



## Horns Summer Camps 2023

Dear Parent and/or Guardian:

Thank you for registering your child for our University of Lethbridge Horns Summer Camp! We hope that they are as excited to come here as we are to have them with us for the week!

Please read this document as it contains the necessary information for you and your camper about their experience at camp and how to ensure it is a great one! This document will go over questions you may have; though, if you have outstanding questions or concerns, please first see our FAQ section on the Horns Recreation website at this link: <https://www.ulethbridge.ca/sportrec/summer-camps>

Any outstanding questions or concerns not answered here or on the website may be directed to our Summer Camp Supervisor, Lauren Miner, via email at [lauren.miner@uleth.ca](mailto:lauren.miner@uleth.ca).

If you need to contact your child during the camp, please call the Customer Service Desk at (403) 329-2706 and they will contact the leaders of your child's group.

### Pick-Up/Drop-Off:

Drop-off will be located at the following locations:

- **Multi Activity & Soccer Camps:** [University Community Stadium](#), located just beyond the University campus at 4415 University Dr. W, Lethbridge, AB T1K 3M4
- **Climbing, Fencing, Art, Aquatics, Basketball & Drama Camps:** [Centre for Sport and Wellness](#), from either set of doors proceed to the ticket booth across from Tim Hortons - 4401 University Dr. W, Lethbridge, AB T1K 3M4

Drop off is between **8:30 AM and 9:00 AM** and pick-up will be in the same location between **4:00 PM and 4:30 PM**. A parking pass is not required at the stadium.

Our Extended Care program offers additional drop-off & pick-up time. You can drop your camper off at 8:00am and pick up by 5:00pm if needed.

Please note that extended care is a free service offered to allow flexibility for those with alternate schedules. Camp programming does not begin until 9:00am and we suggest that campers attending extended care bring activities to help occupy the time. This option is presented as part of your camper(s) online registration. If you have not registered your child for extended care within the online prompts upon registration and need it, please contact Lauren via email ([lauren.miner@uleth.ca](mailto:lauren.miner@uleth.ca)) as soon as possible to ensure adequate staffing.

### Packing For Camp:



Please pack a backpack for your child(ren), as we will provide an individual location for their backpack storage. Further, please ensure items are marked with their name. We suggest that they bring the following items daily:

- Lunch and at least 2 snacks (please NO NUTS, there will not be access to a fridge or microwave)
- Bathing suit & towel
- Water Bottle
- Outdoor/extra clothing in case of rain or temperature changes
- Sunscreen, bug spray, and hat/cap
- Running shoes are required for all camps (except swimming)
- We recommend hand Sanitizer and/or wipes labelled with camper name

Participants are discouraged from bringing valuables. The University of Lethbridge is not responsible for any lost or stolen items. Additionally, please respect our **NUT FREE** environment and do not pack any snacks or lunch for your child that may contain nuts.

At the end of the document is an infographic with reminders of what to pack for camp. Feel free to print it out and have it readily available to assist campers in packing their bags for the week!

## **IMPORTANT FORMS REQUIRED!**

All the information required is prompted during online registration, or at customer service when registering for camp. This includes the informed consent waiver, health/medical form outlining any allergies, medications, and/or special considerations, and the photo release form.

If you have any outlying behavioural or medical concerns for your child, please reach out to the camp supervisor (lauren.miner@uleth.ca)

However, if you registered over the phone, here is a link to our Summer Camp forms for you, please print them off and bring them with you on Monday.

<https://www.ulethbridge.ca/sportrec/forms>

### **Cancellation Policy:**

Note: If the need arises to cancel the participant's camp registration, a \$20 cancellation/ \$10 transfer fee is charged for each activity/program cancellation or transfer. Cancelling within 7 working days and 1 working day prior to the commencement of the activity/program will result in a 50% refund of original registration fee – materials portion of registration will not be refunded if applicable.

Cancellation policies/fee reimbursement in relation to leaving camp due to inappropriate conduct or misbehaviour is not guaranteed (please see the "3 strike" policies). This is dealt with on a case-by-case basis.



Thank you again for your interest and we look forward to seeing you! If you have further questions or concerns, please feel free to contact Lauren Miner at [lauren.miner@uleth.ca](mailto:lauren.miner@uleth.ca)

## **The 'Camper's Pathway' \*please read with your child\***

- **Arrive and proceed to check in at the ticket booth across from Tim Hortons or at the Stadium.**
- We strongly encourage campers and parents who have the symptoms of a cold, flu, or Covid-19 with any coughing or sneezing to not come into the facility.
  - Parents and guardians should check the temperatures and overall wellness of their children daily before attending the program
- Please note that Monday morning check-in can be especially busy, and the staff will be doing everything possible to assist and accommodate. Your patience is greatly appreciated.
- After registration, we ask that the Parent or guardian leave the facility promptly after guiding the child to their group space to say goodbye to reduce congestion at check-in. Please let a staff member know if you have concerns about your child, or anything else, before leaving.
  
- **Campers proceed to classroom/meeting space designated for each camp**
  - Videos or movies will be played in the classroom at the University. At the stadium drop-off, we do not have videos playing or running games/activities until everyone has arrived. We encourage campers to bring books or activities to occupy themselves until camp starts, some seated activities such as colouring will be provided.
- **Once all campers arrive**
  - Groups will proceed to their camp facility or room and 'Meet and greet' with camp leaders, each other, and then do a tour of the facility.
  - Review of weekly outline of activities, rules & expectations
  - Overview of safety procedures. If they are lost, campers are shown where the customer service desk is located and to go there if they cannot find a camp staff member to be reunited with their group.
  - Encourage hand washing and hydration between activities.



- **Snack and lunch breaks**
  - Either back in classroom or outside
  - No sharing of food or drinks and group cleanup afterwards
  - Participants encouraged to label personal containers and belongings
  - Campers should not expect to be able to purchase food on campus as they may be at an activity (ie; outside or at the park) during lunch. Please pack a lunch and two snacks daily.
- **Pick up**
  - Please pick up your child promptly and be sure to sign them out!
  - Please be mindful of pick-up times as our staff have spent a great day with your child and need to go home and rest up for another wonderful day at camp!
  - Monitor your email each morning for changes in pick-up location due to weather.

### **Swimming**

Campers are not permitted in the deep end of the Max Bell Aquatic Centre until they have successfully completed a swim test of one length (25meters) and are approved by lifeguard staff. The campers who are not comfortable with this swimming test will remain in the shallow end with other campers and leaders to play.

### **Horns Recreation Rules and Discipline Policy**

*\*Please ensure that your child understands these rules\**

#### **Expectations:**

We want the campers to have a very safe and successful week with us. Kids are expected to behave in a way that makes the whole group feel comfortable and safe. We always treat each other with respect and fairness, encouraging good sportsmanship and a positive atmosphere throughout the camp. Derogatory comments, violence or bullying of any sort will not be tolerated. We understand that from time to time all children will have a bad day and this will be taken into consideration, but severe misbehaviour will not be taken lightly. Strikes will be given at the discretion of the leaders and the senior camp leader and/or supervisor.

#### **3 Strike System:**

Camper discipline is dealt with by a 3-strike system.



1. The first strike is a verbal warning directly to the camper to explain what they did wrong, and the appropriate behavior expected. It is explained that this is the first strike and leaders will let guardian(s) know at pick-up.
2. If the camper receives a second strike, their actions and our expectations will be explained to them once again so they fully understand the situation. We now make a deal with the camper. If they agree to adhere to our rules and proper behavior they will be allowed back into camp. The ball is now in their court. We have chosen to allow them back into camp and it is now their choice to make the appropriate decisions to continue in camp. They are now responsible for their choices. If they choose to make an unacceptable decision or inappropriate action they will enter the 3rd strike zone and that will have been the resulting action from their choice, not ours. Our choice is for our participants to have fun and enjoy the camp and the last thing we want to do is proceed with disciplinary actions but we will have to if the situation warrants. A phone call is made to the parents notifying them of the situation and that a third incident will result in the camper being removed from the program for the remainder of the day or possibly the remainder of the camp.
3. A camper is sent home upon the third strike, no money refunded. The camper may or may not be allowed back the next day depending on the situation. If allowed back to camp, there will no longer be 3 strikes. Any misbehavior will automatically result in the camper being removed from the camp activity, sent home, and not allowed to return to camp. Please note once again, Horns Recreation has a violence-free and no bullying policy to ensure the safety of all participants. Any physical misconduct will result in immediate removal from this program with no money refunded. Horns Recreation reserves the right to refuse further participation by any participant due to inappropriate behavior towards other campers or leaders. Removal from camp will be noted on their file and may also affect registrations in other camps.

WE WANT ALL OF OUR CAMPERS TO ENJOY A GREAT WEEK WITH ALL OF THE OTHER CAMPERS. THE CAMPS ARE ALWAYS A GREAT CHANCE TO MEET NEW FRIENDS AND HAVE GREAT INTERACTIONS WITH EACH OTHER AND THE CAMP LEADERS. CARING AND RESPECT FOR EACH OTHER EACH DAY WILL LEAD TO A GREAT CAMP EXPERIENCE 😊

THANKS FOR REGISTERING FOR OUR SUMMER CAMP, WE LOOK FORWARD TO A GREAT WEEK WITH YOUR CHILD !

# HORNS SUMMER CAMP PACKING CHECKLIST

PLEASE ENSURE ALL ITEMS ARE LABELLED WITH THE CAMPER'S NAME AND FOOD IS NUT-FREE!



# SUMMER CAMP “THREE STRIKE” POLICY

***\*\*Please note Horns Recreation Summer Camps do not have a specific behavioural specialist or respite worker on staff. If your child has behavioural concerns please reach out to camp Supervisors to discuss further\*\****

## Zero Strikes

- EVERYONE AT SUMMER CAMP STARTS THEIR WEEK OFF WITH ZERO STRIKES!
- CAMP LEADERS HAVE A POSITIVE ATTITUDE AND OUTLOOK ON EACH CHILD FROM DAY ONE, ARE EXCITED FOR A WEEK OF FUN WITH THEM, AND CAMPER(S) ARE EXPECTED TO UPHOLD THEIR END OF THIS DEAL TO KEEP CAMP A FUN AND SAFE PLACE FOR EVERYONE TO PLAY!
- CAMP LEADERS WILL BE WATCHING BEHAVIOURS FROM THE VERY START OF CAMP TO ENSURE THAT THE EXPERIENCE IS POSITIVE FOR ALL. THEY WILL PROVIDE FEEDBACK AND REMINDERS TO ENHANCE POSITIVE BEHAVIOURS.



## Strike 1

- STRIKE ONE IS A CAMPER'S WARNING THAT THEY NOW HAVE ONE STRIKE AND THAT WILL BE DISCUSSED VERBALLY BETWEEN THE CAMPER AND LEADER(S)
- A STRIKE IS SOMETHING NONE OF THE CAMP LEADERS WANT TO GIVE TO ANY OF THE CAMPERS. THOUGH, IF BEHAVIOURAL ISSUES ARE NOT RESOLVED BY REMINDERS OR AN UNSAFE ENVIRONMENT IS CREATED A STRIKE WILL BE GIVEN.
- DEPENDENT ON THE BEHAVIOUR, LEADERS MAY PHONE HOME TO INFORM GUARDIAN(S) OF THE INCIDENT OR LET THEM KNOW THEIR CAMPER HAS RECEIVED A STRIKE AT PICK-UP.
- STRIKES WILL BE DOCUMENTED AND STAFF WILL WORK TO HELP THE CAMPER FIND STRATEGIES TO ENSURE THIS DOES NOT HAPPEN AGAIN.

## Strike 2

- AT STRIKE TWO, CAMPERS HAVE ALREADY HAD A WARNING. NOW, THE BALL IS IN THEIR COURT TO DECIDE HOW THE REST OF THE WEEK WILL GO.
- A PHONE CALL WILL BE MADE HOME TO THE GUARDIAN(S) AND, DEPENDING ON THE SEVERITY, THE CAMPER MAY HAVE TO GO HOME FOR THE REMAINDER OF THE DAY.
- A VERBAL WARNING GIVEN DIRECTLY TO THE CAMPER WILL BE REITERATED, EXPLAINING WHAT THEY DID WRONG AND THE APPROPRIATE BEHAVIOUR EXPECTED. THE CAMPER MUST AGREE TO THE RULES AND PROPER BEHAVIOUR IN ORDER TO CONTINUE IN THE CAMP.

## Strike 3

- IF A THIRD STRIKE IS GIVEN, A PHONE CALL WILL BE MADE TO THE GUARDIAN(S) EXPLAINING THE SITUATION AND HOW INVOLVEMENT WITH THE CAMP WILL PROCEED. THE CAMPER IS SENT HOME FOR THE REMAINDER OF THE DAY AND, TYPICALLY, THE WEEK. A FINANCIAL REFUND FOR THE CAMP WILL NOT BE GIVEN.
- THE DECISION IF THE CAMPER MAY RETURN FOR THE REMAINDER OF THE WEEK WILL BE COMMUNICATED AND DECIDED ON A CASE-BY-CASE BASIS. IF THEY ARE ALLOWED BACK, ANY MISBEHAVIOUR WILL NOT BE TOLERATED AND THEY WILL BE SENT HOME IMMEDIATELY AND NOT GIVEN THE OPTION TO RETURN TO CAMP.

