



Application for Graduation Recital Winter 2025

Please complete ALL areas

This form is due on Nov. 12, 2024

(send to deanna.oye@uleth.ca and music@uleth.ca)

Administrative Office

Student name:

Instrument/Voice type:

Studio course number:

Instructor name:

Email Address:

Dates: Please circle **ALL of the dates** that you, your studio teacher, and all collaborators are available. Recitals must be scheduled back-to-back, so it is critical for you to circle all dates that can work (ie. not just the best dates).

Sunday, March 2, 1:00pm

Sunday, March 16, 1:00pm

Friday, March 7, 7:30pm

Sunday, March 16, 4:00pm

Saturday, March 8, 1:00pm

**Saturday, March 22, 1:00pm (UofL Singers at 7:30pm)*

Saturday, March 8, 7:30pm

**Sunday, March 23, 1:00pm*

Sunday, March 9, 1:00pm

**Sunday, March 23, 4:00pm*

Sunday, March 9, 4:00pm

**Sunday, March 30, 1:00pm*

Friday, March 14, 7:30pm

**Sunday, March 30, 4:00pm*

Saturday, March 15, 1:00pm

**Saturday, April 5, 1:00pm (Global Drums at 7:30pm)*

Saturday, March 15, 4:00pm

**Saturday, April 5, 4:00pm (Global Drums at 7:30pm)*

Saturday, March 15, 7:30pm

Sunday, April 6, 1:00pm

Authorization and Signatures:

I have read the regulations and procedures pertaining to my upcoming recital and understand the same. _____
Initial

*By selecting any of the *italicized dates* above I acknowledge I am requesting an extension to the University of Lethbridge Assessment of Student Learning Policy, Section 3.4 allowing my _____
recital to take place in the last 2 weeks of classes. Initial

Student

Date

Teacher

Date

Studio Coordinator

Date

The Studio Coordinator does not sign the form until after it has been submitted.

Procedures

All recitals must be booked with the Studio Coordinator.

All performers must have their instructor's approval for repertoire and length of performance.

A Concert/Recital Information form must be completed at <https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals> via DocuSign **no later than two weeks before your recital date**. If you have set changes planned for your performance, please ensure that a description/drawing/photo is included with your form. You may be prompted to complete this form by Box Office Manager, Baz Skinner (baz.skinner@uleth.ca).

Complete the Recital Program Template (found at <https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals>) and e-mail it to music@uleth.ca **no later than two weeks before your recital date**.

Recitals for Composition Studio students require that the student present a recital of their own original works. The student is responsible for arranging performers, rehearsals, and all other aspects of mounting the performance. All aspects of the performance are factored into the recital grade, as per your Studio course outline.

Theatre staff provides one recording technician, one front-of-house manager, and one stage manager. Should you require elaborate stage changes or stage setup for your recital, make sure all the details are included in the Concert/Recital Information submitted via DocuSign.

1. Students enrolled in Studio Course VIII must make an application for a Graduation Recital.
2. Rehearsal time in the Recital Hall is limited to FOUR hours. Students and Studio Teachers are free to book the Dress Rehearsal hours (in the online Facility Booking system) after the first day of classes in the semester of their recital.
3. Graduation Recitals are professionally recorded for Music Department archives, and the file will be provided to the artist. All students doing a Graduation Recital must sign a waiver form which allows the recital to be recorded for archival purposes only.

Protocols and procedures for rehearsal and performance, as outlined by University of Lethbridge Hazard Assessment documents must be followed by anyone participating in a recital, and anyone who might be in attendance. Please check with your Studio Instructor and/or the Studio Coordinator if you have any questions about the safety protocols.

***Performers must arrive backstage 1 hour prior to the performance.
Doors will open 15 minutes prior to the performance.***

Graduation Recital Checklist (Winter 2025)

RECITAL APPLICATION FORM	
	1. Talk to your Studio Teacher to determine Jurors (if applicable)
	2. Arrange/book any additional performers/collaborative pianists
	3. Send Application for Graduation Recital form (page 1) to deanna.oye@uleth.ca and music@uleth.ca *Deadline Nov. 12, 2024*
	4. Complete Concert/Recital Information form via DocuSign (https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals), including information about any set changes by two weeks before your recital .
	5. Fill in Recital Program Template , have your teacher proofread for format and mistakes, and email to music@uleth.ca by two weeks before your recital . Templates here: https://www.ulethbridge.ca/fine-arts/study/music/junior-and-graduation-recitals/recital-programs-and-posters
	6. Schedule Dress Rehearsals – FOUR hours (use online room booking system, include “Dress Rehearsal” in the description)
	7. Arrive 1 hour before performance for set up and sound check.
PERFORM!	

Within 30 days after the recital your recording file will be sent to you.

Note: You will not receive your Recital Jury Sheets until after the last day of classes for the semester.