

University of Lethbridge – Administrative Organizational Chart

Bi-Cameral Governance

The University of Lethbridge governs itself with a bi-cameral structure, as set out in the Alberta [Post-Secondary Learning Act](#). The [Board of Governors](#) has authority for business governance and the [General Faculties Council](#) (GFC) has authority for academic governance. The [Senate](#) is defined within the Post-Secondary Learning Act as having the authority to elect the Chancellor, approve honorary degrees, and it is the duty of a Senate to inquire into any matter that might benefit the University and enhance its position in the community.

President & Vice-Chancellor

Dr. Digvir Jayas

The President has general supervision over and direction of the operation of the University [Post-Secondary Learning Act (PSLA), Section 81 (3)]. The President provides leadership to generate and sustain an academic and administrative vision of what the University should be that optimizes the development of the University. The President ensures the University's objectives are achieved and the University's quality and future is assured. The President is responsible for carrying out all of the duties required in the capacity as President & Vice-Chancellor with General Faculties Council (GFC), the Senate, the University of Lethbridge Faculty Association, other employee groups and the general public, as well as working closely with the Board of Governors. The President's primary responsibility is to lead the University in an ethical, responsible, sustainable manner.

President & Vice-Chancellor portfolio Includes:

- Provost & Vice-President (Academic)
- Vice-President (Finance & Administration)
- Vice-President (Research)
- Vice-President (External Relations)
- Executive Director (Communications, Marketing, and Government Relations)

Provost & Vice-President (Academic)

Dr. Michelle Helstein

Reporting directly to the President, the Provost and Vice-President (Academic) is the senior vice-president. The Provost is the Chief Operating Officer and the Chief Academic Officer of the University of Lethbridge and acts as the President's delegate as required. As Chief Operating Officer, the position is responsible for institutional planning and administration in all aspects of the academic operations involving students, academic and support staff, alumni, members of the governance committees, and staff associations. As the Chief Academic Officer, the position leads the conceptualization, development, implementation, and continuous improvement of academic programs and services.

As senior Vice-President, the Provost co-leads, with the President, a team of Vice-Presidents, as well as a senior management team including Deans and senior administrative officers. The provost is responsible for providing leadership, oversight, and direction across a broad spectrum of University operations including: institutional planning and administration in all aspects of university operations
academic program maintenance, development, implementation, and quality assurance
enrolment management and student support services resource allocation
budgeting and reporting in collaboration with the Vice-President (Finance and Administration)

Provost & Vice-President portfolio Includes:

- Deputy Provost
- Vice-Provost (Students)
- Vice-Provost (Iniskim Indigenous Relations)
- Vice-Provost (Calgary Campus)
- Vice-Provost (Equity, Diversity, Inclusion)
- Faculty of Arts & Science
- Faculty of Education
- Faculty of Fine Arts
- Faculty of Health Sciences
- Dhillon School of Business
- School of Graduate Studies
- School of Liberal Education / University Library
- Internal Audit

Deputy-Provost (Interim)

Dr. Chris Hosgood

Reporting directly to the Provost & Vice-President (Academic) the Deputy-Provost, broadly supports the work of the Office of the Provost. The Deputy-Provost plays a vital role in the support of new program development and institutional academic initiatives, including the oversight of academic quality assurance, Institutional Analysis, International, the Teaching Centre, Calgary Campus, and works closely with the Executive Director Equity, Diversity and Inclusion.

Deputy-Provost portfolio includes:

- Calgary Campus
- Institutional Analysis
- Quality Assurance
- Teaching Centre
- U of L International

Vice-President (Finance & Administration)

Nancy Walker

Reporting directly to the President and working closely with the Provost and Vice-President (Academic), the Vice-President (Finance and Administration) is the Chief Financial Officer (CFO) of the University of Lethbridge.

The Vice-President (Finance & Administration) plays an integral and leadership role in the achievement of the University of Lethbridge vision by overseeing the provision of responsive and accessible institutional services. In collaboration with the Provost and Vice-President (Academic) provides leadership in resource allocation, budgeting and reporting in support of strategic priorities.

Vice-President (Finance & Administration) portfolio Includes:

- Ancillary Services
 - Facilities
 - Financial Services / Resource Planning
 - Human Resources
 - Information Technology
 - General Counsel
 - Sport & Recreation Services
 - Pronghorn Athletics
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Vice-President (Research)

Dena McMartin

Reporting directly to the President and working closely with the Provost and Vice-President (Academic), the Vice-President (Research) serves as the external and internal advocate for the development and promotion of the University's research programs.

The Vice-President (Research) is the primary spokesperson for the University on research matters and policy and is responsible for providing innovative leadership for the full spectrum of the University's research activities, raising the profile of research within the immediate and larger communities, and developing and enhancing effective liaison with external organizations, funding agencies, business, industry and other post-secondary institutions.

Vice-President (Research) portfolio Includes:

- Centres & Institutes
- Research Ethics & Animal Care Services
- Research & Innovation Services
- University-Industry Liaison

Vice-President (External Relations)

Kathy Greenwood

Reporting directly to the President and working closely with the Provost and Vice-President (Academic), the Vice-President (External Relations) will lead, strengthen, and enhance all fundraising activities (major and individual gifts, individual, in-kind, annual, capital, corporate, legacy and planned gift or giving programs and campaigns), and alumni and community engagement. Through strategic planning and prioritization, they drive an integrated approach in collaborating efforts with the marketing and communications teams..

Working with the University community, the Vice-President (External Relations) is responsible for designing and implementing comprehensive institutional fund development, alumni and community programs to increase constituent engagement. They mobilize an engaged Board of Governors, President and other senior leadership to achieve uLethbridge's fundraising goals.

Vice-President (External Relations) portfolio Includes:

- Alumni
- Development
- External Relations



University of Lethbridge

