



# Volunteer Award Nomination Form

CONFIDENTIAL

Nominators are asked to provide as much detail as possible. Please attach nomination letter, as well as supporting letters from two (2) referees. Please sign, date, and forward the nomination package, IN CONFIDENCE, to the University of Lethbridge Senate Office no later than **January 15<sup>th</sup>**.

Name of Nominee:

Address:

City:

Province:

Postal Code:

Work Phone:

Home Phone:

Email:

**\*In order for a nomination to be considered complete, it must include the following:**

- **Signed nomination form;**
- **Nomination letter, which includes**
  - Particular reasons for recognizing nominee – demonstrate how the nominee has volunteered to the University or in what way the nominee has advanced the profile of the University in the community
  - Background information on the nominee – include areas of participation; specifically duties and responsibilities undertaken; chronological history of University and community involvement, and impact on the University and/or community at large; and
- **Supporting letters from two (2) referees**

## REFEREES:

(Attach letters of support)

1. Name:

Position:

Address:

Phone:

Email:

2. Name:

Position:

Address:

Phone:

Email:

**NOMINATOR:**  
(Attach letter of nomination)

Name:

Position:

Address:

Phone:

Email:

Signature:

Date:

**Return to:**      **Senate Office**  
**University of Lethbridge**  
**4401 University Drive**  
**Lethbridge, AB T1K 3M4**  
**Fax (403) 329-2097**  
**[governance@uleth.ca](mailto:governance@uleth.ca)**

The personal information collected on this form is collected under authority of the *Post-Secondary Learning Act* for the purposes of administering the University of Lethbridge Volunteer Award selection process. If you have questions related to the collection, use or disclosure of this personal information, you may contact the FOIP Coordinator, University of Lethbridge, 4401 University Drive, Lethbridge, Alberta, T1K 3M4, 403-329-2201.