deadlines

- ALL TERMS – Seven calendar days preceding the fees deadline.

5. Audit Registration

- ALL TERMS – Two working days following the Add/Drop deadline.

6. Credit/Non-Credit Designation

- SUMMER – The working day following the Add/Drop deadline until 1 June.
- FALL – The working day following Add/Drop until 1 October.
- SPRING – The working day following Add/Drop until 1 February.

7. Term Break for Students

- SUMMER – Monday to Saturday inclusive over the week of 1 July holiday (for 12-week Summer term courses only).
- FALL – Monday to Friday, and closest Saturday (if Remembrance Day falls on a Wednesday, the following Saturday will be deemed 'closest') to the Remembrance Day observance, inclusive over the week of the Remembrance Day observance in November.
- SPRING – Saturday-Friday inclusive over the week in which Family Day is observed.
- All terms – Two calendar days prior to the exam period.

8. Withdrawal Deadlines

- ALL TERMS – Final day of classes.

9. Final Exam Period

- ALL TERMS – Starts the third calendar day after the last day of term; eight days long (including Saturday [except Easter Saturday], excluding Sunday).

10. Final Grades Due

- ALL TERMS – Three calendar days following the last day of final exams; deadline on that day is 12:00 p.m. (noon)

11. Deadline for Withdrawal of Application for Graduation for xxx Convocation

- ALL TERMS – Four working days following the final grade submission for the term

B. Summer Sessions

SUMMER SESSION I (May – June)
SUMMER SESSION II (July)
SUMMER SESSION III (August)
SUMMER SESSION II/III (July – August).

1. Session Lengths

Each Session includes teaching days which are equivalent to teaching days (counting M-F) in a full term.

- ALL TERMS – Final day of term.
- SUMMER SESSION I – Six weeks – 30 teaching days
- SUMMER SESSION II – Three weeks – 15 teaching days.
- SUMMER SESSION II/SUMMER SESSION III – Six weeks – 30 teaching days.
- SUMMER SESSION III – Three weeks – 15 teaching days.

2. First Day of Session

- SUMMER SESSION I – First Monday in May, after 2 May which provides a full week of classes.
- SUMMER SESSION II – First Monday in July following 1 July or the 1 July statutory holiday, unless that date is after 7 July, then start classes on the first Wednesday following 1 July or the 1 July statutory holiday.
- SUMMER SESSION II/III – First Monday in July following 1 July or the 1 July statutory holiday, unless that date is after 7 July, then start classes on the first Wednesday following 1 July or the 1 July statutory holiday.
- SUMMER SESSION III – First Wednesday in August, unless that date is after 6 August, then start classes on the first Tuesday in August.

3. Add/Drop Deadlines

- ALL SESSIONS – Three calendar days following the first day of session.

4. Extended Drop Deadline

- ALL SESSIONS – Five calendar days following the first day of session.

5. Audit Registration

- ALL SESSIONS – The working day following the Add/Drop deadline.

6. Credit/No-Credit Designation

- ALL SESSIONS – Three working days in length beginning on Audit Registration deadline.

7. Term Break

N/A

8. Withdrawal Deadlines

- ALL SESSIONS – Final day of classes.

9. Final Exam Period

- SUMMER SESSION I and SUMMER SESSION II/III (2 months)
 - i. Monday – Wednesday classes: First Monday or Wednesday following the last day of session.
 - ii. Tuesday – Thursday classes: First Tuesday or Thursday following the last day of session.
 - iii. Friday – Saturday classes: The day following Summer Session I final exam dates for the Monday – Wednesday classes.
- SUMMER SESSION II and SUMMER SESSION III (1 month)

- i. The working day following the last day of session.

10. Final Grades Submission Deadline

- ALL SESSIONS – Three calendar days following the last day of final exams; deadline on that day is 12:00 p.m.

C. Fall and Spring Sessions (Graduate Studies Calendar only)*

* Future Implementation. Currently undergoing review/revisions.

SPRING SESSION I (January – February)

SPRING SESSION II (March – April)

FALL SESSION I (September – October)

FALL SESSION II (November – December)

1. Session Lengths

Each Session includes teaching days which are equivalent to teaching days (counting M-F) in a full term.

