

How do I check my Webmail?

It is your responsibility to check your email regularly:

- ▶ Automatic email reminders will be sent to you to ensure you submit your Time Sheets for approval
- ▶ Why is this important? We want you to get paid for the work you do

To check your Webmail:

1. Visit uleth.ca/webmail
2. Select your employment group
3. Use the credentials created when setting up your login

Need help? Contact Information Technology Services (ITS) Solutions Centre

- ▶ Phone: (403) 329-2490