

Policy: Connect Care Training

PURPOSE:

The purpose of this policy is to provide direction and ensure compliance with contractual obligations with our practice partner organizations utilizing the Connect Care / EPIC software, verifying that all nursing students and instructors have completed Connect Care Training prior to the start of clinical practice at applicable sites. Additionally, this policy promotes delivery of safe, competent, client-centered, and evidence-informed practice as per *CRNA Entry-Level Competencies for the Practice of Registered Nurses* (2019).

DEFINITIONS:

Student: An individual enrolled in the Bachelor of Nursing (BN) Programs

Program: The Bachelor of Nursing (BN) Programs

CRNA: The College of Registered Nurses of Alberta

Client: All individuals or groups served by students in practice settings, including patients, families, groups in acute care, and community organizations

Instructor: The faculty member who has supervisory responsibility to evaluate student performance and conduct in the practice setting

Practice Partner: The entity accepting students for placements in a practice setting

Practice Setting: A placement which is part of a student's program that places or may place the student in contact with the public

POLICY SCOPE:

This policy applies to all nursing faculty and students in the Bachelor of Nursing (BN) Programs.

SPECIFICS OF THE POLICY:

1. All individuals accessing the Connect Care system are considered "end users" of the system and will require training. Accordingly, if the student or instructor is accessing the system as an end user, they will require training.
2. Faculty and students must obtain Connect Care access to participate in clinical placements. Completion of all required Connect Care training is mandatory prior to the start of the clinical placement.
3. The student must complete the requisite Connect Care training (both eLearning and in-class) and pass a Simulation End User Proficiency Assessment (SEUPA) specific to the role they will be filling during their placement.

4. Students who have not completed the required scheduled Connect Care training prior to the start of their clinical placement will not be permitted to attend and participate in any clinical activities that require Connect Care access. Failure to meet this requirement will result in the student being withdrawn from the course.
5. Connect Care training preparation involves completing the Connect Care e-learning modules prior to the Instructor-Led Training (ILT) sessions. Students must be available to attend their in-person ILT 10 business days before the start of the placement dates in each semester. AHS schedules all training, and rescheduling of ILT dates is not permitted. Failing to complete any component of the Connect Care training will result in the student being withdrawn from the course.
6. Providing Patient care at any AHS clinical site without the mandatory Connect Care training/access is prohibited.

APPENDIX:

RELATED POLICIES/ASSOCIATED GUIDELINES:

BN Programs Policy: Attendance

BN Programs Policy: Pre-Placement Requirements

REFERENCES:

Alberta Health Services. (2026). Connect care – health professionals.

<https://www.albertahealthservices.ca/cis/Page15449.aspx>

College of Registered Nurses of Alberta. (2019). Entry-level competencies for the practice of registered nurses. <https://app-contentmanagementprod.azurewebsites.net/media/5ndpyfar/entry-level-competencies-for-the-practice-of-registered-nurses-mar-2019.pdf>

Alberta Health Services. (2013). Student placement agreement.

<https://www.albertahealthservices.ca/assets/careers/cp-stu-spa.pdf>

For the most current policy information, always refer to the official NESA BN Program Guidelines and Forms Website: <https://www.ulethbridge.ca/healthsciences/policies>

Approved by/date: NESA Joint Faculty Council; May 11, 2026