



## GENERAL FACULTIES COUNCIL MEETING #547

### Approved Minutes

**Monday, June 1, 2020**

**3:00 p.m. in W646**

**Present:** M. Mahon, (Chair), C. Adams, K. Alexander, L. Barrett, J. Blum, J. Brassolotto, S. Bubel, L. Burckes, D. Burleigh, P. Cardozo, L. Connel, B. Cummins, J. Cunningham, J. Diaz, G. Fujiwara, H. Ghanbari, K. Gillespie, K. Godfrey, R. Harper-Brown, L. Howard, B. Hughes, M. Ingraham, D. Jarvie, S. Johnsrude, D. Kaminski, H. Kletke, H. Ladd, J. Laurendeau, M. Letts, R. Lindblad, C. Loewen, R. Marynowski, K. Massey, J. Mather, C. Mattatall, K. Mazurek, C. Nicol, A. Novello, J. Nugent, E. Okine, R. Parkkari, T. Patel, K. Peacock, E. Pullan, J. Rice, P. Shao, J. Sheriff, S. Spenceley, A. Stewart, M. Stingl, J. Vokey, K. Vos, N. Walker, P. Wilson, S. Wismath, R. Wood, L. Zink

**Regrets:** C. Currie, A. Darda, J. Dobbie, H. Gray, A. Khalil, R. Lee-Thai, A. Moatari-Kazerouni, T. Oosterbroek, R. Stark, C. Steinke, J. Usher

**Other:** J. Gallais, V. Grisack, J. Copeland, K. Fuglerud, T. Henschel, H. Mirau, M. Whipple, A. Zovoilis

*Oki. The President opened the meeting with a welcome and the Territorial Statement. Dr. Mahon introduced new members in their new roles listed within President's report below. He gave a clarification of the difference between acting and interim. M. Mahon also gave a refresher on zoom voting for those new members.*

### 1. APPROVAL OF AGENDA

MOTION: gfc.2020.06.01

Mattatall/Rice

*That the Agenda for GFC Meeting #547 held Monday, June 1, 2020 be approved.*

Motion: Carried

### 2. APPROVAL OF MINUTES

MOTION: gfc.2020.06.02

Adams/Vokey

*That the Minutes for GFC Meeting #546 held Monday, May 4, 2020 & #546.1 May 25, 2020 be approved.*

Motion: Carried (1 abstention)

### 3. PRESIDENT'S REPORT

M. Mahon reported:

- Organizational Changes – There have been some changes due to terms ending and the departure of Chris Horbachewski, Vice-President (Advancement) and Andy Hakin, Provost.
  - \*Provost – Erasmus Okine (Interim)
  - \*Dean, Arts & Science - Matthew Letts
  - \*Vice-Provost & AVP Academic - Michelle Helstein (Interim)
  - \*Vice-President (Research) – Robert Wood (Interim)
  - \*Vice-President, Advancement search continues
- COVID-19 update
  - \*Fall 2020 to be primarily online
  - \*Post-Secondary Education relaunch strategy guidelines
  - \*We have re-activated the Emergency Operations Committee to work on how we move forward. Three working groups are meeting to discuss critical time sensitive research and administrative staffing with a focus on safety and health directives/looking at logistics – what access looks like, personal protection equipment needs, cleaning, etc. Their reports should be completed by mid-June.
- COPPOA President's Roundtable on May 13<sup>th</sup> - COPPOA met with Dr. Marcia Johnson, Associate Director of Public Health for questions and answers regarding the fall semester. We have since received provincial guidelines. The guidelines for Post-secondary align with the ones for companies returning to work such as maximum number of 50 people with physical distancing. Most concerning to us are crush spaces when leaving classes and in the cafeteria which we need to be examined.
- May 20<sup>th</sup> Budget Town Hall Highlights – Our budget was passed in principal by the board. We have not done this before and did it this time due to not having all the budget targets from the government. We did not meet expenditure targets but had the penalty built into the reductions. The government may reject the budget and send it back. If so, the board may have to reapprove the budget if there are significant changes. We are looking at international students, and revenue enhancement to counteract reductions. We are looking intensely at service integration and innovation in services - how we are presently delivering services and ways to do it more cost effectively. One way we have done that is in Co-op/Applied Studies. M. Mahon introduced K. Massey to give a brief overview. We are happy to announce that the University of Lethbridge will bring together Co-op/Applied Studies/Career Services/My Transcript groups under one umbrella to ensure that work integrated learning is enhanced for students. We want to do more in a collaborated fashion. The

new Experiential Learning and Career Hub will launch in early September on both our campuses. It will uniquely position the University of Lethbridge among the increasingly competitive post-secondary environment. We are share resources to support our students. M. Mahon stated that we need to provide good services in times of budget restraints. Richard Westlund is also looking at communications across campus to see how we can make better use of this resource.

