

Student Name

Address,
City, Province, Postal Code
(403) 234-3456
University.Email@uleth.ca

Education

University of Lethbridge, Lethbridge, AB

Sept. 2014 - Present

B.Sc. Kinesiology

Co-operative Education Program

- GPA 3.38 / 4.00
- Courses include: Wellness and Physical Activity, Psychology, and Anthropology

Related Skills

Communication Skills:

- Strong inter-personal communication skills and conflict resolution skills developed through two years of experience as a cashier/customer service representative
- Ability to relate well with children and youth through the three years spent as a junior high basketball coach
- Strong teaching skills developed through my experience as a coach as well as a tutor for my younger brothers

Personal Management Skills:

- Leadership skills as well as team work skills developed through volunteering as a coach for grade 7-9 basketball
- Daily organizational skills developed through working part-time, being a student part-time as well as maintaining personal health by working out every day and eating healthy
- Ability to maintain a positive and optimistic attitude when faced with obstacles or conflicts through my experience in retail

Computer Skills:

- Basic C++ Programming
- Microsoft Office Suite (Word, Processor, Excel)
- Internet and Email
- HTML

Employment History

Real Canadian Superstore, Lethbridge, Alberta

May 2012 – Present

Cashier/Customer Service Rep.

- Handled cash and debit/debit transactions
- Processed returns
- Maintained a customer service mindset in order to satisfy the customer as well as resolve any issue that may be presented

St. Francis Junior High School, Lethbridge, Alberta
Grades 7-9 Basketball Coach

Nov. 2011 – Feb 2014

- Developed leadership skills
- Taught proper techniques while maintaining a fun aspect in order to keep the kids involved and interested

Certifications and Awards

- First Aid and CPR (expected completion: April 2015)
- WHMIS Certificate
- University of Lethbridge Entrance Scholarship
- Board of Governors' Admission Award

Interests / Accomplishments

- Enjoy basketball, football, biking, running, video games, and weight lifting
- I take pride in maintaining a wellness based lifestyle

References

Reference's Name
Reference's Job Title
Reference's Company
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