



## Horns Summer Camps 2022

Dear Parent and/or Guardian:

Thank you for registering your child in our University of Lethbridge Horns Summer Camp. We hope that they are as excited to come here, as we are to have them with us for the week.

Drop-off will be located at the following locations:

- **Multi Activity & Soccer Camps:** [University Community Stadium](#), located just beyond the University campus at 4415 University Dr. W, Lethbridge, AB T1K 3M4
- **Climbing, Fencing, Basketball, Art, Aquatic & Drama Camps:** [Centre for Sport and Wellness](#), from either set of doors proceed to the ticket booth across from Tim Hortons - 4401 University Dr. W, Lethbridge, AB T1K 3M4

Drop off is between **8:30 AM and 9:00 AM** and pick-up will be in the same location between **4:00 PM and 4:30 PM**. A parking pass is not required at the stadium. The printable parking pass for LOT G (Centre for Sport & Wellness) can be found here:

Our Extended Care program offers additional drop-off & pick-up time. **Parents please note that extended care is now a free service.** You can drop them off at 8:00am and pick up by 5:00pm if needed. **However, for staffing purposes, please contact [olivia.charles@uleth.ca](mailto:olivia.charles@uleth.ca) to arrange this.**

Please pack a backpack for their children, as we will provide an individual location for their backpack storage. We suggest that they bring the following items daily: (Ensure belongings are properly marked)

- Lunch and snacks (please NO NUTS, there will not be access to a fridge but campers may use the facility microwave)
- Bathing suit & towel
- Water Bottle
- Outdoor clothing in case of rain
- Sunscreen & hat/cap
- Running shoes are highly recommended
- Hand Sanitizer and/or wipes labelled with camper name

Participants are discouraged from bringing valuables (i.e. phone, tablet, Ipad, etc). The University of Lethbridge is not responsible for any lost or stolen items. Additionally, please respect our **NUT FREE** environment and do not pack any snacks or lunch for your child that may contain nuts.



## IMPORTANT FORMS REQUIRED!

Here is a link to all of our Summer Camp forms including the Parking Pass:

<https://www.ulethbridge.ca/sportrec/forms>

The following forms are on that site but **here are individual links to the forms you are required to bring in on Monday morning. Please note that the only form that was available to sign during your online registration was the INFORMED CONSENT WAIVER. Unfortunately the other forms are not available to be signed online yet.**

**Don't forget to please fill out the following forms and bring them to the first day of camp.**

### **HEALTH, ALLERGIES, MEDICATIONS & SPECIAL CONSIDERATIONS**

#### **INFORMED CONSENT WAIVER & PHOTO RELEASE FORM**

This form should have been filled out during your online registration. If you did not fill it out or registered in person (or by phone) please print it off and include it with the others on Monday morning

We will provide additional copies at sign-in if you are unable to print them off.

Please do not send your child if they are sick and contact Olivia to let her know they will not be attending camp that day.

#### Cancellation Policy

*Note: If the need arises to cancel the participant's camp registration, a \$20 cancellation/ \$10 transfer fee is charged for each activity/program cancellation or transfer. Cancelling within 7 working days and 1 working day prior to the commencement of the activity/program will result in a 50% refund of original registration fee – materials portion of registration will not be refunded if applicable.*

If you need to contact your child during the camp, please call the Customer Service Centre Desk at (403) 329-2706.

Thank you again for your interest and we look forward to seeing you. If you have further questions or concerns, please feel free to contact Olivia Charles at [olivia.charles@uleth.ca](mailto:olivia.charles@uleth.ca)



### **The 'Camper's Pathway' - please read through with your child**

- **Arrive and proceed to check in (with paperwork ready-4 forms)**
- Strongly encourage campers and parents who have the symptoms of a cold, flu, or Covid-19 with any coughing or sneezing to not come into the facility.
- **Entering the building**
  - Hand wash stations are at each entrance
  - Avoid touching one's face or other surfaces in hallways
- **Check in and paperwork**
  - Review procedures and expectations with campers.
    - Look for signs to direct to location of sign-in
  - After registration we ask that the Parent or guardian leave the facility to reduce congestion at check in.
- **Campers proceed to classroom/meeting space designated for each camp**
  - Various videos will be playing in classroom and we also encourage campers to bring books or activities to occupy themselves until camp starts.
- **Once all campers arrive**
  - Groups will proceed to their camp facility or room and 'Meet and greet' with camp leaders & each other
  - Review of weekly outline of activities, rules & expectations
  - Encourage hand washing between activities and spaces
- **Snack and lunch breaks** are either back in classroom or outside
  - No sharing of food or drinks & group cleanup afterwards
  - Participants label personal containers and belongings
- **Pick up**
  - Please pick up your child promptly and be sure to sign them out
  - Please be mindful of pick up times as our staff have spent a great day with your child and need to go home and rest up for another great day at camp 😊

### **Swimming**

Campers are not permitted in the deep end of the Max Bell Aquatic Centre until they have successfully completed a swim test of one length and are approved by lifeguard staff. Those campers who are not comfortable with this swimming test will remain in the shallow end with other campers and leaders to play.



