**Applied Studies – Learning Plan**

Updated September 2021

Sections included:

1. Description of the Work Placement
2. Most Relevant Courses and Experiences (Paid or Volunteer)
3. Learning Objectives
4. Proposal for the Academic Paper/Project
5. Network and Resource People
6. Academic Supervisor Approval

# **A. Description of the Work Placement**

**Your Name:**

**Your Job Title:**

**Duties/Responsibilities:**

**Location:**

**Duration and Schedule:**

# **B. Most Relevant Courses and Experiences (Paid or Volunteer)**

1. **Previous/Current Courses:** Identify up to six (6) that are relevant to your work placement and/or your academic paper/project:

**Course Number and Title:**

|  |
| --- |
| *How does this course relate to your work placement and/or your academic paper/project?* |
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**Course Number and Title:**

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| *How does this course relate to your work placement and/or your academic paper/project?* |
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**Course Number and Title:**

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| *How does this course relate to your work placement and/or your academic paper/project?* |
|  |

1. **Previous/Current Experiences (Paid or Volunteer):** Identify up to three (3) experiences (paid or volunteer) that are related to your work placement and/or your academic paper/project. Please structure the information for each experience similar to your resume.

# **C. Learning Objectives**

1. **Introduction**

In this section, you will design your individualized Learning Objectives. They are key to helping you set your priorities, manage your time, track your development, and measure your success. They can be practical or academic/theoretical in nature, should clearly tie back to your work placement and/or academic paper/project, and be demonstrative of the discipline of your course.

You will develop 3-4 objectives and each one will have two parts - what you will learn and how you will learn it.

Some examples include:

1. Comprehensive Objectives:   
   To increase my understanding of social inequality in Canada.  
   By conducting a literature review including academic and media sources.

Through observation at the local food bank and consultation with the Program Director.

1. Skill-Based Objectives:   
   Learn how to debug code.

Investigate online resources for compiling code.

Utilize tools to determine the origin of bugs.

1. Creative Objectives:   
   Learn how to tell stories in the oral tradition.

By participating in training sessions with the Public Library.

Through practice with my peers.

1. Personal Objectives:   
   Develop my verbal communication skills.

Develop a script for telephone cold-calling.

By actively participating and contributing in team meetings.

Notes:

* Avoid vague objectives that cannot be measured.
* Consider the idea of “application” in your objectives. Examine the specific application of theory – does the theory learned in the classroom apply in the practical situation?

1. **Build Your Learning Objectives**

**Learning Objective #1:**

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| --- |
| *Write 2-3 specific examples of how you will make progress towards this learning objective through your work placement and/or academic paper/project.* |
|  |

**Learning Objective #2:**

|  |
| --- |
| *Write 2-3 specific examples of how you will make progress towards this learning objective through your work placement and/or academic paper/project.* |
|  |

**Learning Objective #3:**

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| --- |
| *Write 2-3 specific examples of how you will make progress towards this learning objective through your work placement and/or academic paper/project.* |
|  |

**Learning Objective #4:**

|  |
| --- |
| *Write 2-3 specific examples of how you will make progress towards this learning objective through your work placement and/or academic paper/project.* |
|  |

# **D. Outline for the Academic Paper/Project**

You and your Academic Supervisor should create a detailed outline that describes the expectations, format, content, methods and other requirements for your academic paper/project. Be as specific and clear as possible.

Generally, the components of an academic paper/project can include:

* Paper
* Presentation
* Project
* Other academically sufficient deliverables

**Component #1 Title:**

|  |
| --- |
| **\* - Required pieces**  \*Type: Paper / Presentation / Project / Other  \*Weighting: / (recommended the total of all components be out of 70 or 100)  \*Description:  \*Due Date: (**Academic Supervisor, Noon on December 16, 2021** is the date that final grades are due to the Applied Study office to allow time for processing. Please work back from this date.) :  \*Working bibliography related to this component:  \*Rubric:  If applicable:   * Expected headings/topics: * Citation style: * Page/Word Count or Limit for a paper * Slides/Minutes Count of Limit for a presentation or project * Speaking/Presentation Notes * Attached files or reference documents * Additional Details/Expectations |

**Component #2 Title:**

|  |
| --- |
| **\* - Required pieces**  \*Type: Paper / Presentation / Project / Other  \*Weighting: / (recommended the total of all components be out of 70 or 100)  \*Description:  \*Due Date: (**Academic Supervisor, Noon on December 16, 2021** is the date that final grades are due to the Applied Study office to allow time for processing. Please work back from this date.) :  \*Working bibliography related to this component:  \*Rubric:  If applicable:   * Expected headings/topics: * Citation style: * Page/Word Count or Limit for a paper * Slides/Minutes Count of Limit for a presentation or project * Speaking/Presentation Notes * Attached files or reference documents * Additional Details/Expectations |

**Component #3 Title:**

|  |
| --- |
| **\* - Required pieces**  \*Type: Paper / Presentation / Project / Other  \*Weighting: / (recommended the total of all components be out of 70 or 100)  \*Description:  \*Due Date: (**Academic Supervisor, Noon on December 16, 2021** is the date that final grades are due to the Applied Study office to allow time for processing. Please work back from this date.) :  \*Working bibliography related to this component:  \*Rubric:  If applicable:   * Expected headings/topics: * Citation style: * Page/Word Count or Limit for a paper * Slides/Minutes Count of Limit for a presentation or project * Speaking/Presentation Notes * Attached files or reference documents * Additional Details/Expectations |

# **E. Your Network and People Who Are Resources**

List the names of those individuals who have formally been involved in your Applied Study course and have been a valuable resource to you (i.e. Academic Supervisor, work placement supervisors, Applied Study Instructor).

Name:

Company/Organization:

Job Title:

Connection to you and your course:

Name:

Company/Organization:

Job Title:

Connection to you and your course:

Name:

Company/Organization:

Job Title:

Connection to you and your course:

# **F. Approvals**

Student’s Signature:

Academic Supervisor’s Signature:

Applied Study Instructor’s Signature: