



BOARD OF GOVERNORS – OPEN SESSION
Approved Minutes

Friday, May 28, 2021
1:00 p.m., videoconference

- Present:** K. Schlachter (Chair), Y. Belanger, R. Casson, J. Elliott, D. Gallimore, D. Gonci, K. Gunn, D. Johnson, H. Kletke, H. Labuhn, T. Legge, M. Mahon, J. Merkl, K. Philipp, K. Reid, G. Robinson, M. Serebryansky, J. Sheriff, S. Stocker, C. Weaselhead, T. Whitehead
- Other:** M. Allen, A. Amelinckx, A. Chubb, J. Gallais, K. Greenwood, M. Helstein, K. Laderoute, S. Nieboer, J. Nugent E. Okine, L. Spencer, C. Steinke, M. Stone, R. Sutherland, C. Takeyasu, N. Walker, R. Westlund, M. Whipple, R. Wood

Oki, and welcome to the University of Lethbridge. Our University's Blackfoot name is Iniskim, meaning Sacred Buffalo Stone. The University is located in traditional Blackfoot Confederacy territory. We honour the Blackfoot people and their traditional ways of knowing in caring for this land, as well as all Aboriginal peoples who have helped shape and continue to strengthen our University community.

Y. Belanger and J. Elliott were thanked for their service to the Board. H. Kletke, M. Serebryansky, and G. Robinson were officially introduced as student members of the Board and K. Greenwood was introduced as the Vice-President (Development & Alumni Relations).

A presentation was given on work integrated learning prior to the start of the Open Session.

1. CONSENT AGENDA

APPROVAL

- 1.1. Approval of the May 28, 2021 Open Agenda
- Post-Committee Agenda Update
- 1.2. Approval of the April 15, 2021 Open Minutes

MOTION: opn.2021.05.01

Gallimore/Whitehead

That the Board of Governors approve the May 28, 2021 Consent Agenda.

Motion: Carried

It was noted that a post-committee update was sent to the Board.

2. BOARD CHAIR REMARKS

Although it has been a short time since the last Board meeting, K. Schlachter reported:

- work continues on government relations;
- Attended a virtual Canadian University Board Association conference with counterparts across the country; and

- It was a pleasure attending the virtual uLethbridge Awards Night last night and awarding the Board of Governors Teaching Chair to Dr. Suzanne Lenon. We look forward to being able to make these presentations in person again soon.

3. **PRESIDENT REMARKS**

M. Mahon reported:

- Fall 2021 Update - *It's Worth A Shot* vaccination contest for students and faculty and staff has received national expose and good uptake. Much work continues on the fall return to campus and the Council of Post-Secondary Presidents of Alberta are working with Alberta Health Services on a framework to be adopted by all post-secondary institutions within the province;
- Appointment of Harold Jansen as interim University Librarian;
- Senior Leaders have participated in cultural awareness session;
- Alumni Achievement Award nomination deadline May 31;
- Alberta 2030 and possible change from a six-sector model to a two sector one, as well as introduction of sector-level board. We hope to find out more over the next few months;
- Lots of work related to the budget and the transformational taskforces; and
- Proud of our teams who have successfully pulled off virtual events over the last few months, including Global Drums, National Volunteer Week, Asian Heritage Month, Sexual Assault Awareness Month, Mental Health Week, Nursing Week, Long Service Awards, uLethbridge Awards Night. We look forward to upcoming events including Indigenous History Month, New Student Orientation, Pride Flag Raising, Chancellor's Reception and virtual Convocation.

4. **CHANCELLOR REPORT**

Further to the written report, C. Weaselhead noted that he recently took part in an interview with a faculty member regarding boarder crossing prior to the Critical Boarder Studies Conference next month, worked on filming for the Spring 2021 Convocation video and looks forward to meeting with other Indigenous Chancellors next month.

G. Robinson and K. Gunn left the meeting.

5. **ITEMS FOR ACTION**

5.1.2020-2021 Financial Statements

MOTION: opn.2021.05.02

Gallimore/Johnson

That the Board of Governors approve the 2020-2021 Financial Statements.

