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**BEGINNER WORKSHOP AGENDA**

* 9:30 – 9:45am: Introductions
* 9:45 – 10:15am: Brainstorming Your Project

Why do oral history? Who are you going to interview? What is the purpose of your project, including who is your audience? What is the project title?

* 10:15 – 10:45am: What is Oral History? Purpose, histories, types, and discussion of experience and examples. (Dr. Carly Adams, Dept. of Kinesiology and Physical Education, University of Lethbridge)
* 10:45 – 11:00am: *Refreshment Break*
* 11:00 – 11.45am: Building Your Project and Basic Practical Preparation Including general planning, organizational guidelines, ethics and consent, and follow-up procedures.(Dr. Jenna Bailey, COHT, University of Lethbridge)
* 11:45am – 12:30pm: Partner Practice Interviews (Be prepared to conduct a brief interview and be interviewed.)
* 12:30 – 1:00pm: Review of the Partner Practice Interviews
* 1:00 – 2:00pm: *Lunch Break*
* 2:00 – 2:30pm: Alternatives to Transcription & Working with Archives(Andrew Chernevych, Chief Archivist, Galt Museum & Archives)
* 2:30 – 3:00pm:Transcription Exercise
* 3:00 – 3:15pm: *Refreshment Break*
* 3:15 – 4:00pm: “How To Run A Successful Community Oral History Project.” Lessons Learned from the Coyote Flats Pioneer Village Oral History Project, Winner of the *2015 Governor General’s History Award for Excellence in Community Programming* (Kimberly Lyall, Motivational Speaker and Project Manager)
* 4:00 – 4:20pm:Revising Your Oral History Project: Where Do You Go From Here?
* 4:20 – 4:30pm:Questions *&* Workshop Results & Feedback