



EXPENSE DISCLOSURE REPORT

Name: Helstein, Michelle
Position: Provost
Reporting Period: July 1, 2025 - September 30, 2025

Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses

Item #	Date	Accommodation	Meals	Airfare	Other Transport & Parking	Hospitality & Other	Total	Description
1	02-Jul-25	\$ 331.29	\$ 74.00	\$ -	\$ 502.45	\$ -	\$ 907.74	Attending the Alberta Council of Senior Academic Officers in Edmonton.
2	19-Sep-25	\$ -	\$ -	\$ -	\$ -	\$ 311.22	\$ 311.22	Attending the Provost Committee fall retreat.
3	21-Sep-25	\$ -	\$ -	\$ -	\$ 219.89	\$ -	\$ 219.89	Attending the Calgary Campus welcome event.
4	24-Sep-25	\$ -	\$ -	\$ -	\$ 217.64	\$ -	\$ 217.64	Meeting with UICC and University of Lethbridge senior leadership.
5	25-Sep-25	\$ -	\$ -	\$ -	\$ -	\$ 525.74	\$ 525.74	Hosted the guest speaker for the Gordon Hirabayashi lecture with invited guests from UofA, and leadership from the National Association of Japanese Canadians.