- SPRING SESSION I – approximately 5.5 weeks – 28 teaching days.
- SPRING SESSION II – approximately 5.5 weeks – 28 teaching days.
- FALL SESSION I – approximately 5.5 weeks – 28 teaching days.
- FALL SESSION II – approximately 5.5 weeks – 28 teaching days.

2. First Day of Session

- SPRING SESSION I – Same as Spring Term.
- SPRING SESSION II – First Wednesday in March.
- FALL SESSION I – Same as Fall Term.
- FALL SESSION II – First Wednesday in November.

3. Add/Drop Deadlines

- ALL SESSIONS – Three calendar days following the first day of session.

4. Extended Drop Deadlines

- ALL SESSIONS – Five calendar days following the first day of session.

5. Audit Registration

- ALL SESSIONS – First two working days following the Add/Drop deadline.

6. Credit/No-Credit Designation

- ALL SESSIONS – Three working days following the Add/Drop deadline.

7. Term Break

- Same as SPRING and FALL Terms.

8. Withdrawal Deadlines

- ALL SESSIONS – Last day of session.

9. Final Exam Period

- SPRING SESSION I
 - i. Final four calendar days in February
- FALL SESSION I
 - i. Final four calendar days in October
- SPRING SESSION II and FALL SESSION II
 - i. Align with the Term exam periods

10. Final Grades Submission Deadline

- ALL SESSIONS – Three calendar days following the last day of final exams; deadline on that day is 12:00 p.m. (noon).

Appendix One: Holidays

Month	Holiday	Calculation of Date
January	New Year	1 January. If 1 January is Thursday, university closed both Thursday and Friday. If 1 January falls on a Saturday or Sunday, the following Monday is counted as a holiday.
February	Family Day	The third Monday in February
March or April	Good Friday	The Friday preceding Easter Sunday. See below for the calculation of Easter
March or April	Easter Monday	The Monday following Easter Sunday. See below for the calculation of Easter
May	Victoria Day	The Monday preceding 25 May
July	Canada Day	1 July (unless 1 July falls on a Saturday or Sunday, in which case Canada Day is observed on the following Monday)
August	August Civic Holiday	The first Monday in August
September	Labour Day	The first Monday in September
October	Thanksgiving Day	The second Monday in October
November	Remembrance Day	11 November (unless 11 November is a Saturday or Sunday, in which case Remembrance Day is observed on the following Monday)
December / January	Holiday Observance	University closed from 25 December until 1 January inclusive. (See note: Christmas float holidays that affect the Academic Schedule below.)

A. When is Easter?

The date of Easter is calculated using rules established at the Council of Nicaea in 325! Easter is the first Sunday after the first ecclesiastical full moon that falls on or after 21 March.

Easter Sunday will fall on:

4 April 2021
 17 April 2022
 9 April 2023
 31 March 2024
 20 April 2025
 5 April 2026

For the calculation of Easter Sunday, see <http://aa.usno.navy.mil/faq/docs/easter.php>

B. Christmas float holidays that affect the Academic Schedule

Christmas float holidays are the holidays that normally fall between the Boxing Day and New Year’s Day Statutory Holidays. The Agreement between the Governors of the University of Lethbridge and the Alberta Union of Provincial Employees on Behalf of Local 053 (the ‘AUPE handbook’), Article 28 ‘Paid Holidays’, explains how Christmas float holidays are calculated for the University of Lethbridge.

Most importantly, in terms of academic scheduling, be aware that when Christmas Day falls on a Thursday, four Christmas float holidays shall be observed on 29, 30 and 31 December, plus 2 January.

Appendix Two: Academic Schedule Month-by-Month Summary

When a deadline date occurs on a weekend of Statutory or Civic Holiday, the deadline will be the next working day.

¹ Calgary campus final examination schedule may vary slightly from the Lethbridge campus schedule.

² See Fees (p. XX).

