

## Job Posting: 4131 - Position: Camp Counsellor

**Co-op Work Term Posted:** Summer  
**Application Deadline:** 02/05 11:59 PM  
**Application Method:** Career Bridge  
**Posting Goes Live:** 01/31 3:24 PM  
**Job Posting Status:** Approved

### Company Information

**Organization:** Camp Amicus  
**Job Contact First Name:** Jane  
**Job Contact Last Name:** Doe  
**Contact Title:** Manager - Camp Amicus and Recreation  
**Website:** Programs <http://www.foothillsacademy.org/camp-amicus/>  
**Address Line One:** 123 45 Street NW  
**City:** Calgary  
**Province / State:** Alberta  
**Postal Code / Zip Code:** T1K 3M4  
**Country:** Canada

### Job Posting Information

**Term Posted:** Summer  
**Job Title:** Camp Counsellor  
**Duration:** 4 Months  
**Job Location:** Calgary  
**Job Description:**

#### Position Purpose:

Under the guidance of the Counselling Coordinator, and Head Counsellors, Camp Counsellors work in a 1:3 staff to camper ratio, leading camp activities, supporting campers and camper behavior. Counsellors will also be responsible for the general safety and development, growth, and skill achievement of the campers in his/her group. Camp Counsellors are expected to maintain open lines of communication and work in a cooperative manner with other Camp Counsellors and Leadership Staff in fulfilling roles and duties. At all times, the Camp Counsellor serves as a role model for appropriate social skills and serves as a Social Coach during recreational activities. Two weeks of training and ongoing support will be provided to ensure that the Camp Counsellor has the knowledge and skills for this position. Must be willing to be at Nordegg for three days of staff training plus three 6-day overnight camps (Sunday to Friday)

#### Primary Duties and Responsibilities:

Camper Support (40%)  
Deliver program to campers

Assist with the preparation and implementation of camp programs designed to teach and reinforce positive social skills and develop self-esteem and self-confidence in campers with learning disabilities and/or ADHD

Participate in activities as a role model with appropriate enthusiasm and social skills

Oversee development of campers' abilities and skills in various program activities

Maintain high standards of health and safety in all activities for campers and staff

Assist, as necessary, each assigned camper to meet his/her daily physical and emotional health, hygiene and nutritional needs

Ensure campers and staff follow safety procedures in all program areas

Administer behaviour management strategies in accordance with the camp policies

#### Program Support (40%)

Assist in the management and care of the physical facilities and equipment in all program areas

Check areas and equipment for safety, cleanliness and good repair and report any unsafe conditions immediately

Ensure that program areas are kept free of hazards and debris

#### Participation

Actively participate with campers in programs and activities

Provide direct leadership during activities and encourage and motivate campers and staff to participate in activities

Provide extra supervision at mealtimes, bedtimes, and any unstructured choice times

#### Documentation and Communication (20%)

Maintain accurate records in the form of progress notes and reports on an on-going basis

Ensure all forms and reports are accurately completed within the guidelines of the camp. This includes incident reports, camper reports, program and training evaluations

Duration of Position: June 9/10, and June 18 - August 25 (10 weeks)

Location: June 18 through to June 22 – Foothills Academy in Calgary

June 25 to June 29 – staff training at Camp Goldeye in Nordegg, Alberta

July 1 – July 27 - overnight camp at Goldeye Centre in Nordegg, Alberta - four 6-day overnight camps (Sunday to Friday)

July 30 – August 24 - day camps (Monday to Friday) in Calgary

Wage: \$620 per week (includes room & board while on site at Goldeye Centre).

\*\*Please note that you are responsible for your own accommodations in Calgary

### **Job Requirements**

#### **Qualifications:**

Must be currently enrolled full-time in a post-secondary program and plan on returning to school full time in September 2018 - education/training in a career related program such as Education, Social Work, Child & Youth Studies, Recreation or Kinesiology is preferred.

Minimum age of 18 years (maximum age of 30 years).

First Aid and CPR certification – provided for staff who do not have certification

NLS (National Lifeguard Service) certification an asset.

Previous experience working with children and youth particularly those with Learning Disabilities or ADHD is preferred.

Good health, enthusiasm, and willingness to actively participate in activities with campers.

Previous camp experience is preferred.

The successful candidate must submit a Police Record Check before commencement of work at Camp Amicus.

#### Interpersonal Skills

Relates well to children, youth and adults.

Effective communication, interpersonal and conflict resolution skills.

Emotional maturity and stability.

Ability to use judgment to act quickly when necessary.

Ability to work collaboratively in a team environment.

Ability to adapt to new situations and be flexible with change.

#### Physical Demands

Candidate must be able to lift and transport 20 – 40 pounds regularly.

Candidate must be able to see and respond to situations

Candidate must be able to work in a consistently mobile fashion – walking up to 6 hours for day long field trips, and consistently interact with campers and staff at both day and overnight camp.

Candidate must be able to sustain attention to the program participants without significant impairment

<b>Preferred Academic Level</b>	Undergraduate
<b>All Programs</b>	No
<b>Targeted Degrees and Disciplines</b>	Bachelor of Arts (BA) Bachelor of Science (BSC)  Exercise Science General Major - Humanities General Major - Science General Major - Social Sciences Kinesiology
<b>Projected Start Date</b>	June 09 12:00 AM
<b>Projected End Date</b>	August 25 12:00 AM

## Application Information

### Additional Application Information

Apply early - rolling deadline