



EXPENSE DISCLOSURE REPORT

Name:

Dena McMartin

Position:

Vice-President Research

Reporting Period:

October 1 - December 31, 2022

Overview

The University of Lethbridge is accountable for the prudent and effective stewardship of University funds and is committed to providing transparency by reporting travel, hospitality and working session expenses incurred by members of its senior executive team on a quarterly basis.

Travel Expenses

Item #	Date	Accommodation	Meals	Transportation	Related Incidentals	Total	Description
1	28-Nov-22	732.12	98.00	403.09	350.00	\$ 1,583.21	Royal Society of Canada: Celebrating & Informing Research Excellence
2	09-Dec-22	345.78	68.00	476.79	-	\$ 890.57	Government meetings in support of Lethbridge Region - Edmonton
3	09-Dec-22	-	-	413.96	579.00	\$ 992.96	WestVAC-West VPR Conference

Hospitality and Working Session Expenses

"Hospitality" means any expenses incurred in respect of hospitality provided to guests of the University or individuals otherwise not engaged in work for the University as a matter of courtesy or to facilitate University Business.

"Working Sessions" means any expenses incurred in respect of food or non-alcoholic beverages provided to individuals and to any third parties attending meetings held to facilitate University business.

Item #	Date	# Employees	# External Parties	Amount	Description
1	00-Jan-00	2	2	\$ 188.08	UofA-Uof L REB leadership meeting