



## EXPENSE DISCLOSURE REPORT

Name: Helstein, Michelle  
 Position: Provost  
 Reporting Period: April 1, 2025 - June 30, 2025

### Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

### Travel Expenses

Item #	Date	Accommodation	Meals	Airfare	Other Transport & Parking	Hospitality & Other	Total	Description
1	01-Apr-25	\$ -	\$ 13.00	\$ -	\$ 216.57	\$ -	\$ 229.57	Bow Valley College meeting in Calgary.
2	11-Apr-25	\$ -	\$ -	\$ -	\$ 73.91	\$ -	\$ 73.91	Travel for Senate meeting at Head Smashed in Buffalo Jump.
3	22-May-25	\$ -	\$ -	\$ -	\$ -	\$ 244.63	\$ 244.63	Dinner with Destination II Consultants.
4	27-May-25	\$ -	\$ -	\$ -	\$ 515.54	\$ -	\$ 515.54	Travel to Edmonton to meet with Provincial Government officials.
5	12-Jun-25	\$ 969.60	\$ 84.00	\$ -	\$ 674.40	\$ -	\$ 1,728.00	Travel and accommodation associated with attending the Canadian Association of University Business Officers (CAUBO) conference.
6	16-Jun-25	\$ -	\$ -	\$ -	\$ -	\$ 104.58	\$ 104.58	Collaborative lunch with Polytechnique staff.
7	20-Jun-25	\$ -	\$ 34.49	\$ -	\$ -	\$ -	\$ 34.49	Southern Alberta Medical Program (SAMP) Lunch Meeting.
8	27-Jun-25	\$ 331.29	\$ 74.00	\$ -	\$ 502.45	\$ -	\$ 907.74	Alberta Council of Senior Academic Officers (ACOSAO) meeting in Edmonton.