# Appendix B: WCB or Distant Learner Agreement for Students in Practicum Placements

**Counselling Psychology Practicum Handbook | Graduate Studies & Research | Faculty of Education | University of Lethbridge**

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Appendix available as separate document from <https://www.uleth.ca/education/practicum>

Section 7(1)(c) of the General Regulations to the *Workers’ Compensation Act* of Alberta states that students **registered in and physically attending** an Alberta public post-secondary institution operating under the Post Secondary Learning Act are considered workers of the Government of Alberta and have Workers’ Compensation Board (WCB) coverage under the government’s worker’s compensation account.

* WCB coverage also extends to such students while they are participating in or attending work experience or practicum placements **in Alberta** that are part of their studies.
* WCB coverage also extends to such students **registered in and physically attending** an Alberta public   
  post secondary institution while they are participating in work experience or practicum placement outside of Alberta, provided they meet the following criteria relating to Section 28(1) of the *Workers’ Compensation Act*:

1. Resident of Alberta
2. Student attending the facility [campus-based students/students registered at Alberta facility (distance learning students)]
3. Course is part of a recognized program.
4. Placement is part of a required course.
5. Period of time to be spent out of the province is less than 12 consecutive months.
6. Confirmation that the other province or country will accept the extension of coverage by the WCB of Alberta.

* Distance Learning Students (Alberta residents and non-Alberta residents) who are enrolled at an Alberta public post secondary institution and who are **Canadian Citizens** are also deemed to be workers of the Government of Alberta for the purpose of WCB coverage **while they are participating in or attending** program-related practicum and working experience placements **in Alberta**.
* Distance Learning Students enrolled at an Alberta public post secondary institution who are Alberta residents and **Canadian Citizens** are deemed to have WCB coverage while participating in program related or course related work experience or practicum placements outside Alberta, provided that they meet the criteria relating to Section 28 of the *Worker’s Compensation Act*, as indicated above. WCB coverage would follow the student to a placement outside of Alberta.
* Distance Learning Students who are **residents of other provinces** and who are participating in placements outside of Alberta are **NOT covered** under the Alberta Worker’s Compensation Act. The University does not purchase worker's compensation coverage for distant learners and students are responsible to locate a practicum site that will agree to:

1. accept the student without worker's compensation coverage in order to complete the practical component of the educational program or
2. cover the student during the practicum at their expense and risk in order for the student to complete the educational practicum components required for the program; and/or
3. accept the student with proof of medical, dental and accidental death and dismemberment coverage.

* Students are additionally required to retain their own basic medical and extended health insurance plan.
* The University participates in a Student Accident & Injury Coverage program for the benefit of registered distant learners who do not qualify for Alberta WCB coverage. Students should visit the following web page to determine if there is a gap in coverage and ensure the Faculty is aware of such: <http://www.uleth.ca/risk-and-safety-services/do-i-qualify-ab-wcb-coverage>.
  + Questions relating to policy terms and exclusions should be directed to the Faculty. If further discussion is warranted please contact the department of Campus Safety, Insurance & Risk at [insurance.risk@uleth.ca](mailto:insurance.risk@uleth.ca) or 403-329-2099.
* Distance Learners who are **NOT Canadian Citizens** should contact should contact the Faculty to determine any available coverage options after reviewing the following web page and identifying any gap in coverage: <http://www.uleth.ca/risk-and-safety-services/do-i-qualify-ab-wcb-coverage>.
* Distant Learners who are **NOT Canadian Citizens** and are completing the **practicum in their home country** are **NOT covered**, as they fall under a specific policy exclusion under the University’ Student Accident & Injury Coverage program. It is imperative that the student ensure their own basic medical and extended health insurance plan is in order.
* Questions relating to policy terms and exclusions should be directed to the Faculty. If further discussion is warranted please contact the department of Campus Safety, Insurance & Risk at [insurance.risk@uleth.ca](mailto:insurance.risk@uleth.ca) or 403-329-2099 prior to the commencement of their placement to ensure coverage or alternate private insurance coverage is in place for the protection of the student for the duration of the practicum placement.

***Please Read Carefully!***

**WARNING**: **By signing** this document you will **WAIVE** the legal right to sue the Governors of the   
University of Lethbridge or your Practicum Site for injuries occurring at the Practicum Site

**TO: The Governors of The University of Lethbridge (“University of Lethbridge”)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Name of Student:** |  | | | | **U of L ID:** |  |
| **Program:** | | \_\_Master of Counselling | | \_\_ M.Ed. Counselling Psychology | | |
| **Address of Student:** | |  | | |  |  |
| **Province/Country of Practicum Site:** | | |  | | | |

1. I am aware that as a requirement of my Educational Program, I am required to successfully complete practicum courses and that all practicum courses must be completed at Practicum Sites approved by the University of Lethbridge, Faculty of Education.
2. I am further aware that by participating in these practicum courses I may be exposed to hazards and risks at the Practicum Site, which could result in injury, illness, death, loss, expense and other liabilities or consequences.
3. I fully acknowledge that I have read the information provided in Schedule “B” WCB or Distant Learner Agreement for Students in Practicum Placements and that I fully comprehend the information provided and my obligations, if any, to ensure the placement of WCB coverage or alternate insurance coverage if coverage is not available to me as noted in Schedule “B”.
4. In the event of any injury, illness, death, loss, expense and other liabilities or consequences sustained by me arising from my presence at the Practicum Site, I acknowledge that I may be entitled to Workers Compensation Coverage through Alberta Learning, or in the case of a distant learner coverage under an individual basic medical and extended health plan or accident coverage, through the University’s Special Accident program.
5. I understand if I am not entitled to Alberta WCB Coverage as noted in Schedule “B” that I must discuss any concerns that I have with the Faculty and, if required, Campus Safety, Insurance & Risk. I understand that I, my heirs, next of kin, executors, administrators and assigns, are prevented from claiming against or suing the University of Lethbridge or the Practicum Site for damages arising from any injury, illness, death, loss, expense and other liabilities or consequences that I may sustain arising from my activities and presence at the Practicum Site.
6. I understand that I am required to complete a Campus Accident Incident Report (C.A.I.R.), available at <http://www.uleth.ca/risk-and-safety-services/campus-accident-incident-report-cair> and notify the Faculty within 24 hours of any injury or illness that I may experience at the Practicum Site. I acknowledge and understand that there is a requirement to report such injury to the appropriate Workers’ Compensation authority of the Province of Practicum Site within 72 hours. I further understand that my failure to do so may impair or impede my access to Workers Compensation insurance or any other available insurance coverage.

**I have read and understood the information provided in this Agreement and I agree to accept Workers’ Compensation insurance coverage available to me or ensure the placement of alternate coverage during my Practicum courses. In entering into this Agreement, I am not relying upon any oral or written representations or statements made by the University of Lethbridge other than what is set forth in this Agreement.**

Signed this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2\_\_\_\_\_\_\_\_\_\_\_\_

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*Signature of Student Signature of Witness (Non Family Member)*

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*Print Name of Witness*

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| Student reported to Campus Safety, Insurance & Risk for Distant Learners Coverage: Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |