

### **CONTRACTOR START-UP MEETING ATTENDANCE RECORD**

### **Contractor Safety Program**

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| **Project Name:** | **Date:** |
| **Project/Activity No.:** | **University Contact:** |
| **Contractor Company Name:** | **Prime Contractor:** |

Contractor Safety Orientation was reviewed at this meeting.

Prime Contractor Guidelines were reviewed at this meeting.

This certifies that the following individuals were present at the Pre-Job Start-Up Meeting/Safety Orientation. Please refer to Pre-Job Start-Up Minutes (attached).

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| **Name** | **Company** | **Signature** |
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