

2024  
2025

# FRENCH LANGUAGE AND CULTURE INSTITUTE | Lyon



- French learning school
- Official Examination Centre DELF DALF TCF
- Cultural activities in Lyon and surroundings

[ilcf.net](http://ilcf.net)





# WORD FROM OUR MANAGEMENT TEAM

## Citizens of the world, welcome home!

The Institute of French Language and Culture has been hosting the world for more than 75 years with an every-year renewed joy. Our modern and friendly campus is located in the very heart of Lyon, an international city but also in the beautiful area of Auvergne-Rhône-Alpes.

Choosing ILCF, you will be supported by a motivated administrative team and by qualified and experimented teachers who will take turns to ensure a valuable education and framework. Learning will be enhanced by cultural offers that will let you experience French culture through a large range of activities. You will then be able to achieve fulfillment and go through your passions.

Our education, our programs and our teams allowed us to be acknowledged by lots of institutional partners and international universities... and above all by our students.

For many years, ILCF has been awarded with the "Qualité FLE" label and, nowadays UCLy has obtained the "Bienvenue en France" quality mark.

We especially want to thank you for the interest you show in our language and culture and we hope we will soon meet!

The ILCF Board of Directors

### THE TEAM

#### Management team

Franck VIOLET, Director  
 Stéphanie RABIN, Deputy-Director in charge of Education and Academic life  
 Valérie SOUBRE, Deputy-Director in charge of Quality and Training Engineerings

#### Administrative team

Valentin CAMUS, in charge of communication  
 Corinne COLPAERT, Institute Assistant  
 Ariane COUSSEDIERE, in charge of cultural activities  
 Emmanuelle ERRE, Executive Assistant  
 Isabelle GÉNY, Institute Assistant  
 Aline-Laure GRAS, Institute Assistant  
 Juliette GUIENNE, Institute Assistant  
 Aude NICARD DES RIEUX, in charge of communication  
 Eliane TAMIN, Administrative Manager  
 Hélène THOMA, University Administrative Officer

#### Head of Studies

Pascale ANSOUX LAMA, Head of studies - academic year  
 Pauline MARTIN, Head of studies - academic year  
 Julie VELDEMAN ABRY, in charge of DELF DALF

## SUMMARY

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### CONTACT

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 www.ilcf.net

UCLy - ILCF Lyon  
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 France

## OUR STRENGTHS





## Publics

These courses are aimed at all types of publics: international students, adults, technicians, researchers, au pairs...no matter their level in French.

### Programmes contents

The core curriculum covers four skills listed by the Common European Framework of Reference for Languages – CEFR: oral comprehension, speaking, written comprehension and writing. Emphasis is also given to phonetics and pronouncing (languages laboratory). French classes improve autonomy in the daily life and address societal issues.

### Training goals

- Learn French or improve oral and written skills;
- Validate a linguistic level with a university degree [DUEF] or an official diploma [DELFI/DALF];
- Acquire the knowledge necessary to the comprehension of French civilisation, society and culture;
- Live an intercultural experience.

### Teaching organisation

Semi-annual and annual programmes: from Monday to Friday, in either morning or afternoon groups

Monthly and summer programmes: morning and/or afternoon classes from Monday to Friday.

### Tutoring

In order to help you to progress, the semestrial and annual programme includes tutoring (up to 3 hours per semester, according to classes calendar), thanks to a personalized or in small groups follow-up.

What is tutoring? It is a formative, close support outside of class, with a teacher or a French student following a linguistic curriculum.

### SEMI-INTENSIVE PROGRAMME

ECTS equivalence per semester: 30  
Semester: 200 hours | 16 hours per week<sup>1</sup>  
Academic year: 400 hours

Organisation by level and per semester	Common core	Thematic courses
A1.1 to B1	200 hours	-
B2 to C2	178 hours	22 hours

### INTENSIVE PROGRAMME

ECTS equivalence per semester: 35  
Semester: 244 hours | 20 hours per week<sup>1</sup>  
Academic year: 488 hours

Organisation by level and per semester	Common core	Thematic courses
A1.1 to B1	200 hours	44 hours
B2 to C2	178 hours	66 hours

