



# Application for Junior Recital

## Winter 2025

Please complete ALL areas

This form is due on Nov. 12, 2024

(send to [deanna.oye@uleth.ca](mailto:deanna.oye@uleth.ca) and [music@uleth.ca](mailto:music@uleth.ca))

**Administrative Office**

**Student name:**

**Instrument/Voice type:**

**Studio course number:**

**Instructor name:**

**Email Address:**

**Recitalist #2 name:**

**Recitalist #3 name:**

**Recitalist #2 email:**

**Recitalist #3 email:**

*\*Junior Recitals need to be booked in groups of 2-3. If you do not have 2-3 in your group, your group may be divided to fill other groups.\**

*\*You may submit your form individually - you will be added to another group.\**

**Dates:** Please circle **ALL of the dates** that you, your studio teacher, and all collaborators are available. Recitals must be scheduled back-to-back, so it is critical for you to circle all dates that can work (ie. not just the best dates).

Sunday, March 2, 4:00pm

Tuesday, April 8, 4:30pm

Saturday, March 8, 4:00pm

Tuesday, April 8, 7:30pm

*\*Sunday, March 30, 4:00pm*

Wednesday, April 9, 4:00pm

Sunday, April 6, 4:00pm

Wednesday, April 9, 7:30pm

Monday, April 7, 4:00pm

Thursday, April 10, 4:00pm

Monday, April 7, 7:30pm

Thursday, April 10, 7:30pm

**Authorization and Signatures:**

I have read the regulations and procedures pertaining to my upcoming recital and understand the same. \_\_\_\_\_  
Initial

\*By selecting any of the *italicized dates* above I acknowledge I am requesting an extension to the University of Lethbridge Assessment of Student Learning Policy, Section 3.4 allowing my recital to take place in the last 2 weeks of classes. \_\_\_\_\_  
Initial

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Date

\_\_\_\_\_  
Studio Coordinator

\_\_\_\_\_  
Date

*The Studio Coordinator does not sign the form until after it has been submitted.*

# Procedures

All recitals must be booked with the Studio Coordinator.

All performers must have their instructor's approval for repertoire and length of performance.

A Concert/Recital Information form must be completed at <https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals> via DocuSign **no later than two weeks before your recital date**. If you have set changes planned for your performance, please ensure that a description/drawing/photo is included with your form. You may be prompted to complete this form by Box Office Manager, Baz Skinner ([baz.skinner@uleth.ca](mailto:baz.skinner@uleth.ca)).

Complete the Recital Program Template (found at <https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals>) and e-mail it to [music@uleth.ca](mailto:music@uleth.ca) **no later than two weeks before your recital date**.

Recitals for Composition Studio students require that the student present a recital of their own original works. The student is responsible for arranging performers, rehearsals, and all other aspects of mounting the performance. All aspects of the performance are factored into the recital grade, as per your Studio course outline.

Theatre staff provides one recording technician, one front-of-house manager, and one stage manager. Should you require elaborate stage changes or stage setup for your recital, make sure all the details are included in the Concert/Recital Information submitted via DocuSign.

1. Students enrolled in Studio Course VI may make an application for a Junior Recital.
2. Rehearsal time in the Recital Hall is limited to TWO hours. Students and Studio Teachers are free to book the Dress Rehearsal hours (in the online Facility Booking system) after the first day of classes in the semester of their recital.
3. Junior Recitals are professionally recorded for Music Department archives, and the file will be provided to the artist. All students doing a Junior Recital must sign a waiver form which allows the recital to be recorded for archival purposes only.

Protocols and procedures for rehearsal and performance, as outlined by University of Lethbridge Hazard Assessment documents must be followed by anyone participating in a recital, and anyone who might be in attendance. Please check with your Studio Instructor and/or the Studio Coordinator if you have any questions about the safety protocols.

***Performers must arrive backstage 1 hour prior to the performance.  
Doors will open 15 minutes prior to the performance.***

## Junior Recital Checklist (Winter 2025)

RECITAL APPLICATION FORM	
	1. Talk to your Studio Teacher to determine Jurors (if applicable)
	2. Arrange/book any additional performers/collaborative pianists
	3. Send Application for Junior Recital form (page 1) to <a href="mailto:deanna.oye@uleth.ca">deanna.oye@uleth.ca</a> and <a href="mailto:music@uleth.ca">music@uleth.ca</a> *Deadline Nov. 12, 2024*
	4. Complete <b>Concert/Recital Information</b> form via DocuSign ( <a href="https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals">https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals</a> ), including information about any set changes by <b>two weeks before your recital</b> .
	5. Fill in <b>Recital Program Template</b> , have your teacher proofread for format and mistakes, and email to <a href="mailto:music@uleth.ca">music@uleth.ca</a> by <b>two weeks before your recital</b> . Templates here: <a href="https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals/recital-programs-and-posters">https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals/recital-programs-and-posters</a>
	6. <b>Schedule Dress Rehearsals – 2 hours (use online room booking system, include “Dress Rehearsal” in the description)</b>
	7. Arrive 1 hour before performance for set up and sound check.
<b>PERFORM!</b>	

Within 30 days after the recital your recording file will be sent to you.

*Note: You will not receive your Recital Jury Sheets until after the last day of classes for the semester.*