### **Horns Recreation Rules and Discipline Policy**

*\*Please ensure that your child understands these rules\**

#### **Expectations:**

We want the campers to have a very safe and successful week with us. Kids are expected to behave in a way that makes the whole group feel comfortable and safe. We treat each other with respect and fairness at all times, encouraging good sportsmanship and a positive atmosphere throughout the camp. Derogatory comments, violence or bullying of any sort will not be tolerated. We understand that from time to time all children will have a bad day and this will be taken into consideration but severe misbehaviour will not be taken lightly. Strikes will be given at the discretion of the leaders and the senior camp leader and/or supervisor.

#### **3 Strike System:**

1. Discipline is dealt with by a 3-strike system. The first strike is a verbal warning directly to the camper to explain what they did wrong and the appropriate behavior expected.
2. If the camper receives a second strike, their actions and our expectations will be explained to them once again so they fully understand the situation. We now make a deal with the camper. If they agree to adhere to our rules and proper behavior they will be allowed back into camp. The ball is now in their court. We have chosen to allow them back into camp and it is now their choice to make the appropriate decisions to continue in camp. They are now responsible for their choices. If they choose to make an unacceptable decision or inappropriate action they will then enter the 3rd strike zone and that will have been the resulting action from their choice, not ours. Our choice is for our participants to have fun and enjoy the camp and the last thing we want to do is proceed with disciplinary actions but we will have to if the situation warrants. A phone call is made to the parents notifying them of the situation and that a third incident will result in the camper being removed from the program for the remainder of the day or possibly the remainder of the camp.
3. A camper is sent home upon the third strike, no money refunded. The camper may or may not be allowed back the next day depending on the situation. If allowed back to camp there will no longer be 3 strikes. Unfortunately, any misbehavior will automatically result in the camper being removed from the camp activity, sent home and not allowed to return to camp. Please note once again, Horns Recreation has a violence-free and no bullying policy to ensure the safety of all participants. Any physical misconduct will result in immediate removal from this program with no money refunded. Horns Recreation reserves the right to refuse further participation by any participant due to inappropriate behavior towards other campers or leaders. Removal from camp will be noted on their file and may also affect registrations in other camps.



## **Participant Information**

Name of child: \_\_\_\_\_

Child's date of birth (DD/MM/YYYY): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ ☐ Female ☐ Male

Name(s) of parent(s)/guardian(s): \_\_\_\_\_ Phone #: \_\_\_\_\_

Name of emergency contact: \_\_\_\_\_ Phone #: \_\_\_\_\_

Allergies: ☐ Yes ☐ No (SEE BACK)

*If your child has any allergies, please fill out the Anaphylaxis Action Plan attached to this form, and advise the instructor on the location of their epi pen (eg. In your child's backpack, etc.)*

Anaphylaxis action form completed (if applicable): ☐ Yes ☐ No

MEDICATION: Please note that our staff and instructors will only administer medication in anaphylactic emergencies. If your child requires any other medication, you will be required to make arrangements to administer that as needed.

### **Additional Concerns**

If needed, please use this space to provide additional information about your child's specific needs (eg. physical, emotional, cognitive, etc), that you would like our instructors to be aware of:

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Signature parent/guardian: \_\_\_\_\_

Date: \_\_\_\_\_

## **PRIVACY NOTICES**

The University of Lethbridge is committed to treating your personal information in accordance with FIPPA and the university's privacy policy. The collection of personal information is in accordance with section 26 of the Freedom of information and Protection of Privacy Act (FIPPA) and the University Act. The university uses the personal information for the purposes of providing educational and related services. For a detailed listing of the collection purposes see <https://www.uleth.ca/privacy-office>. Should you have any questions concerning your personal information please contact Scott Harling from the access and privacy office at (403) 332-4620 or [foip@uleth.ca](mailto:foip@uleth.ca)