



# University Residence Dining Plan Contract and Regulations 2023-2024

## I. The Residence Dining Plan is Mandatory

The Residence Dining Plan is MANDATORY for all students staying in University Hall, Kainai House and Piikani House Residences. No exceptions.

**IMPORTANT: Students must select and remit a deposit on a Residence Dining Plan option prior to arrival and check-in at Housing to enable move-in to Residence. Payment is full is due by October 1, 2023**

Your Dining Plan is active from the start of each term unless otherwise stipulated in your License Agreement with Housing, and will remain active until the expiry date of your License Agreement.

### Residence Dining Plan Options:

#### Option 1: Commuter Plan (Mandatory Minimum Plan):

**\* Total Value: \$4,300    Base Dollars: \$3,600    Flex Dollars: \$ 700**

*Our value option designed for students who do not plan to remain on campus most weekends and holidays. The Commuter Plan is suited to those students with more modest appetites.*

Budgeted minimum consumption per week, excluding scheduled breaks:

- Base Dollar consumption is estimated at \$136.36/week
- Total Value (Base and Flex Dollars) is estimated at \$162.88/week

*Individual consumption rates may vary.*

#### Option 2: Standard Plan (Optional Upgrade):

**\* Total Value: \$4,990    Base Dollars: \$ 3,600    Flex Dollars: \$1,390**

*Best suited for students who plan to spend more time on campus including some weekends and holidays. The Standard Plan is also recommended for those students with larger appetites.*

Budgeted minimum consumption per week, excluding scheduled breaks:

- Base Dollar consumption is estimated at \$136.36/week
- Total Value (Base and Flex Dollars) is estimated at \$189.02/week

*Individual consumption rates may vary.*

**Residence Dining Plan Options:**

<b>Plan Size</b>	<b>Total Cost</b>	<b>Plan Description</b>
<b>Commuter</b>	<b>\$4,300</b>	Our most popular plan, designed for students who are off campus most weekends and those with average appetites. This plan has both base and flex dollars.  Base Dollars: \$3,600   Flex Dollars: \$700
<b>Standard</b>	<b>\$4,990</b>	Appropriate for students on campus alternate weekends and those with larger appetites. This plan has both base and flex dollars.  Base Dollars: \$3,600   Flex Dollars: \$1,390
<b>Sampler</b>	<b>\$2,100</b>	Available for those students NOT on the mandatory Dining Plan. Provides convenience and value for daytime dining, vending purchases and After Hours. This plan is flex dollars only.  Flex Dollars: \$2,100

**Guidelines**

- These are only general guidelines and do not necessarily apply to every student.
- All plans are due and payable by October 1.
- Base Dollars can be used at retail food outlets.
- Flex Dollars can be used at retail food outlets, vending machines, and for After Hours Dining.
- Resident students on a mandatory Dining Plan may select either the Commuter or Standard Plan.

**Your Dining Plan Has Two Key Components**

**Base Dollars**

Base Dollars allow you to purchase food, exempt from GST, from any CHARTWELLS operated dining outlet on campus.

Base Dollar purchases are tax free. (*Alberta only has a 5% GST tax, No PST or HST*).

Limitations:

*AFTER HOURS* residence delivery program and Snack & Beverage vending machine purchases are not permitted with your tax free Base Dollars, due to Canada Revenue Agency regulations.

**Flex Dollars**

Flex Dollars allows you to purchase food from any CHARTWELLS operated dining outlet on campus, buy food via our *AFTER HOURS* residence delivery program, and you can use your Flex Dollars for purchases at most Snack & Beverage vending machines on campus. All purchases are taxable (GST).

**\*\* Funds can be added to the Flex Dollars at any time. \*\***

**Food Plan Innovation Fund**

All mandatory dining plan students are required to pay a one-time \$80.00 Innovation Fund fee. This fee is leveraged exclusively for new products & services requested by the Organization of Residence Students (ORS) Dining Plan Committee based on feedback from the residence population. All unused residual Innovation Funds will be carried forward each year. No Innovation Fund will be declared revenues by either the Food Service provider, or University Food Services.