- Convocation in a box will be sent out and the video which he just taped will go out on June 25<sup>th</sup>.

#### 4. QUESTION PERIOD

- B. Cummins – Could K. Massey give specifics on what is being integrated and where is this housed. K. Massey indicated that this would be a coordinated central Student Experiential Services hub bringing four groups together and recording them on the My Experiences transcript which every student has access to. This team will likely be housed in Anderson Hall as the individual groups are mostly housed there.
- K. Peacock - Has there been an announcement on the Distinguished Teaching Award? M. Mahon stated that the recipient has been selected notified but there has not been an announcement yet. We are still working on how and when to do an announcement of award winners.
- C. Nicol – Regarding the budget – the circumstances on campus in the fall will be strange. How many students will be on campus and in residence? How much of a revenue hit are we going to take – estimates? M. Mahon suggested that the initial estimate is \$5 million this far. N. Walker mentioned that we know that we have underestimated some costs but the problem is that we do not know what it is going to cost yet. We are going through fees to see which ones we are able to charge and what facilities we will be able to open.
- M. Ingraham – The Experiential Services Hub a good initiative for the Faculty of Fine Arts. Thank you to K. Massey’s group for all the hard work on this program.
- E. Okine – He gave an explanation for COVID costs and that the initial estimates and M. Mahon stated that we are using the costs associated with the pandemic as another reason to back away from the expenditure targets.
- G. Fujiwara – Thanks to K. Massey et al for the career support for our students. Can you tell us what you are hearing from Co-op partners on what opportunities may be available to students in the fall? K. Massey stated that we want to do more to develop strong relationships with employers. We will have to be creative going forward in this new economic reality. Employers are doing their best to give opportunities for our students.

#### 5. ITEMS FOR ACTION

##### 5.1. GFC Nominations Committee Appointment

MOTION: gfc.2020.06.03

Stingl/Cummins

*The GFC Nominations Committee recommends to GFC the appointment of the five academic staff members below to fill the*

*positions on the Vice-President (Research) Search Committee:*

- *Leanne Elias (New Media)*
- *Inge Genee (Indigenous Studies)*
- *Andrew Iwaniuk (Neuroscience)*
- *Nehal Thakor (Chemistry & Biochemistry)*
- *Kien Tran (Economics)*  
*Alternate - Louise Barrett, (Psychology)*

Motion: Carried (1 abstention)

M. Stingl gave some background on the process of selecting the slate of candidates. There was discussion surrounding the appointment committee and what type of search this may be (external/internal). The committee has not met yet to make those decisions.

## 5.2. GFC Curriculum Coordinating Committee Reports.

### **May 1, 2021 Implementation**

#### **Dhillon School of Business – Kerry Godfrey**

MOTION: gfc.2020.06.04

Godfrey/Spenceley

*That General Faculties Council approve Recommendations #1- 12 for the Dhillon School of Business from the CCC report for implementation May 1, 2021.*

Motion: Carried

#### **Faculty of Arts and Science – Matt Letts**

MOTION: gfc.2020.06.05

Letts/Spenceley

*That General Faculties Council approve Recommendations #13- 21 for the Faculty of Arts & Science from the CCC report for implementation May 1, 2021.*

Motion: Carried (3 abstentions including Craig Loewen)

#### **Faculty of Fine Arts – Mary Ingraham**

MOTION: gfc.2020.06.06

Ingraham/Godfrey

*That General Faculties Council approve Recommendations #22 - 37 for the Faculty of Fine Arts from the CCC report for implementation May 1, 2021.*

Motion: Carried (1 abstention)

**Faculty of Health Science – Shannon Spenceley**

MOTION: gfc.2020.06.07

Spenceley/Rice

*That General Faculties Council approve the removal of text referring to Independent Study courses in the General Requirements for the B.N. program for implementation May 1, 2021.*

Motion: Carried

**School of Liberal Education – Shelly Wismath**

MOTION: gfc.2020.06.08

Wismath/Ingraham

*That General Faculties Council approve Recommendations #39 - 41 for the School of Liberal Education from the CCC report for implementation May 1, 2021.*

Motion: Carried

There was a correction to the numbering of the recommendations for this motion.

