

**CONFIDENTIAL**  
**PRESIDENT'S AWARD FOR SERVICE EXCELLENCE**  
**NOMINATION FORM**

**NOMINEE:** Specify whether: AUPE/Exempt Support Staff, APO/Executive Director or TEAM

<b><u>Name</u></b>	<b><u>Department</u></b>	<b>AUPE / ESS</b>
		<b>APO / ED</b>
		<b>TEAM</b>

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**NOMINATOR**

<b><u>Name</u></b>	<b><u>Department</u></b>	<b><u>Signature</u></b>
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**Nominator:** Please attach your signed, supporting letter no longer than two pages. Please refer to the President's Award for Service Excellence guidelines for additional factors that will be considered by the committee: <https://www.uleth.ca/president/awards/service-excellence>

- Enhancement of University Reputation
- Provision of Excellent Service
- Demonstrated Innovation
- Breadth & Depth of Impact
- Strength of References

Please include an additional minimum of two and maximum of four signed references (max two pages each) in support of your nomination. One of the references must be from outside of the immediate working area of the nominee

**Checklist**

Complete and sign this nomination form along with a supporting letter no longer than two pages.

Attach signed letters, no longer than two pages, from each of the supporting references.

\* A minimum of two and a max of four references are allowed in addition to your reference as nominator.

\* One of the references must be from outside of the immediate working area of the nominee

All documentation is to be submitted in one complete package to the President's Office here: [presidentsoffice@uleth.ca](mailto:presidentsoffice@uleth.ca) with the subject: President's Award for Service Excellence Award.

**Nomination Deadline is March 31, 2026**