

To: General Faculties Council

Agenda Item	Academic Timetable Committee
Action Requested	Review by General Faculties Council
Purpose	A summary of activity in the 2020-2021 academic year.

OVERVIEW

"Mark recommendations to Council on institutional timetable and examination scheduling policies and procedures."

-Terms of Reference

The Academic Timetable Committee met three times in the 2020-2021 academic year, setting areas of priority and focus for the upcoming academic year. Please see attachment for full report.

**Academic Timetable Committee
Report to General Faculties Council
2021**

1. Meeting

During the 2020-2021 academic year, the Academic Timetable Committee (ACT) met three times: September 16, 2020, January 20, 2021, and May 12, 2021.

2. Policy Actions

No voting items were presented at these meetings. Much discussion evolved around the pandemic response and actions, as well as action items to carry forward.

3. Areas of Priority/Focus

- Determine consistent and clear definitions of asynchronous, synchronous and blended course delivery.
- Use the timetable as a communication tool.
- Planning for Spring 2021 course delivery.
- Update regarding WIL (Work-Integrated Learning) and CBEL (Course-Based Integrated Learning). These are now attributes that appear on the course timetable and are included in the course build in Banner (similar to Liberal Education attributes).
- Planning for Fall 2021 course delivery – examining space capacity, limitations/opportunities, technology, creating engaging experiences.
- Summer 2021 course delivery changes – provincial government directed.

Respectfully submitted,



Kathleen Massey, ATC Chair
Associate Vice President
(Students) August 28, 2021