## II. RESIDENCE DINING PLANS MUST BE PAID IN FULL ON OR BEFORE OCTOBER 1st.

### **METHOD OF PAYMENT**

#### **PAYMENT OPTIONS: Debit or Online Payments**

##### **Online Payments**

Proceed to your Bank's website; create the University of Lethbridge as new payee. When asked what your account number is, quote your nine digit U of L ID number. When choosing this option, allow a day or two ahead of the deadline date for payment to reach the University

## III. Balances and Carry-Forward

Your Dining Plan covers **BOTH** the Fall and Spring semesters.

Account balances from the Fall semester (September – December) will be transferred to the Spring semester (January – April) if you remain a resident in University Housing.

### **Base Dollars**

Funds remaining on your Base Dollars at the end of the Spring Term will be TRANSFERRED IN FULL to Flex Dollars after May 1. There will be no penalty or fee for this transfer.

### **No Risk Flex Dollars**

Funds remaining on your Flex Dollars will remain active and available for your use throughout your time at the University and will not expire.

Dining Plans are not refundable or redeemable for cash. If there are Flex Dollars remaining when you complete your time at the University, a refund will be issued.

## IV. Withdrawal from Residence Dining Plans

A processing fee of \$75 will be charged for early withdrawals for reasons other than academic withdrawal. GST will be assessed on all Base Dollar purchases and deducted from the balance remaining for remittance to the Canadian Revenue Agency. Refund calculations for withdrawal from the dining plan will be based on the weekly Base Dollar consumption schedule and residence eligibility.

## **V. Your University ID Card is your Residence Dining Plan Card**

***Without your card, you'll have to pay cash.***

### **You Are Responsible For Your ID Card**

You will be responsible for any purchases on your card up to the time you report your card lost or stolen. It is your responsibility to replace lost or stolen cards.

## **VI. Special Dietary Requirements**

If you have food allergies or specific dietary requirements (medical, cultural, religious, lifestyle, personal preference, other), be sure to contact Food Services prior to signing the Optional Dining Plan contract with any questions relating to your individual dietary needs.

While we will strive to address your dietary requests, please be advised the University of Lethbridge Food Services may not be able to accommodate all individual dietary needs or preferences.

**No refund or reduction in the mandatory dining plan will be considered due to dietary restrictions.**



# University Residence Dining Plan 2023-2024 Contract

I have read, understood, and acknowledge the Residence Dining Plan requirements, as outlined above.

## Residence Dining Plan Selection

### Commuter Plan

Total Value: \$4,300  
Base Dollars: \$ 3,600    Flex Dollars: \$ 700

### Standard Plan

Total Value: \$4,990  
Base Dollars: \$ 3,600    Flex Dollars: \$1,390

All plan values listed are based on a September 2023 purchase date. Plans purchased after October 1 will be prorated based on date of purchase and dining plan selection.

I acknowledge the resident dining plan requirement as outlined above.

\_\_\_\_\_  
**Student Name (Printed)**

\_\_\_\_\_  
**ID**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Student Email Address (uleth account)**

\_\_\_\_\_  
**Witness Signature**

<u>Office Use Only</u>	
Email the following departments for dining plan activation:	Staff Initials: _____
Subject Line: <i>Optional Dining Plan Activation – T. Example</i>	
<input type="checkbox"/> Cash Office	Banner Payment Received In Housing (Value): \$ _____
<input type="checkbox"/> My Card Office (RS)	(Minimum \$500 for activation)
<input type="checkbox"/> Ancillary Services, (TT)	
Date of Activation Email:	Method of Payment: Cash    Debit    Online
<input type="checkbox"/> Copy of Contract to Student	
<input type="checkbox"/> Email Student Plan Activated	Resident <input type="checkbox"/> Non-Resident <input type="checkbox"/>