



EXPENSE DISCLOSURE REPORT

Name: Nancy Walker
Position: VP Finance and Administration
Reporting Period: January 1 - March 31, 2023

Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of the Board of Governors and the senior executive team on a quarterly basis.

Travel Expenses

Item #	Date	Accommodation	Meals	Transportation	Related Incidentals	Total	Description
1	22-Dec-22	\$ -	\$ -	\$ 1,635.02	\$ -	\$ 1,635.02	CAUBO FBS Conference and Council of Western Financial & Logistical
2	23-Dec-22	\$ 473.47	\$ -	\$ -	\$ -	\$ 473.47	Hotel stay at Calgary Airport before flying to Toronto to attend CURIE Board meeting

Hospitality and Working Session Expenses

"Hospitality" means any expenses incurred in respect of hospitality provided to guests of the University or individuals otherwise not engaged in work for the University as a matter of courtesy or to facilitate University Business.

"Working Sessions" means any expenses incurred in respect of food or non-alcoholic beverages provided to individuals and to any third parties attending meetings held to facilitate University business.

Item #	Date	# Employees	# External Parties	Amount	Description
1				\$ -	No expenses to report
2				\$ -	