**School of Graduate Studies – Jackie Rice**

MOTION: gfc.2020.06.09

Rice/Spenceley

*That General Faculties Council approve Recommendations #42- 46 for the School of Graduate Studies from the CCC report for implementation May 1, 2021.*

Motion: Carried

**Registrar's Office – Kathleen Massey**

MOTION: gfc.2020.06.10

Massey/Howard

*That General Faculties Council approve Recommendations #47-54 for the Registrar's Office from the CCC report for implementation May 1, 2021.*

Motion: Carried

**Implementation Pending Ministerial Approval**

**Dhillon School of Business – Kerry Godfrey**

MOTION: gfc.2020.06.11

Godfrey/Rice

*That General Faculties Council approve Recommendations #1- 2 for the Dhillon School of Business from the CCC report, pending ministerial approval.*

*Motion: Carried*

**School of Graduate Studies – Jackie Rice**

MOTION: gfc.2020.06.12

Rice/Ingraham

*That General Faculties Council approve changes to the time limit for completion of the M.Sc. (Mgt.) program, pending ministerial approval.*

Motion: Carried

**Registrar's Office – Kathleen Massey**

MOTION: gfc.2020.06.13

Massey/Godfrey

*That General Faculties Council approve changes to the Residence Requirement and Time Limits table to support the time limit change to the M.Sc. (Mgt.) program, pending ministerial approval.*

Motion: Carried

**5.3. GFC Admission Standards Committee Reports  
May 1, 2021 implementation**

**School of Graduate Studies – Jackie Rice**

MOTION: gfc.2020.06.14

Rice/Adams

*That General Faculties Council approve the removal of related information within the M.Sc. Management Program section of the Graduate Calendar and relocate it to the Admissions section of the Calendar, for implementation May 1, 2021.*

Motion: Carried

**Registrar's Office – Kathleen Massey**

MOTION: gfc.2020.06.15

Massey/Laurendeau

*That General Faculties Council approve the addition of related information within the M.Sc. Management Program section of the Graduate Calendar to the Admissions section of the Calendar, included a note regarding changes to the Additional Admission Requirements for Fall 2022, for implementation May 1, 2021.*

Motion: Carried

### **May 1, 2022 implementation**

**Registrar's Office – Kathleen Massey**

MOTION: gfc.2020.06.16

Massey/Rice

*That General Faculties Council approve the update of the GMAT information in the Fall 2022 Calendar, Admissions Section, Table 5, Master's Qualifications by Program – M.Sc. (Mgt.), for implementation May 1, 2022*

Motion: Carried

**Faculty of Health Sciences – Shannon Spenceley**

MOTION: gfc.2020.06.17

Spenceley/Howard

*That General Faculties Council approve the adjustment of non-prerequisite courses used in calculating GPA for admission to the*

*Bachelor of Nursing After Degree program, for implementation  
May 1, 2022.*

Motion: Carried

Discussion occurred on how the forms for this change were filled out. K. Massey stated that all forms are completed and she will get a copy of the forms to be placed with the GFC information.

## 6. ITEMS FOR INFORMATION

### 6.1. School of Liberal Education Strategic Plan

S. Wismath stated that the School of Liberal Education will soon be three years old. They have been working on the strategic plan and have shared it with 2 provosts and all of the deans. It is coming to General Faculties Council for information. They started developing this plan last fall while the budget crisis was emerging and have tried to work within budget realities balancing blue-sky desires with budget realities. There was some discussion on the background of the Early Start Program for Lib Ed. This program was piloted last summer and is designed to give the students academic and study skills that they need in the transition from high school to university. The course has been quite successful. We are offering it again this year with 60 students and the is hope for more. We have to deliver it differently this year because of Covid. Several of the students from last summer are coming back as assistants for this year's group. M. Mahon thanked the Dean and her staff for their hard work to make this program a success.

### 6.2. GFC Executive Committee Report – May 25, 2020

Received as information. No questions raised.

### 6.3. GFC Executive Committee Approved Minutes – April 27, 2020

Received as information. No questions raised.

## 7. OTHER BUSINESS

M. Mahon mentioned that we do not normally have a summer meeting but in this crazy reality, we may need to meet. He thanked everyone for all of their hard work in this last while as we move through these difficult times. He strongly encouraged people to take time off this summer to rest and be ready to tackle whatever Covid-19 and the government sends our way in the fall.

## 8. ADJOURNMENT

MOTION: gfc.2020.06.18

Pullan/Blum

*That the GFC meeting #547 be adjourned.*

Motion: Carried