Motion: Carried

The Financial Statements were reviewed and it was noted that the Minister had previously approved a deficit for the 2021/21 budget year. Thanks were given to C. Takeyasu and her team for all their work preparing the statements. There were no questions.

5.2.2021-2022 Consolidated Budget

MOTION: opn.2021.05.03

Gallimore/Reid

That the Board of Governors approve 2021/22 budget and approve in principle the 2022/23 and 2023/24 budgets.

Motion: Carried

The 2021/22 budget was balanced using \$3 million in one-time funds. Although this is not a long-term sustainable strategy, this strategy will allow sufficient time for thorough discussion and analysis of options by the transformational task forces and consultation with Independent Consultation Committee and General Faculties Council - Committee of the Whole. Almost 83% of our annual budget is salaries and benefits and earlier this spring we had 105 position reductions. In 2022/23, we have to find an additional \$6.9 million in order to balance the budget and we will continue to use our budget principles when looking at reducing expenses. There were no questions.

5.3.2021-22 Budget Plan

MOTION: opn.2021.05.04

Gallimore/Reid

That the Board of Governors approve 2021/22 Advanced Education Budget Plan.

Motion: Carried

It was noted that this plan is a new requirement from Advanced Education, to be submitted along with our approved consolidated budget, prior to May 31, 2021. There were no questions.

5.4.Five-Year Capital Plan 2021-2026

MOTION: opn.2021.05.05

Gallimore/Johnson

That the Board of Governors approve the Five-Year Capital Plan 2021-2026.

Motion: Carried

An update to Appendix A – 5-Year Capital Forecast was sent post-agenda to the Finance Committee as some of the table headers were cut off in the original document. Although there is a requirement to submit this document to Advanced Education and Alberta Infrastructure annually, there are no restrictions in terms of format. We include more information on priority projects and deferred maintenance compared to other institutions. Thanks was given to N. Hillary, C. Takeyasu and Facilities for their work on this document. There were no questions.

5.5.2020-21 Annual Report

MOTION: opn.2021.05.06

Gallimore/Reid

That the Board of Governors approve the University of Lethbridge Annual Report for the year ended March 31, 2021.

Motion: Carried

It was noted that the Capital Plan and the audited Financial Statements will be added into the Annual Report. Thanks was given to all those involved in pulling this document together.

5.6.2021-2022 Tuition Fee – Graduate Certificate in Bioinformatics

MOTION: opn.2021.05.07

Gallimore/Whitehead

That the Board of Governors approve the proposed tuition fee for the Graduate Certificate in Bioinformatics, with the fees and rates for 2022-2023 to 2023-2024 approved in principle, pending Ministerial approval of the program.

Motion: Carried

From a revenue generating aspect, the Board will start to see this more often, fees that come forward for approval outside of our annual fees and rates, which typically comes to the Board in December. There were no questions.

5.7. Investment Valuation Policy (Rescind)

MOTION: opn.2021.05.08

Gallimore/Johnson

That the Board of Governors approve the rescinding of the Investment Valuation Policy, effective immediately.

Motion: Carried

There were no questions or comments.

5.8. Investment Management Agreement 2021-2022

MOTION: opn.2021.05.09

Stocker/Gallimore

That the Board of Governors approve the 2021-2022 Investment Management Agreement.

Motion: Carried

It was noted that at this point it is unclear what metric(s) will be included going forth in the Investment Management Agreement. Thanks was given to M. Helstein and N. Walker and others for working through this process. There were no questions.

5.9. Progress and Achievement Report 2020-2021, UofL Strategic Plan

MOTION: opn.2021.05.10

Stocker/Merkl

That the Board of Governors approve the attached Progress and Achievement Report 2021-2021, UofL Strategic Plan.

Motion: Carried

There were no questions or comments.