According to your level, there is a possibility to attend an additional class depending on availability.  
Number of hours: 22 hours per thematic course | 445 €

### SHORT-TERM INTENSIVE PROGRAMME

ECTS equivalence per semester: 8  
February or June: 60 hours | 20 hours per week<sup>1</sup>

Organisation by level and per month	Common core
A1 to B2	60 hours

Open provided that there is a sufficient number of participants

### SUMMER INTENSIVE PROGRAMME

ECTS equivalence per semester: 9  
76 hours - 20 hours per week<sup>1</sup> + cultural excursions included | July, August, September

Organisation by level and per month	Common core	Thematic courses
A1.1 to B1	76 hours	-
B2 to C2	68 hours	12 hours

As a complement of its French programmes, the ILCF-Lyon offers thematic courses by level. Thanks to these thematic modules, improve your written and oral communication with theatre, gastronomy, history, art courses. For each class, an outing related to the course is scheduled.

A1 à A2  
A2 à B1  
B1 à B1+

### ORAL COMMUNICATION

- French pronunciation and phonetics in language laboratory
- Learning grammar through games and songs
- Discovering the regions of France and Europe...
- Theatre, improvisation, debates
- Etc.

### WRITTEN COMMUNICATION

- Imaginary storytelling and the discovery of literary texts
- Biography through figures from Lyon and/or France
- Gastronomy (recipes from here and elsewhere...)
- Reading comprehension and dictations to work on the mechanics of the language
- Etc.

**1 OUTING INCLUDED**

B2 à C2

### LINGUISTIC

- Preparation for DELF B2 exams
- Preparation for DALF C1 exams
- Oral communication [rhetoric/ eloquence / express yourself in front of an audience]
- Oral expression techniques
- Etc.

### CULTURE AND SOCIETAL ISSUES

- Theatre: game, improvisation and live shows in Lyon
- Club philo
- Planet challenge
- Cinema, create a short cut: from writing to projection
- Etc.

### UNIVERSITY, BUSINESS AND WORKING ENVIRONMENT

- French for academic
- Tailored workshop to prepare your university entry /to look for an internship...
- Thematic French: business / military / security / international relations / medical French
- Etc.

### OPTIONAL COURSES AT THE UCLY

Students, depending on their level, have the opportunity to take one or two courses in other UCLy training units. For more information, contact the ILCF secretariat at your arrival.

### LEVEL TEST

A mandatory level test is set to evaluate written and oral skills in order to integrate students into homogeneous level groups<sup>2</sup>.

### ASSESSMENT METHODS

Attendance, ongoing evaluation and/or final exams on written and oral skills.

### CERTIFICATION

Our programmes lead to a language university degree certified by ADCUEFE (association of Universities offering courses in French for foreigners). At the end of the semester, a university degree in French studies [DUEF] stating the level attained by the student is awarded. A Certificate of French studies and culture is awarded for summer and intensive short programme.

### EUROPEAN CREDITS - ECTS

The training is expressed in European Credits. They will be considered by the student's home university.

### OFFICIAL EXAMINATION CENTRE

It is also possible to sit for the DELF, the DALF and the TCF exams while following a programme at the ILCF.

Please find more about our programmes on our website

[ilcf.net](http://ilcf.net)

**WHY SHOULD YOU TAKE AN OFFICIAL FRENCH EXAM?**

You are planning to enrol at a French university:

DELF B2 - DALF C1 - TCF

You are asking for the 10 years resident permit:

DELF A2 - TCF

You are asking for the French nationality:

DELF B1 - TCF

For more than 30 years, ILCF-Lyon has been an official examination centre for French language diplomas certified by FEI (France Éducation International) and by the French Ministry of National Education. More than 1000 candidates pass each year.

**DELF and DALF Diplomas**

The DELF (Diploma in French Language Studies) and DALF (Diploma in Advanced French Language Studies) diplomas confirm international candidates' levels in French as a Foreign Language (FLE). These certifications can help you to study, work or migrate to a French speaking country.

**TCF Test\***

The TCF (Test de connaissance du français) is a general test of French. It allows non-French speaking persons to evaluate and validate their knowledge in French, in a reliable and acknowledged way, thanks to simple and fast conditions.

*\*on request, for formed groups. Contact us for more information.*

**Preparation for DELF and DALF exams**

Depending on the programme, ILCF offers a thematic preparation for exams for a total of 22 hours, on one semester, to get acquainted with these exams, to understand what is expected, to develop the necessary methodology, to practice with sample tests in order to sit for the exam in the best conditions and aim for an optimal outcome.

**DELF/DALF**

A2, B1, B2, C1 levels

- 4 independent diplomas of French
- Assessment of 4 skills: oral comprehension and writing, written comprehension and writing
- These diplomas are valid for life
- Recognised in France and internationally



**Semester 1 (S1)**

from 2 October 2024  
to 24 January 2025

- Oral placement test: 2 October 2024
- Beginning of classes: 7 October 2024
- Holidays: from 26 October to 3 November 2024 and from 21 December 2024 to 5 January 2025
- Public holiday: 11 November 2024

**Semester 2 (S2)**

from 3 February  
to 23 May 2025

- Oral placement test: 3 February 2025
- Beginning of classes: 5 February 2025
- Holidays: from 1<sup>st</sup> to 9 March and from 19 April to 4 May 2025
- Public holiday: 8 and 9 May 2025

**Short-term intensive programme**

from 3 to 21 February 2025  
from 2 to 20 June 2025  
except 9 June (public holiday)

*Subject to a sufficient number of participants*

**Intensive summer programme**

from 2 to 29 July 2025  
except 14 July (public holiday)  
from 4 to 29 August 2025  
except 15 August (public holiday)  
from 2 to 26 September 2025

An online placement test is organized before the start of each session.



**Semi-annual and annual semi-intensive programme**

- 1 semi-intensive semester ..... 2 160 €
- 1 additional consecutive semester ..... 1 990 €
- 1 semi-intensive academic year ..... 3 725 €
- 2 semi-intensive semestres (S2 + S1 25/26) ..... 3 975 €

**Semi-annual and annual intensive programme**

- 1 intensive semester ..... 2 710 €
- 1 additional consecutive semester ..... 2 545 €
- 1 intensive academic year ..... 4 920 €
- 2 intensive semestres (S2 + S1 25/26) ..... 5 115 €

**Short-term intensive programme**

- February or June ..... 850 €

**Intensive summer programme**

- 1 month ..... 980 €
- 2 months ..... 1 885 €
- 3 months ..... 2 770 €

**Thematic French programme**

- 1 thematic course ..... 445 €

**Mandatory fixed charges** (subject to modification)

- Library ..... 50 €
- Civil Liability Insurance ..... 13 €
- UCLy Health centre ..... 30 €
- Pedagogical contribution per semester ..... 4 €
- ILCF Students Association Office ..... 7 €
- Solidarity fund ..... 15 €

**Enrolment to ILCF-Lyon**

[www.ilcf.net](http://www.ilcf.net)



To register for the programmes or exams of your choice, go to the pre-enrolment form.



# OUR CULTURAL ACTIVITIES

The ILCF's cultural activities team welcomes you and is at your disposal to make the most of your stay at the UCLy as well as in Lyon.

## A programme of activities throughout the year

Discovering Lyon, the local heritage and the region's landscapes, by the sea or in the mountains, the ILCF offers a variety of events throughout the year. In addition to the courses, activities are organised and supervised to make your experience unforgettable.



## The campus and its events

On campus, you can enjoy the services offered by UCLy: more than 25 sports activities, drama classes, an orchestra, exhibitions, film screenings and social events (shared world meals, Buddy programme, etc.). Immerse yourself in a dynamic university life and meet other students who share the same passions!



## Enjoy an immersive cultural experience!

French culture is renowned for its richness and diversity. From literature to gastronomy, art and music, the ILCF continues this tradition by offering a multitude of diverse cultural activities!



## Community life

UCLy has a rich association life! The Student Office, the UCLy newspaper, web radio, ecological commitment - it's a great opportunity to get involved, carry out a project as part of a team and bring your ideas to life!





# LIFE AT UCLY

The Catholic University of Lyon - UCLy, a private non-profit higher education institution, is located in the heart of Lyon. You will be able to benefit from all the services offered by the university, on all the campuses of UCLy.



