

Policy: Connect Care Training

PURPOSE:

The purpose of this policy is to provide direction and ensure compliance with contractual obligations with our practice partner organizations utilizing the Connect Care / EPIC software, verifying that all nursing students and instructors have completed Connect Care Training prior to the start of clinical practice at applicable sites. Additionally, this policy promotes delivery of safe, competent, client-centered, and evidence-informed practice as per CRNA Entry to Practice Guidelines (2019).

DEFINITIONS:

Student: An individual enrolled in the NESA BN Programs

Program: The NESA BN Programs

CRNA: The College of Registered Nurses of Alberta

Client: All individuals or groups served by students in practice settings, including patients, families, groups in acute care, and community organizations

Instructor: The faculty member who has supervisory responsibility to evaluate student performance and conduct in the practice setting

Practice Partner: The entity accepting students for placements in a practice setting

Practice Setting: A placement which is part of a student's program that places or may place the student in contact with the public

POLICY SCOPE:

This policy applies to all nursing students in the NESA BN Programs.

POLICY STATEMENT(S):

Connect Care is a clinical information system that is a new way of using and sharing health information to improve patient care. Connect Care will give healthcare providers at Alberta Health Services and other

partner organizations a central access point for more complete, up-to-date patient information and best practices. Patients will have better access to their own information, and it will be easier for healthcare providers to communicate with patients and each other.

All individuals accessing the Connect Care system are considered “end users” of the system and will require training. Accordingly, if the student or instructor is accessing the system as an end user, they will require training.

Students require Connect Care access for clinical placements. **All Connect Care training is mandatory prior to the start of the clinical placement.**

Connect care training preparation involves completing the Connect Care e-learning modules on the AHS My Learning Link site prior to the Instructor-Led Training (ILT) sessions. Students must be available to attend their in-person ILT 10 business days before the start of the placement dates in each semester. AHS schedules all training, and rescheduling of ILT dates is not permitted. Failing to complete any component of the Connect Care training may result in delay or deferral of the course.

Attending any clinical site without the mandatory Connect Care training/access is prohibited.

SPECIFICS OF THE POLICY:

1. All students must be actively enrolled in the NESAs BN Program(s).
2. The Program must meet the requirements (e.g. up to date immunizations, current police information check, etc.) as defined in Work Integrated Learning Agreements between the NESAs BN Programs and our practice partner organizations (e.g. AHS SPA, Covenant Health SPA, etc.).
3. AHS must provide students with an AHS network username and password, following processes provided to schools by AHS.
4. The Student MUST be available to attend their Instructor Led Training (ILT) 10 business days prior to their placement start date.
5. The student must complete the requisite Connect Care training (both eLearning and in-class) and pass a Simulation End User Proficiency Assessment (SEUPA) specific to the role they will be filling during their placement.
6. The student must complete all above requirements *prior* to all applicable clinical practicums with Connect Care site implementation.
7. **Please Note:** Rescheduling ILTs is only permitted under extenuating circumstances. Students requiring rescheduling due to extenuating circumstances must contact the Practice Coordinator (LP or Assistant Dean (UL) to coordinate with the WIL Office (LP) or Clinical Placement Specialist (UL). The Program will determine if extenuating circumstance warrants rescheduling and will work through processes provided by AHS to do so. Rescheduled ILTs may not be available prior to placement commencement and may require a delay in the placement start date.

APPENDIX:

RELATED POLICIES/ASSOCIATED GUIDELINES:

Attendance Policy

REFERENCES:

Alberta Health Services. (2024). Connect care – health professionals.

<https://www.albertahealthservices.ca/cis/Page15449.aspx>

College of Registered Nurses of Alberta. (2019). Entry-level competencies for the practice of registered

nurses. <https://app-contentmanagementprod.azurewebsites.net/media/5ndpyfar/entry-level-competencies-for-the-practice-of-registered-nurses-mar-2019.pdf>

Alberta Health Services. (2013). Student placement agreement.

<https://www.albertahealthservices.ca/assets/careers/cp-stu-spa.pdf>

****NOTE: NESAs Policies exist within organizational frameworks of policy for Lethbridge Polytechnic and the University of Lethbridge, and within agreements established with practice partner organizations. If and when NESAs policies are found to differ from such policies and agreements, it is important to note that such policies/agreements will take precedence over NESAs program policies.***

Revised By/date:	Approved by/date:
Policy Review Committee: March 2025	Approved NESAs Joint Faculty Council: May 2025