



Horns Summer Camps 2021

Dear Parent and/or Guardian:

Thank you for registering your child in our University of Lethbridge Horns Summer Camp. We hope that they are as excited to come here, as we are to have them with us for the week.

Drop-off will be located at the following locations:

- **Multi Activity, Soccer & Art Camps:** [University Community Stadium](#), located just beyond the University campus at 4415 University Dr. W, Lethbridge, AB T1K 3M4
- **Climbing, Fencing, Basketball & Drama Camps:** [Centre for Sport and Wellness](#), from either set of doors proceed to the ticket booth across from Tim Hortons - 4401 University Dr. W, Lethbridge, AB T1K 3M4

Drop off is between **8:30 AM and 9:00 AM** and pick-up will be in the same location between **4:00 PM and 4:30 PM**. A parking pass is not required at the stadium. The printable parking pass for LOT G (Centre for Sport & Wellness) can be found here:

[2021 Summer Camps Lot G Drop-Off/Pick-Up Parking Pass](#)

Our Extended Care program offers additional drop-off & pick-up time. **Parents please note that extended care is now a free service.** You can drop them off at 8:00am and pick up by 5:00pm if needed. **However, for staffing purposes, please contact olivia.charles@uleth.ca to arrange this.**

Please pack a backpack for their children, as we will provide an individual location for their backpack storage. We suggest that they bring the following items daily: (Ensure belongings are properly marked)

- Lunch and snacks (please NO NUTS, there will be no access to a fridge but campers may use the facility microwave)
- Bathing suit/towel
- Water Bottle
- Outdoor clothing in case of rain
- Sunscreen & hat/cap
- Running shoes are highly recommended
- Hand Sanitizer and/or wipes labelled with camper name

Participants are discouraged from bringing valuables (i.e. phone, tablet, Ipad, etc). The University of Lethbridge is not responsible for any lost or stolen items. Additionally, please respect our **NUT FREE** environment and do not pack your child any snacks or lunch that may contain nuts.

We do realize that the Government of Alberta has lifted all restrictions but in the best interest of your children and our staff the following are the changes Horns Recreation will implement:



- During this transition period, Horns Recreation will continue to encourage a safe and cautious approach in regards to removing of the restrictions; however, Horns Recreation is respectful and mindful of the updated GoA guidelines/directives and personal choices.
- Physical distancing is not mandatory, however we will encourage distancing whenever possible and still limit the amount of participants in each area. When dropping off and picking up your child we ask that we all still remain distanced.
- Masks are no longer mandatory but we will still recommend the use of them in high traffic areas and common area gathering points. We would still like to ask that your child brings a mask to camp.
- We greatly appreciate your patience and understanding during this transition into what we hope to be a close to 'normal' camp experience in the near future as the Covid numbers hopefully continue to drop 😊

IMPORTANT FORMS REQUIRED!

Here is a link to all of our Summer Camp forms including the Parking Pass:

<https://www.ulethbridge.ca/sportrec/forms>

The following forms are on that site but **here are individual links to the forms you are required to bring in on Monday morning. Please note that the only form that was available to sign during your online registration was the INFORMED CONSENT WAIVER. Unfortunately the other forms are not available to be signed online yet.** We will provide additional copies at sign-in if you are unable to print them off.

PARENT MANUAL & PHOTO RELEASE FORM: The photo release form can be found at the end of this document.

HEALTH, ALLERGIES, MEDICATIONS & SPECIAL CONSIDERATIONS

[Health, Allergies, Medications & Special Considerations.pdf](#)

HEALTH SCREENING CHECKLIST

[Health Screening Checklist.pdf](#)

INFORMED CONSENT WAIVER

This form should have been filled out during your online registration. If you did not fill it out or registered in person (or by phone) please print it off and include it with the others on Monday morning

[Informed Consent Waiver 2021.pdf](#)

The health screening checklist will need to be filled out on Monday for each camper. For the remainder of the week, initials at check in will indicate you have stated there are no changes. Please do not send your child if they are sick and contact Olivia to let her know they will not be attending camp that day.

Note: If the need arises to cancel the participant's camp registration, a \$20 cancellation/ \$10 transfer fee is charged for each activity/program cancellation or transfer. Cancelling within 7 working days and 1



working day prior to the commencement of the activity/program will result in a 50% refund of original registration fee – materials portion of registration will not be refunded if applicable.

If you need to contact your child during the camp, please call the Customer Service Desk at (403) 329-2706.

Don't forget to please fill out the following forms and bring them to the first day of camp.

Thank you again for your interest and we look forward to seeing you. If you have further questions or concerns, please feel free to contact Olivia Charles at olivia.charles@uleth.ca

The 'Camper's Pathway' - please read through with your child

- **Arrive and proceed to check in (with paperwork ready)**
- Strongly encourage campers and parents who have the symptoms of a cold, flu, or Covid-19 with any coughing or sneezing to not come into the facility.
 - Parents and guardians should check the temperatures of their children daily before coming to the program
- We will continue to maintain reasonable physical distancing as much as possible and the use a non-medical mask or face covering are recommended.
- **Entering the building**
 - Hand wash stations are at each entrance
 - Avoid touching one's face or other surfaces in hallways
- **Check in and paperwork**
 - Review procedures and expectations with campers.
 - Health Questionnaire to be filled out and signed for Monday's arrival. Every other day parents will initial beside camper name at sign-in to confirm no change in Covid-19 symptoms. (campers will be monitored by staff throughout each day)
 - In the best interest of the health and safety of all those involved in camps a camper will be placed in a separate area and picked up by parents if suspect of any signs or symptoms of Covid.
 - After registration we ask that the Parent or guardian leave the facility promptly to reduce congestion at check in.
- **Campers proceed to classroom/meeting space designated for each camp**
 - Various videos will be playing in classroom and we also encourage campers to bring books or activities to occupy themselves until camp starts.
- **Once all campers arrive**