Summer Term and Summer Sessions

May

Academic Schedule Item	Rule for Calculating the Date(s)
First day of the academic year.	1 May
First day of Summer Term – full term (e.g., Co-operative Education work terms and Applied Studies) (classes begin).	The first Monday in May, after 2 May, which provides a full week of classes.
First day of Summer Session I (classes begin).	First day of Summer Term – full term.
Orientation meeting for students registered in Education 2500.	First day of Summer Term – full term.
Last day for course add/drop and registration for Summer Session I, for all students.	Three calendar days following the first day of Summer Session I.
Registration for Audit Students for Summer Session I.	The working day following the add/drop deadline for Summer Session I.
Submission of Credit/Non-Credit course designations for Summer Session I.	Three working days in length beginning on the audit registration deadline.
Last day for cancellation of course registration (extended drop) for Summer Session I. After this date, students are assessed full fees. ²	Five calendar days following the first day of Summer Session I.
Last day for course add/drop and registration for Summer Term – full term, including Independent Study and Undergraduate Thesis courses.	Seven calendar days preceding the fee deadline.
First day for submission of Credit/Non-Credit course designations for Summer Term – full term.	The first working day following the add/drop deadline for Summer Term – full term.
Registration for Audit Students for Summer Term – full term.	The first two working days following the add/drop deadline for Summer Term – full term.
Last day for cancellation of course registration (extended drop) for Summer Term – full term. After this date, students are assessed full fees. ²	Seven calendar days preceding the fee deadline.
Spring Convocation.	Scheduled Thursday and Friday following the week of the Victoria Day long weekend.

June

Academic Schedule Item	Rule for Calculating the Date(s)
Last day for submission of Credit/Non-Credit course designations for Summer Term – full term.	1 June
Summer Term – full term, and all Summer Session fees due. ²	1 June
Deadline for submission of Grade Appeal forms for courses completed in the Spring term.	7 June (see <i>Calendar</i> ‘Academic Regulations, Policies and Program Requirements’).
Last day of classes for Summer Session I.	See <i>Term Length Calculation</i> .
Last day for withdrawal from individual courses, or complete withdrawal, for Summer Session I.	Last day of classes of Summer Session I.
Last day for application for Withdrawal with Cause for Summer Session I.	Last day of classes of Summer Session I.
Summer Session I final examinations for Tuesday-Thursday classes. ¹	The first Tuesday or Thursday following the last day of Summer Session I.
Summer Session I final examinations for Monday-Wednesday classes. ¹	The first Monday or Wednesday following the last day of Summer Session I.
Summer Session I final examinations for Friday-Saturday classes. ¹	Two days following Summer Session I final examination date for Monday-Wednesday classes.
Last day of Summer Session I.	Last day of the Summer Session I final exam period.

July

Academic Schedule Item	Rule for Calculating the Date(s)
Summer Term Break (Summer Term – full term classes only) (No classes)	See <i>Term Length Calculation</i> .
First day of Summer Session II and II/III (classes begin).	The working day following the Canada Day statutory holiday (excluding Fridays).
Last day to for course add/drop and registration for Summer Session II and II/III, for all students.	Three calendar days following the first day of Summer Session II and II/III.
Registration for Audit Students for Summer Session II and II/III.	The working day following the add/drop deadline for Summer Session II and II/III.
Submission of Credit/Non-Credit course designations for Summer Session II and II/III.	Three working days in length beginning on the audit registration deadline for Summer Session II and II/III.
Last day of classes for Summer Session II.	See <i>Term Length Calculation</i> .
Last day for cancellation of course registration (extended drop) for Summer Session II and II/III. After this date, students are assessed full fees. ²	Five calendar days following the first day of Summer Session II and II/III.
Last day for withdrawal from individual courses, or complete withdrawal, for Summer Session II. ¹	Last day of classes of Summer Session II.

Summer Session II final examinations. ¹	The day following the last day of Summer Session II.
Last day of Summer Session II.	Same day as Summer Session II final exams.

