



**BOARD OF GOVERNORS – OPEN SESSION**  
**Approved Minutes**

**Thursday, February 16, 2023**  
**1:00 p.m., W646**

**Present:** D. Gallimore (Chair), N. Bach, K. Bhatt, T. Boulet, B. Burton, R. Casson, C. Coburn, S. Davis, A. Dymond, D. Gonci, K. Gunn, D. Johnson (virtually), M. Mahon, D. McKenna, K. Philipp, K. Reid, C. Skiba, N. Van Mulligen, C. Weaselhead (virtually), T. Whitehead, L. Zink

**Other:** J. Gallais, K. Greenwood, V. Grisack, M. Helstein, C. Kanashiro, D. McMartin, E. Okine, N. Walker, R. Westlund, M. Whipple, J. Ham, A. Chubb, M. Mathurin-Moe

*Oki, and welcome to the University of Lethbridge. Our University's Blackfoot name is Iniskim, meaning Sacred Buffalo Stone. The University is located in traditional Blackfoot Confederacy territory. We honour the Blackfoot people and their traditional ways of knowing in caring for this land, as well as all Aboriginal Peoples who have helped shape and continue to strengthen our University community.*

*M. Helstein introduced M. Mathurin-Moe, Vice-Provost Equity, Diversity, and Inclusion who gave a presentation titled "Building a Culture of Inclusive Leadership. Moving from Allyship to Action".*

*The Chair went over the guidelines for observers to the meeting. D. Gallimore introduced N. Bach attending her first meeting and thanked C. Weaselhead for his work on the Board of Governors as Chancellor. C. Weaselhead was gifted a buffalo statue.*

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**1. CONSENT AGENDA**  
**APPROVAL**

- 1.1. Approval of the February 16, 2023 Open Agenda
- 1.2. Approval of the December 8, 2022 Open Minutes

MOTION: opn.2023.02.01

Coburn/Casson

*That the Board of Governors approve the February 16, 2023 Consent Agenda.*

Motion: Carried

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**2. BOARD CHAIR REMARKS**

D. Gallimore reported:

- M. Mahon and D. Gallimore had a meeting with minister on January 23<sup>rd</sup>.
- The in-coming president, Dr. D. Jayas was on campus last week. The announcement went well.

- The planning has started for an event on April 20<sup>th</sup> for M. Mahon, and there is discussion on one in Calgary as well in May.

### 3. **PRESIDENT REMARKS**

M. Mahon reported:

- President’s Award for Service Excellence – current campaign closes March 17<sup>th</sup> with three awards available for AUPE/APO/Team. M. Mahon encouraged board members to nominate outstanding employees.
- Black History Month - The University of Lethbridge celebrates Black History Month under the theme: Building a Culture of Authentic Inclusion: Moving from resistance to change. Inclusion goes beyond being invited to the table to have a conversation, it is about being psychologically safe to share ideas and to make decisions.
- Play Day – Monday Feb 20<sup>th</sup> will be in person. With more than half of their partners and associates being ULethbridge alumni, we're excited to welcome the family-oriented firm of North & Company LLP back to campus to help us host another fun-filled day! Volunteers are always welcome. Contact Alumni Relations or visit the website if you want to volunteer. It is also a recruitment event to introduce younger kids to the UofL.
- PrairiesCan Investment – The University of Lethbridge will receive nearly \$1.5 million to create the Centre for Neuroengineering Solutions and nearly \$870,000 to establish a work-integrated learning centre for Indigenous youth after the Government of Canada announced \$11.2 million in funding for 18 projects in the Lethbridge region.
- R.E.C Room launch - ULethbridge and the ULethbridge Students' Union have partnered to create the R.E.C. Room (Refresh, Energize, Connect). A space that provides somewhere for students to enjoy ping pong, Jenga, giant chess, and conversation. These are spread out over campus and to get students to take a break. Erasmus is the reigning table tennis champion!
- Calgary Campus Update – Kristin Galicia is the continuing Calgary Campus Manager. Congratulations to Kristin. We have a good solid leadership team there now as it is a growing campus.
- Meeting with Minister Madu – Minister of Skilled Trades & Professions
- February 3<sup>rd</sup> – Horn’s Basketball Game – Hall of Fame Induction recognition of Knud Peterson & Ashley Patzer at the half-time of the men’s game. On Saturday night, M. Mahon announced the opening line up.

### 4. **CHANCELLOR REPORT**

C. Weaselhead had microphone difficulties, so M. Mahon highlighted the last Senate meeting at Red Crow Community College. We had a tour and lunch followed by a final Senate meeting with Chancellor Weaselhead. It was great to celebrate our chancellor there -- it was a wonderful day.

### 5. **ITEMS FOR ACTION**

#### 5.1. 2023-2024 Interim Budget

MOTION:

opn.2023.02.02

Gonci/Zink

*That the Board of Governors approve the 2022-2024 Interim Budget.*

Motion: Carried

The reason for the interim budget is a timing difference between when we need to spend money on April 1<sup>st</sup> and the government approving their provincial budget. N. Walker stated that we make assumptions on last year's budget but will discuss the budget plan in the Closed session. We are required to have a balanced budget.

5.2. Asset Management Policy – Revised

MOTION: opn.2023.02.03

Gonci/Philipp

*That the Board of Governors approve the revised Asset Management Policy, effective immediately.*

Motion: Carried

N. Walker reported that the ARO is the biggest accounting change in many years and has taken a lot of effort by our team. M. Mahon commented that we wish to renovate University Hall but the asbestos costs are prohibitive. Testing has shown .5% of asbestos in the drywall mud so you need to wear a hazmat suit to do the removal.

