



EXPENSE DISCLOSURE REPORT

Name: Helstein, Michelle
 Position: Provost
 Reporting Period: October 1 - December 31, 2023

Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses

Item #	Date	Accommodation	Meals	Airfare	Other Transport & Parking	Hospitality & Other	Total	Description
1	25-Sep-23		\$ 340.52				\$ 340.52	Dinner meeting with consultant and senior administration
2	02-Oct-23		\$ 60.32				\$ 60.32	Lunch Mtg with Lethbridge College Provost
3	13-Nov-23	\$ 1,232.84	\$ 145.35		\$ 457.07		\$ 1,835.26	Faculty Bargaining Services & Provost's Annual Conference November 13-16, 2023
4	16-Nov-23				\$ 221.87		\$ 221.87	Return Travel from Lethbridge to Calgary to view possible Calgary Campus spaces on Nov. 16th.
5	24-Nov-23		\$ 37.95				\$ 37.95	Lunch Mtg with Provost, Medicine Hat College
6	28-Nov-23		\$ 261.48				\$ 261.48	ULethbridge Agreement with Bond University - Supper with Representatives from Bond University