## Amenities

All of our amenities (campuses, university residences,...) are secure: video monitoring, security guard, access control and accessible to persons with reduced mobility.



## Accommodation

UCLy helps its learners to find a place to live and offers several options (average prices per month, on 2023/2024 basis):

- **UCLy Saint-Laurent student residences:** from 458€ (excluding administration fees);
- **UCLy Saint-Bernard student residences:** from 530€ (excluding administration fees)
- **private student residences** from 550 € (administrative fees and electricity not included);
- **independent apartments** from 520 € (administrative fees not included);
- **living with a French family** (from 660€ per month (half board from Monday to Friday) or 700€ (half board from Monday to Friday+full board at weekends), administrative fees not included.



UCLy's Accommodation Office: <https://www.ucl.fr/en/student-life/accomodation-ucl>  
Maison des Étudiants of UCLy Lyon: [maisondesetudiantslyon.fr](https://maisondesetudiantslyon.fr)

*The learners shall indicate their wishes on the application form.*



## Repas

All CROUS restaurants in Lyon are open to UCLy learners during academic year (except during holidays and summer period). Payments are possible with the IZLY card.



**Campus Carnot cafeteria**  
Monday to Friday: 7:30am - 4pm



**Campus Saint-Paul cafeteria**  
Monday to Friday: 7:30am - 4:30pm



## Health, wellbeing and inclusiveness

The UCLy Health Service is composed of the Preventive Healthcare, the Counselling Service and the Disability Support Service. It assists UCLy students in different aspects of physical and mental conditions, and in their learning in order to facilitate their academic success.

Along their studies at the UCLy, they can consult a doctor and have an individual support. Throughout the year, preventing actions and events are led to inform and guide students.



## University libraries

Enrolling at the ILCF offers access throughout the academic year to UCLy's university libraries located on Carnot and St Paul campuses, but offers access to every university library in Lyon as well.



## Educational counselling

A guidance counsellor is available to guide you to choose the proper French academic training.



## Internship in a firm

Students who wish to do an internship at a company\* to further their training can obtain an internship contract in compliance with the current legislation in force after meeting with the ILCF Director.

*\*Finding an internship is left only to the student.*



## International Relations Office

The UCLy International Relations Department is available to all students at the University and will assist you throughout your stay:

- ISD International Student Desk: Visa questions, looking for a job? From your arrival to the end of your stay, benefit from personalized support! (Assistance with administrative formalities in France: visa/stay permit, health insurance, housing assistance, APL/CAF, etc.).
- Pôle International: cultural activities for UCLy's international students & buddy program.



## Sports Office

A 400m<sup>2</sup> sports hall is available on the Saint Paul Campus. In addition, about 25 sport activities are offered throughout the academic year: collective (volleyball, soccer, rugby, etc.) and individual sports (swimming, taekwondo, badminton, dance and more).



## University chaplaincy

The chaplaincy is a meeting point, a place to share and think, open to all students regardless of their faith or philosophy of life.

## Find all the UCLy services

On our website  
[www.ilcf.net/en](http://www.ilcf.net/en)

Scan the QR Code





# 1

## Prerequisites

- To be 18 year old or at least 17 with a written parental consent;
- To have a secondary school diploma with the exception of summer and short-term programmes;
- From beginner to C1 level (A1 level minimum for short intensive programme).

# 2

## Pre-enrolment

### Step 1: Fill in the pre-enrolment application form

- online: [www.ilcf.net](http://www.ilcf.net)
- on site: ILCF, 23 place Carnot 69002 Lyon, FRANCE
- by email: [ilcf@univ-catholyon.fr](mailto:ilcf@univ-catholyon.fr)
- by postmail: UCLy - ILCF Lyon - 23 place Carnot 69286 Lyon Cedex 02 - FRANCE

### Step 2: Pay the pre-enrolment deposit

In order to confirm your pre-enrolment, you need to pay a deposit which will be deducted from the total tuition fees:

- by credit card online on: [www.ilcf.net](http://www.ilcf.net)
- by bank transfer [see our bank details on the pre-enrolment form]: send your receipt by email at [ilcf@univ-catholyon.fr](mailto:ilcf@univ-catholyon.fr)
- by French check paid to "AFPICL"

