

CONFIDENTIAL
PRESIDENT'S AWARD FOR SERVICE EXCELLENCE
2020 NOMINATION FORM

Nomination Form is to be completed and submitted to the President's Office no later than **March 22, 2021**

NOMINEE: (Specify whether: AUPE/Exempt Support Staff, APO/Executive Director or TEAM)

<u>Name</u>	<u>Department</u>	
		AUPE / ESS
		APO / ED
		TEAM

NOMINATOR:

<u>Name</u>	<u>Department</u>	<u>Signature</u>
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Please note that Supervisors of award winners will be notified prior to the awards ceremony

Nominator: Please attach signed, supporting narrative for the individual or team demonstrating the following:

- **Service:** The provisions of exceptional service to staff, faculty, students, alumni, donors or visitors;
- **Commitment:** The identification of measures which contribute to the efficiency and effectiveness of University operations;
- **Participation:** Contributions to the community or the University, which enhance the reputation of the University of Lethbridge

* Please refer to the President's Award for Service Excellence guidelines for additional factors that will be considered by the committee <https://www.uleth.ca/president/awards/service-excellence>

UPDATED – Requirements have changed from previous years, please read carefully:

As nominator, complete and sign this nomination form along with a supporting narrative.

Attach a signed narrative from each of the supporting references to the nomination.

A minimum of 2 and a maximum of 4 signed references are allowed in addition to your reference as nominator.

***One of the references must be from outside of the immediate working area of the nominee**

All documentation is to be submitted in one complete package to the President's Office here:
presidentoffice@uleth.ca with the subject: President's Award for Service Excellence Committee.