5.10. Use of External Auditors for Non-Audit Services Policy

MOTION: opn.2021.05.11

Philipp/Gallimore

That the Board of Governors approve the Use of External Auditors for Non-Audit Services Policy, effective immediately.

Motion: Carried

There were no questions or comments.

5.11. Board of Governors Research Chair Guidelines (Revised)

MOTION: opn.2021.05.12

Labuhn/Reid

That the Board of Governors approve the attached Board of Governors Research Chair Guidelines, effective immediately.

Motion: Carried

There were no questions or comments.

5.12. Board of Governors Vice-Chair Appointment

MOTION: opn.2021.05.13

Stocker/Gallimore

That the Board of Governors approve the appointment of Harvey Labuhn as Vice-Chair of the Board of Governors effective September 1, 2021.

Motion: Carried (1 abstention)

There were no questions or comments.

5.13. Board Committee 2021-2022 Membership

MOTION: opn.2021.05.14

Labuhn/Stocker

That the Board of Governors approve the undesignated committee membership as follows for the 2021-2022 year commencing September 1, 2021, unless indicated otherwise, and ending on August 31, 2022:

Advancement Committee: Terry Whitehead (Chair), Rick Casson, Darcy Gonci, Roland Labuhn, Tevi Legge, John Sheriff, Shilpa Stocker

Audit Committee: Kelly Philipp (Chair), Darcy Gonci, Karen Gunn, Karen Reid, David Westwood (external)

Executive Committee: Karen Reid

Finance Committee: Dean Gallimore (Chair), David Johnson, Mark Serebryansky, Michael Kawchuk (external)

Governance Committee: Shilpa Stocker (Chair), Rick Casson, Holly Kletke, David Johnson, Jeremiah Merkl, Greg Robinson

Human Resources and Compensation: Karen Gunn, Karen Reid, Terry Whitehead.

Motion: Carried

An amendment was made to the motion included in the agenda package. There were no questions.

6. ITEMS FOR INFORMATION

6.1. Committee Terms of Reference (Editorial Revisions)

There were no questions or comments.

7. REPORTS

7.1. Provost & Vice-President (Academic)

E. Okine highlighted enrolment numbers noted within the report. Thanks was given to all the faculty and staff who have gone above and beyond making personal phone calls or hand written notes to potential students. There were no questions.

7.2. Advancement Reports & Vice-President (Development & Alumni Relations)

R. Westlund highlighted the work of the Communications/Marketing team on upcoming virtual Convocation, Chancellor's Reception and a few more events outlined within the report. There were no questions.

7.3. Vice-President (Finance & Administration)

N. Walker noted that we worked very closely with the Office of the Auditor General to ensure the year end and preparations of the financial statements went smooth as this was the second year the process was done virtually. We anticipate having three green lights on the Office of the Auditor General's Report on Post-Secondary Institutions. Thanks to C. Takeyasu and M. Sawa for their work on the budget.

7.4. Vice-President (Research)

R. Wood highlighted:

- News about research chair approved at last meeting is now public, much excitement on this.
- Lots of funding highlights identified. Great to be telling a success story, been a remarkable year on this front. Largest NSERC discovery grant we've ever had at the UofL and the name of recipient is still embargoed.
- Mike Mahon reported that this is Robert Wood's last meeting with us as Interim Vice-President (Research). Thanks was given for his tremendous contributions leading this portfolio, and he is moving back to his role as Dean of Health Sciences.

7.5. Board Member Reports

J. Elliot reported that the University of Lethbridge Alumni Association Annual General Meeting is scheduled for June 22, 2021 and they look forward to welcoming new members to the Executive.

H. Kletke reported that the new Students' Union executive team has identified priorities and some work on them will begin this summer. Planning is underway for the Students' Union Fresh Fest this fall.

8. OTHER BUSINESS

There was no other business.

9. ADJOURNMENT

MOTION: opn.2021.05.15

Casson/Elliott

*That the Board of Governors Open Session meeting of May 28, 2021
be adjourned.*

Motion: Carried