



CHEQUE Processing Form

Thank you for your gift!

Please complete and return form to:

ATTN: Donations Clerk
Cash Office, AH144
University of Lethbridge
4401 University Drive W
Lethbridge, AB T1K 3M4

Phone: 403-329-2582
external.relations@uleth.ca | ulethbridge.ca/giving
Charitable Reg. No. 11927 9248 RR0001

PERSONAL INFORMATION

First Name: _____ Last Name: _____
Organization Name (if applicable): _____

MAILING ADDRESS

Street Address: _____
City: _____
Province: _____ Postal Code: _____ Country: _____

CONTACT INFORMATION

Preferred Phone: _____ ☐ Home ☐ Work ☐ Cell
Email: _____ ☐ Work ☐ Personal

GIFT

Gift Amount: \$ _____
I wish to direct my gift to: _____
☐ I would like this specific gift to remain anonymous.
☐ I would like my gift to be acknowledged, but I do not need a charitable tax receipt.
☐ This is sponsorship support, I'm not eligible to receive a charitable tax receipt.
☐ Other: _____

PAYMENT METHOD:

☐ Cheque(s) payable to the "University of Lethbridge" are included in this mailing.

Please complete this form and mail it to the following address along with your cheque:

ATTN: Donations Clerk
Cash Office, AH144
University of Lethbridge
4401 University Drive W
Lethbridge, AB T1K 3M4

Donor Signature: _____ Date: _____

For internal use only:

Constituent ID: _____ Constituent Name: _____
Soft Credit ID (if applicable): _____ Soft Credit Name (if applicable): _____
Gift Amount: _____ Fund Number: _____ Fund Name: _____
Gift Comment: _____
Campaign: _____ Appeal: _____ Related Pledge (if applicable): _____
Additional comments: _____