

GRADUATE PROGRAM MILESTONES

Master of Arts Program

Program milestones are tools to help you remain on track during your graduate program. All must be completed before you submit your written thesis & proceed to your thesis oral defence.

Further information can be found within:

- [SGS Policies & Procedures](#)
- [Graduate Calendar](#)
- Program of Studies email (sent as part of your offer of admission)

• sgs@uleth.ca
• 403 - 329 - 2793

Faculty of Arts & Science
Graduate Program Office:
• B610 (University Hall)

Forms for program milestones are submitted via the
SGS portal: uleth.service-now.com/sgs

	Due Date	Requirements	Objectives	
<p>SUPERVISORY COMMITTEE</p> 	<p>Established within 6 weeks from start of first term</p> <p>MA-ECON PROGRAM: prior to end of first term</p>	<p>Membership:</p> <ul style="list-style-type: none"> • Supervisor or 2 co-supervisors • 2 - 4 additional committee members 	<ul style="list-style-type: none"> • Provide student with feedback & support • Meet at least twice per academic year • Accessible for ongoing consultation • Participate in thesis defence committee 	
<p>PROGRESS & STANDING</p> 	<p>Formal meetings held at least twice per academic year (or every 6 months)</p>	<p>Student presents research summary and work plan to supervisory committee</p> <p>Supervisor submits recommendation of program standing</p>	<ul style="list-style-type: none"> • Opportunity for student to practice speaking to an audience of experts about their research • Committee provides formal feedback & flags areas that may need improvement or remedial action 	
<p>THESIS PROPOSAL</p> 	<p>INITIAL PROPOSAL: within 5 months of start in program</p> <p>FINAL PROPOSAL: by end of third academic term</p> <p>MA-ECON PROGRAM: Initial due within 9 months of start in program; final by end of third term</p>	<p>INITIAL PROPOSAL: Several pages on topic of study & initial bibliography</p> <p>FINAL PROPOSAL: At least 20 pages including: theoretical statement, methodology, literature review, bibliography & chapter outline of full thesis</p>	<ul style="list-style-type: none"> • Allows student to obtain formal feedback on their writing & whether their research project meets appropriate disciplinary standards • Sets student up for success for their research plan & their final thesis 	
<p>OTHER PROGRAM REQUIREMENTS</p>	<p>COURSEWORK REQUIREMENT</p> <p>Completion of 9.0 - 18.0 credit hours</p>	<p>REQUIRED COURSES</p> <p>Program or department specific</p>	<p>ACADEMIC STANDARDS</p> <p>Minimum grade of B- in all graded courses</p>	<p>CONTINUOUS ENROLMENT</p> <p>Registration in thesis course every term</p>



Due dates shown above are for full-time MA students; dates vary for part-time students