- Groups will proceed to their camp facility or room and 'Meet and greet' with camp leaders & each other
- Review of weekly outline of activities, rules & expectations
- Encourage reasonable physical distancing as much as possible and encourage use face coverings in situations where reasonable physical distancing cannot be consistently maintained
- Encourage hand washing between activities and spaces

- **Snack and lunch breaks** are either back in classroom or outside
 - No sharing of food or drinks & group cleanup afterwards
 - Participants label personal containers and belongings
- **Pick up**
 - Please pick up your child promptly and be sure to sign them out
 - Please be mindful of pick up times as our staff have spent a great day with your child and need to go home and rest up for another great day at camp 😊

Swimming

Campers are not permitted in the deep end of the Max Bell Aquatic Centre until they have successfully completed a swim test of one length and are approved by lifeguard staff. Those campers who are not comfortable with this swimming test will remain in the shallow end with other campers and leaders to play.

Horns Recreation Rules and Discipline Policy

Please ensure that your child understands these rules

Expectations:

We want the campers to have a very safe and successful week with us. Kids are expected to behave in a way that makes the whole group feel comfortable and safe. We treat each other with respect and fairness at all times, encouraging good sportsmanship and a positive atmosphere throughout the camp. Derogatory comments, violence or bullying of any sort will not be tolerated. We understand that from time to time all children will have a bad day and this will be taken into consideration but severe misbehaviour will not be taken lightly. Strikes will be given at the discretion of the leaders and the senior camp leader and/or supervisor.

3 Strike System:



1. Discipline is dealt with by a 3-strike system. The first strike is a verbal warning directly to the camper to explain what they did wrong and the appropriate behavior expected.
2. If the camper receives a second strike, their actions and our expectations will be explained to them once again so they fully understand the situation. We now make a deal with the camper. If they agree to adhere to our rules and proper behavior they will be allowed back into camp. The ball is now in their court. We have chosen to allow them back into camp and it is now their choice to make the appropriate decisions to continue in camp. They are now responsible for their choices. If they choose to make an unacceptable decision or inappropriate action they will enter the 3rd strike zone and that will have been the resulting action from their choice, not ours. Our choice is for our participants to have fun and enjoy the camp and the last thing we want to do is proceed with disciplinary actions but we will have to if the situation warrants. A phone call is made to the parents notifying them of the situation and that a third incident will result in the camper being removed from the program for the remainder of the day or possibly the remainder of the camp.
3. A camper is sent home upon the third strike, no money refunded. The camper may or may not be allowed back the next day depending on the situation. If allowed back to camp there will no longer be 3 strikes. Any misbehavior will automatically result in the camper being removed from the camp activity, sent home and not allowed to return to camp. Please note once again, Horns Recreation has a violence-free and no bullying policy to ensure the safety of all participants. Any physical misconduct will result in immediate removal from this program with no money refunded. Horns Recreation reserves the right to refuse further participation by any participant due to inappropriate behavior towards other campers or leaders. Removal from camp will be noted on their file and may also affect registrations in other camps.

Participant Information

Name of child: _____

Child's date of birth (DD/MM/YYYY): ____ / ____ / ____ Female Male

Name(s) of parent(s)/guardian(s): _____ Phone #: _____

Name of emergency contact: _____ Phone #: _____

Allergies: Yes No

If your child has any allergies, please fill out the Anaphylaxis Action Plan that can be printed at <https://www.uleth.ca/sportrec/forms> and advise the instructor on the location of their epi pen (eg. In your child's backpack, etc.)

Anaphylaxis action form completed (if applicable): Yes No

MEDICATION: Please note that our staff and instructors will only administer medication in anaphylactic emergencies. If your child requires any other medication, you will be required to make arrangements to administer that as needed.

Additional Concerns

If needed, please use this space to provide additional information about your child's specific needs (eg. physical, emotional, cognitive, etc), that you would like our instructors to be aware of:

Signature parent/guardian: _____

Date: _____

PHOTO RELEASE:

I understand that University of Lethbridge staff may be taking photographs of the camp participants for the purpose of promoting The University of Lethbridge and/or its Sport and Recreation Programs. Furthermore, parental consent is required for the University of Lethbridge to photograph and/or video-tape your child as they participate in the summer camp program(s).

I hereby consent to and authorize The University of Lethbridge, without any compensation to me, permission to use digital images including video of my child or digital images including video in which my child may be involved with others as they relate to the University of Lethbridge Summer Camps Program(s) and the promotion of the camp(s) thereto.

I understand that the tape, digital images, negatives and positives, together with the prints are owned by the University of Lethbridge and that the University of Lethbridge reserves the right to use these photographs or videotape in any of its print or electronic publications as they relate to the promotion of The University of Lethbridge and/or its Summer Camp Programs.

On behalf of (child's name) _____

_____ I give my consent to the information disclosures as described above.

_____ I do not give my consent to the information disclosures as described above

Signature of Parent/Guardian: _____ Date: _____



PRIVACY NOTICES

The University of Lethbridge is committed to treating your personal information in accordance with FIPPA and the university's privacy policy. The collection of personal information is in accordance with section 26 of the Freedom of Information and Protection of Privacy Act (FIPPA) and the University Act. The university uses the personal information for the purposes of providing educational and related services. For a detailed listing of the collection purposes see <https://www.uleth.ca/privacy-office>. Should you have any questions concerning your personal information please contact Scott Harling from the access and privacy office at (403) 332-4620 or foip@uleth.ca