# 3

## Enrolment

### Step 3: Provide the necessary documents

In order to finalize your enrolment, submit the documents requested below on our online registration platform <https://inscriptions.uclly.fr/> and log in using the ID and password created during your pre-enrolment or submit directly to the ILCF secretariat:

- your passport
- your high school or university diploma, translated into French (no translation needed for diplomas in English or Spanish)
- an ID photo
- *If you have already sit for a French exam (DELFI/DALF/TCF/DUEF), please send a copy of your certificate*

### Step 4: Pay the enrolment balance and mandatory fees

All selected programmes must be paid for in full as follows:

- pay online on the ILCF website (using the login and password you used when you pre-registered online) before or within the first days of your arrival
- pay at the ILCF office:
  - by credit card (Visa, Visa Electron, Maestro, Mastercard, American Express, Union Pay, JCB etc.)
  - by French check in euros payable to "AFPICL"

*We encourage students to use a credit card.*

### Step 5 : Pay the CVEC

Students enrolled for a semester or a year have to pay the «Contribution à la Vie Étudiante et de Campus – Contribution to Student life and Campus» (100€ - Fees 2023-2024) to the CROUS (Centre Regional des Œuvres Universitaires et Scolaires – Regional Centre for Scholar and University scholarships). The payment shall be done exclusively online via the following link: [messervices.etudiant.gouv.fr](https://messervices.etudiant.gouv.fr)

The CVEC certificate must be sent to the ILCF secretariat.

### Deadline payment

The balance must be paid before or upon arrival and, at the latest, 15 days after the classes begin (for the semester and the academic year) and 5 days after for short and summer intensive programmes.

## Registration certificate

A certificate of enrolment is sent after receipt of the complete application and full payment of the tuition fees. For the semester and academic year sessions, a student card will be issued a few days after the start of the course.

# 4

## Additional administrative procedures

### Student Visa

As soon as we receive your application, the ILCF will send you the pre-enrolment certificate necessary to apply for your student Visa at the French Embassy in your country.

Our Institute is a member of the Campus France network. Don't hesitate to contact them for further information on visa applications.

- <http://www.campusfrance.org/fr/>
- <http://france-visas.gouv.fr>

Select «Je viens en France».

 **No tourist visa can be converted into a «Student» visa or residence permit. No visa can be issued after your arrival in France.**

### Mandatory health insurance

If you are a citizen of the European Union, you will need your European health insurance card issued in your country of origin.

If you are not a citizen of the European Union, you must register with the Caisse Primaire d'Assurance Maladie (free registration) when you arrive in France, on the following website: <https://etudiant-etranger.ameli.fr>

As registration may take several weeks, we recommend that you take out personal and international medical insurance to cover the first 2-3 months of your stay in France.

To supplement the reimbursements provided by the Assurance Maladie, you can subscribe to a mutuelle.

 **For stays shorter than 90 days, we recommend you to subscribe to your own private health insurance.**

### Visa/residence permit validation and renewal

2 to 3 months after your arrival in France, you must validate your visa on the website :

<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

To renew your residence permit, you must complete an application form 2 to 3 months before the expiry date and submit it on the website :

<https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/#/>

### Cancellation policy

#### VISA REFUSAL

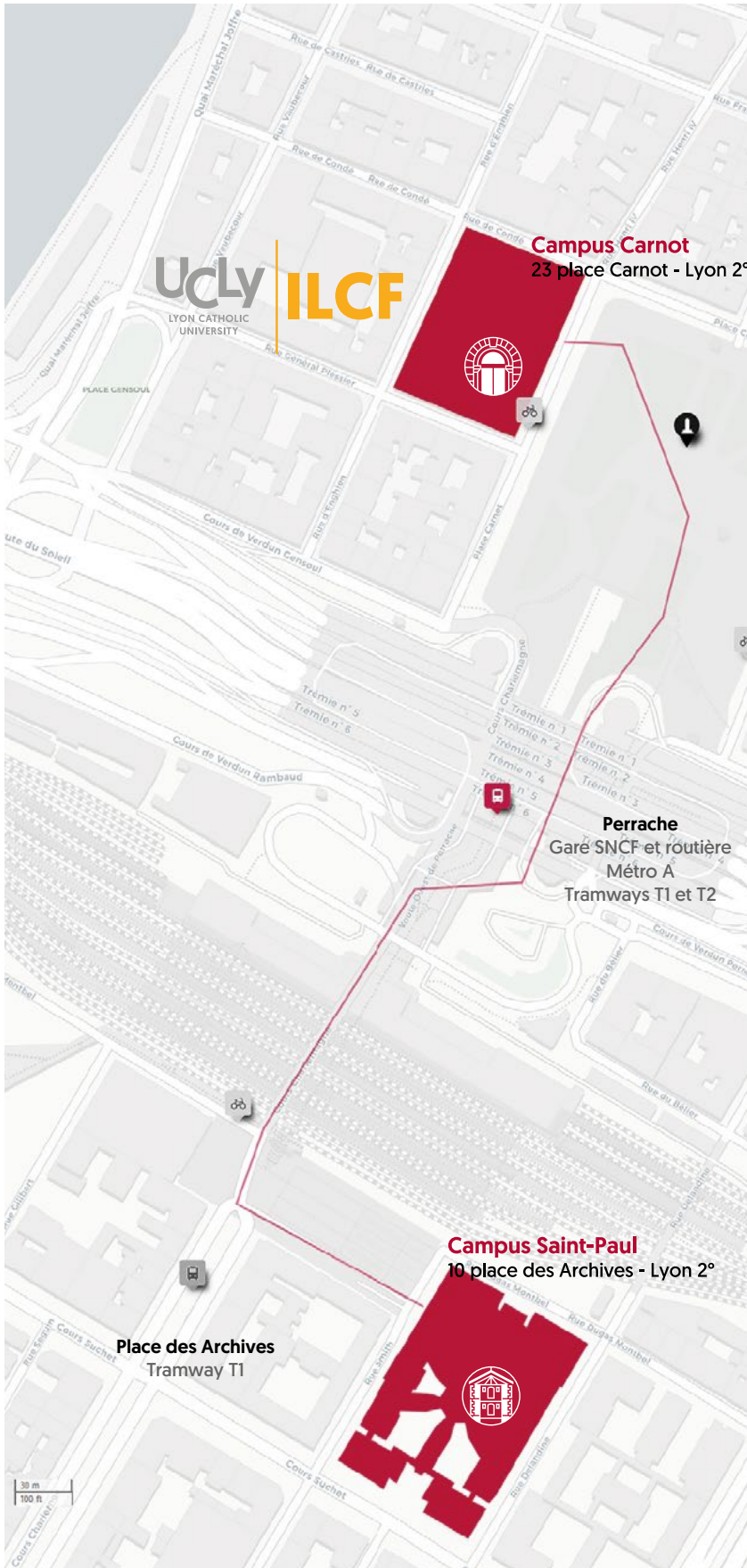
If the visa is denied by the country of origin and if the student provides us with the original of the official document confirming the refusal, the deposit will be reimbursed, except for 150 euros to cover administrative costs. The reimbursement will only take place if the ILCF administration is made aware of the situation by a written document at the latest 8 days before the level test. After that period, the totality of the payment will be kept by the ILCF.

#### OTHER CASES

Pre-registered or registered students who decide to cancel or quit will not be refunded. The whole payment already settled will remain the property of the ILCF (see general terms and conditions available online [www.ilcf.net](http://www.ilcf.net)).



# GETTING TO THE ILCF



## ACCESS

### By public transport

#### Campus Carnot

23 place Carnot - 69002 LYON



Take the T1 or T2 tram lines (stop at Perrache station), or Metro line A in the direction of Perrache (stop at Perrache station) or a bus.

#### Campus Saint-Paul

10, place des Archives - 69002 LYON



Trams T1 and T2 (stop at Place des Archives station) or Metro line A (stop at Perrache station).

### By bike

Velo'v stations in front of the 2 campuses and secure indoor bicycle garages available.

### By car

Campus Carnot : 23 place Carnot 69002 Lyon  
Campus Saint-Paul : 10 place des Archives 69002 Lyon

### From Lyon St-Exupery Airport

Take the Rhônexpress tram and exit at Vaulx-en-Velin - La Soie, then take Metro line A to Perrache station.