August

Academic Schedule Item	Rule for Calculating the Date(s)
Deadline for Application for Graduation for Fall Convocation.	1 August (see <i>Calendar</i> 'Graduation').
Registration begins for Open Studies and Visiting Students for the Fall term.	1 August
Deadline for Application for Visiting Student Authorization for Visiting Studies in the Fall term.	1 August
First day of Summer Session III (classes begin).	The first Wednesday in August following the August long weekend.
Last day for course add/drop and registration for Summer Session III, for all students.	Three calendar days following the first day of Summer Session III.
Last day of classes for Summer term – full term.	See <i>Term Length Calculation</i> .
Last day for withdrawal from individual courses, or complete withdrawal, for Summer Term – full term courses (May – August).	Last day of classes of Summer Term – full term.
Last day for application for Withdrawal with Cause for Summer Term – full term.	Last day of classes of Summer Term – full term.
Last day for cancellation of course registration (extended drop) for Summer Session III. After this date, students are assessed full fees. ²	Five calendar days following the first day of Summer Session III.
Registration for Audit Students for Summer Session III.	The working day following the add/drop deadline for Summer Session III.
Submission of Credit/Non-Credit course designations for Summer Session III.	Three working days in length beginning on the audit registration deadline for Summer Session III.
Summer Term – full term final examination period begins.	The third calendar day following the last day of Summer term – full term (Saturday and Sundays are included in this count).
Last day of classes for Summer Session III.	See <i>Term Length Calculation</i> .
Last day of classes for Summer Session II/III.	See <i>Term Length Calculation</i> .
Last day for withdrawal from individual courses, or complete withdrawal, for Summer Session II/III.	Last day of classes of Summer Session II/III.
Last day for withdrawal from individual courses, or complete withdrawal, for Summer Session III.	Last day of classes of Summer Session III.
Last day for application for Withdrawal with Cause for Summer Session II/III.	Last day of classes of Summer Session II/III.

Last day for application for Withdrawal with Cause for Summer Session III.	Last day of classes of Summer Session III.
Summer Session III final examinations. ¹	The working day following the last day of Summer Session III.
Last day of Summer Session III.	Same day as Summer Session III final exams.
Summer Session II/III final examinations for Tuesday-Thursday classes. ¹	The first Tuesday or Thursday following the last day of Summer Session II/III.
Summer Term – full term final examinations end.	The final examination period lasts eight days (including Saturday, excluding Sunday).
Last day of Summer term – full term.	Last day of Summer term final exam period.
Summer Session II/III final examinations for Monday-Wednesday classes. ¹	The first Monday or Wednesday following the last day of Summer Session II/III.
Last day of Summer Session II/III.	Last day of Summer Session II/III final exam period.
Deadline for receipt of outstanding documents in support of an Application for Graduation for students completing program requirements in Summer Session.	The last Monday in August (see uleth.ca/convocation).

Fall Term (September – December)

September

Academic Schedule Item	Rule for Calculating the Date(s)
New Student Orientation (Open to all students).	Labour Day Monday and Tuesday.
Orientation meeting and classes for Professional Semester I students in the Faculty of Education.	The Tuesday following Labour Day.
First day of Fall term (classes begin).	The Wednesday following Labour Day.
Orientation meeting for students registered in Education 2500.	The First day of Fall term.
Deadline for Withdrawal of Application for Graduation for Fall Convocation.	See <i>Term Length Calculation</i> .
Last day for course add/drop and registration for the Fall term, including Independent Study and Undergraduate Thesis courses.	Six calendar days following the first day of Fall Term.
Registration for Audit Students.	The first two working days following the add/drop deadline.
First day for submission of Credit/Non-Credit course designations.	The first working day following the add/drop deadline.
Last day for cancellation of course registration (extended drop) for the Fall term. After this date, students are assessed full fees. ²	Seven calendar days preceding the fee deadline.

October

Academic Schedule Item	Rule for Calculating the Date(s)
Last day for submission of Credit/Non-Credit course designations.	1 October
Fees due. ²	1 October
Deadline for submission of <i>Grade Appeal</i> forms for courses completed in Summer Session.	7 October (see <i>Calendar 'Academic Regulations, Policies and Program Requirements'</i>).
Fall Convocation.	The first Saturday following Thanksgiving.
Registration dates available on the bridge.	18 October

November

Academic Schedule Item	Rule for Calculating the Date(s)
Deadline for Application for Graduation for students completing program requirements in the Fall term.	1 November (see <i>Calendar 'Graduation'</i>).
Fall Term Break (No classes)	See <i>Term Length Calculation</i> .

November or December

Academic Schedule Item	Rule for Calculating the Date(s)
Last Wednesday class meeting for courses scheduled Wednesday only.	Second last Wednesday of the term.
Last class meeting for courses scheduled Wednesday/Friday only.	Friday after the second last Wednesday of the term.