5.3. Procurement of Goods & Services Policy – Revised

MOTION: opn.2023.02.04

Gonci/Reid

*That the Board of Governors approve the revised Procurement of Goods and Services Policy, effective immediately.*

Motion: Carried

The changes were mainly editorial updates and asbestos removal implications.

5.4. Sexual & Gender Based Violence Policy - Revised

MOTION: opn.2023.02.05

Gunn/Bhatt

*That the Board of Governors approve the addition of the word “material”, as noted below, to section 2.3.3. of the Sexual and Gender Based Violence Policy, effective immediately.*

*“2.3.3. Through social media, online communication platforms, remote work applications and other online means. Given the ubiquitous nature of social media and electronic communication, special consideration will be given to*

*information gathered through this means and may be considered when determining whether a formal Complaint is within scope of this policy, particularly where there is evidence that these actions have a material negative impact on a University Community member's University learning, living and or working environment."*

Motion: Carried

This was a recommendation from the last Board meeting.

5.5. Board of Governors Teaching Chairs Guidelines-Revised  
MOTION: opn.2023.02.06

Gunn/Dymond

*That the Board of Governors approve the addition of the revised Board of Governors Teaching Chairs Guidelines, effective immediately.*

Motion: Carried

E. Okine reported that they added Instructor III to the list to be eligible to apply for the Board of Governors Teaching Chair.

5.6. Termination of Health Sciences Quality Institute  
MOTION: opn.2023.02.07

Gunn/Philipp

*That the Board of Governors approve the termination of the Health Services Quality Institute, effective immediately.*

Motion: Carried

The letter outlines in detail why we are terminating this institute. CHRISA covers the spirit of this centre so the decision was made to terminate this one. D. McMartin commented that there may be more of these terminations that will be coming forward as many centres are re-evaluating their mandates.

5.7. Provost & Vice-President (Academic) Search Committee - Appointment  
MOTION: opn.2023.02.08

Gunn/Reid

*That the Board of Governors approve the appointment of Digvir Jayas (Rick Casson– Alternate) to the Provost & Vice-President (Academic) Search Committee.*

Motion: Carried

M. Mahon spoke to the transition of the Provost taking place June 30, 2023. D. Jayas and M. Mahon agreed that starting the search right away was best for the institution and with the in-coming president being involved in the search from the onset. The Board can appoint someone that is not a board member. It will allow D. Jayas to participate in the process while M. Mahon is president. The incoming president will take over as chair on July 1<sup>st</sup> and R. Casson will take over the board position. D. Gallimore commented that a similar situation occurred with himself and K. Schlachter during the presidential search.

#### 5.8. Mandate & Roles Document

MOTION: opn.2023.02.09

Casson/Coburn

*That the Board of Governors approve the University of Lethbridge Mandate and Roles document.*

Motion: Carried

The government provided a template of the document for us. We will now submit the new document to the government. If they have any comments, we will bring them back to the Board.

### 6. ITEMS FOR INFORMATION

#### 6.1. Audited Student Financial Statements – Graduate Students’ Association

D. Gonci reported on behalf of K. Philipp that these statements are to come before the board annually. L. Zink gave an update on shortcomings in the KPMG audit. They have now decentralized their process for more transparency.

### 7. REPORTS

#### 7.1. Provost & Vice-President (Academic)

E. Okine highlighted that the good news is that enrolment is looking up. We will have a fuller discussion in the closed session.

#### 7.2. Advancement

K. Greenwood highlighted some of the events that are upcoming. Recognition Donor Gala will be on March 23 and recognition for President Mahon in April in Lethbridge and then Calgary in May. The Chancellor’s dinner is May 31, 2023.

R. Westlund had nothing to add.

#### 7.3. Vice-President (Finance & Administration)

N. Walker noted that this is the time of year when we are doing year end. The audit exit went well. Facilities is working on capital projects. Financial planning is working on the budget. IT is planning for projects that happen in the summer.

There was a short discussion on Operation Red Nose. There were fewer rides but more sponsorships this year. We are one of the few institutions that still do this program as it has been good outreach for us to the community.

#### 7.4.Vice-President (Research)

D. McMartin highlighted that the Infosource rankings are out. We have slipped a bit but have had some growth in partnerships. It is a robust data source to look where we have opportunities and supports and services. There are two new grant facilitators in her office who are new to the city and are grant holders themselves. The committee discussed the PrairiesCan relationship. D. McMartin stated that the university has a strong relationship with the Lethbridge office.

#### 7.5.Board Member Reports

The GSA is hosting the Meeting of the Minds conference on March 24<sup>th</sup>. This is a family friendly event. L. Zink invited the board to attend and will send the Governance Office the finalized schedule.

A. Dymond extended an invitation to an exhibition at the Penny Building put on by her art students on March 3<sup>rd</sup> from 7-9 pm. This is the first in person art exhibition since Covid. It is a very enthusiastic event from the students. The exhibition will be open 8:30-430 for the following week.

T. Whitehead noted that those who had worked with H. Kletke might be interested in attending her graduation recital on March 26<sup>th</sup> in the University's recital hall to see Holly perform.

### 8. OTHER BUSINESS

There was no other business.

### 9. ADJOURNMENT

MOTION: opn.2023.02.10

Coburn/Gunn

*That the Board of Governors Open Session meeting of February 16, 2023 be adjourned.*

Motion: Carried