December

Academic Schedule Item	Academic Schedule Item
Deadline for Application for Visiting Student Authorization for Visiting Studies in the Spring term.	1 December
Additional and last class meeting for courses scheduled on Monday only.	Last Wednesday of the term.
Last day of classes for Fall term. (The last class meeting for professional semester students varies according to required hours in the practicum.)	See <i>Term Length Calculation</i> .
Last day for withdrawal from individual courses or complete withdrawal, for the Fall term.	Last day of classes of Fall term.
Last day for application for Withdrawal with Cause for the Fall term.	Last day of classes of Fall term.
Fall term final examination period begins. ¹	See <i>Term Length Calculation</i> .
Registration begins for Open Studies and Visiting Students for the Spring term.	16 December
Fall term final examination period ends. ¹	See <i>Term Length Calculation</i> .
Last day of Fall term.	Last day of Fall term final exam period.

Deadline for receipt of outstanding documents in support of an Application for Graduation for students completing program requirements in the Fall term.	The last working day in December (see uleth.ca/convocation).
Deadline for Withdrawal of Application for Graduation for February Conferral.	See <i>Term Length Calculation</i> .

Spring Term (January – April)

January

Academic Schedule Item	Rule for Calculating the Date(s)
New Year's Observance (University offices closed).	1 January or first working day following. If 1 January is Thursday, university closed both Thursday and Friday.
University open.	See <i>Term Length Calculation</i> .
New Student Orientation (Open to all students).	The working day preceding the first day of Spring term.
First day of Spring term (classes begin).	See <i>Term Length Calculation</i> .
Orientation meeting for Professional Semester II students in the Faculty of Education.	The first day of Spring term.
Orientation meeting for students registered in Education 2500.	The first day of Spring term.
Last day for course add/drop and registration for the Spring term, including Independent Study and Undergraduate Thesis courses.	Six calendar days following the first day of Spring term.
Registration for Audit Students.	The first two working days following the add/drop deadline.
First day for submission of Credit/Non-Credit course designations.	The first working day following the add/drop deadline.
Last day for cancellation of course registration for continuing students for the Spring term. After this date, students are assessed full fees. ²	Seven calendar days preceding the fee deadline.

February

Academic Schedule Item	Rule for Calculating the Date(s)
Last day for submission of Credit/Non-Credit course designations.	1 February
Fees due. ²	1 February
February Conferral for December Completers	1 February
Deadline for submission of Grade Appeal forms for courses completed in the Fall term.	7 February (see <i>Calendar 'Academic Regulations, Policies and Program Requirements'</i>).
Spring Term Break (No classes).	See <i>Term Length Calculation</i> .

March

Academic Schedule Item	Rule for Calculating the Date(s)
Deadline for Application for Graduation for Spring Convocation.	1 March (see <i>Calendar</i> 'Graduation').
Registration dates available on the bridge.	1 March

April

Academic Schedule Item	Rule for Calculating the Date(s)
Deadline for Application for Visiting Student Authorization for Visiting Studies in Summer Session.	1 April
Last day for withdrawal from individual courses or complete withdrawal, for the Spring term.	Last day of classes of Spring term.
Last day of classes for Spring term. (The last class meeting for professional semester students varies according to required hours in the practicum.)	See <i>Term Length Calculation</i> .
Last day for application for Withdrawal with Cause for the Spring term.	Last day of classes of Spring term.
Last day for submission of Application for Placement form for Professional Semester III students intending to complete requirements in the Fall term.	Last day of Spring term.
Registration begins for Open Studies and Visiting Students for Summer Session.	16 April
Spring term final examination period begins. ¹	See <i>Term Length Calculation</i> .
Spring term final examination period ends. ¹	See <i>Term Length Calculation</i> .
Last day of Spring term.	Last day of Spring term final exam period.
Deadline for receipt of outstanding documents in support of an Application for Graduation for Spring Convocation.	30 April (see uleth.ca/convocation).
Deadline for Withdrawal of Application for Graduation for Spring Convocation.	See <i>Term Length Calculation</i> .
Last day of the academic year.	30 April