



## GENERAL FACULTIES COUNCIL MEETING #534

### Approved Minutes

Monday, February 4, 2019

3:00 p.m. in W646

**Present:** A. Hakin (Chair), C. Adams, R. Barendregt, L. Barrett, B. Black, J. Brassolotto, L. Bryan, P. Cardozo, J. Clark (phone), C. Cooper, J. Copeland, B. Cummins, C. Currie, J. Dobbie, N. Haimoun, R. Harper-Brown, B. Harray, C. Horbachewski, C. Hosgood, L. Howard, D. Jarvie, S. Johnsrude, J. Jones, S. Kennedy, H. Ladd, J. Laurendeau, C. Malacrida, K. Massey, J. Mather, J. Mills, C. Nicol, I. Ogumbor (phone), E. Okine, W. Osborn, I. Pohl, J. Rice, O. Rodriguez, J. Roth, V. Schindler, A. Siaroff, D. Smit, G. Tien (phone), K. Turner, N. Walker, B. Wanjiru (phone)

**Regrets:** K. Alexander, S. Bubel, J. Doan, G. Fujiwara, A. Gammack, H. Ghanberi, K. Godfrey, N. Grigg, A. Khalil, C. Loewen, M. Mahon, K. Mazurek, G. Metz, A. Moatari-Kazerouni, R. Mueller, M. Nugent, D. Olsen, K. Peacock, N. Piquette, S. Quinn-Ost, D. Slomp, C. Steinke, M. Stingl, J. Usher, J. Whitehead, S. Wismath, R. Wood

**Other:** J. Gallais, H. Kelley, M. Letts, H. Mirau, M. Whipple

*Oki, ni kso koo wa: Welcome to all our relatives and friends.*

*A moment of silence was observed for Doreen Kooy and Dr. Menno Boldt.*

### 1. APPROVAL OF AGENDA

MOTION: gfc.2019.02.01

Cooper/Laurendeau

*That the Agenda for GFC Meeting #534 held Monday, February 4, 2019 be approved with addition of 7.2 GFC Nomination to the Board of Governors and 7.3 Meeting Schedules & Agenda Deadlines.*

Motion: Carried

### 2. APPROVAL OF MINUTES

MOTION: gfc.2019.02.02

Laurendeau/Bryan

*That the Minutes for GFC Meeting #533 held Monday, December 10, 2018 be approved.*

Motion: Carried

### **3. PRESIDENT'S REPORT**

A. Hakin reported on behalf of M. Mahon:

- New Chancellor Announced Feb 1st - Charlie Weaselhead as the 14<sup>th</sup> Chancellor. It was a special moment with congratulations to all involved.
- Leroy Little Bear has been made an Officer of the Order of Canada. Fantastic outcome as he is recognized nationally as a leader and we are proud to have him on campus.
- President Advisory Committee on Equity Diversity Inclusion (PACEDI) Report – conclusion on this report came forward – Presented by Nicole Eva and Jacqueline Preyde and had recommendations that are being considered along with the action plan with it. Thanks to everyone involved with this.
- Destination Project update/lights on funding/transfer of ownership (M. Letts to speak as well). The University is the now prime contractor so it is now over 98% complete with \$10 million left of work to be done. In addition, we were informed this morning that we will get a grant agreement for operating funds for this year so we look forward to getting confirmation on what this is.
- George and Alice Hummel Neuroscience Award is an endowed scholarship of \$1000 – a substantial donation was received from the family in memory of their parents.
- President's Award for Service Excellence deadline March 15 – please nominate for those awards.
- Meeting with Sr. Team at City of Lethbridge recently to look for ways to work closely together to move mutual projects forward.
- Tuition Guidelines – substantial work being done with a significant change in process that is involved in the guidelines. We will need to maneuver our way through this. It has been an interesting journey. There was much feedback from various groups to government. The Council of Presidents submitted a report to the government. Also, have an institutional meeting with representatives for the business officers for this.
- F.E.L. Priestley Lectures - Eleanor Wachtel from CBC Radio presented January 17.
- Visiting Vice-Chancellor & President from Western Sydney University, Barney Glover also chairs university Australia was on campus and spoke about indigenous system as well.
- History Professor Jenna Bailey honoured with Governor General's History Award - Edmonton's Shiloh Centre – She is an adjunct but is associated with Centre for Oral History & Tradition.
- We have a new graduate program – Master in Health Services Management. This is a collaboration between the Faculty of Health Sciences and the Dhillon School of Business.

- Enrolment and recruitment is still a major activity for us. Open house this past Saturday. Thanks to all of them involved on a cold day.
- Calgary Campus New Student Orientation held on January 7 – Trying to increase enrolment in Calgary. We are looking at the working adult as a vehicle for rebuilding enrolment. We are rethinking program offerings we have there and looks like we will have a good business plan.
- Donor Gala was January 31 at the Penny Building – thanks to the students and professors highlighting their work for the community.
- Pronghorn Scholarship Breakfast will be held on February 6 – Kelly Hrudy will be the speaker
- International Dinner is on February 12 – This is a great annual event with a fundraiser for our International students.
- Play Day February 18, where we open the doors to the community to come play.
- Reading Week February 18 – 22
- U CUP March 14 – 17, important event for our university. Please come support our Pronghorns.

#### 4. QUESTION PERIOD

- Jason Laurendeau – inquired about the recommendations by presidential advisory committee concerning training in relation to equity, diversity and inclusion for search committee chairs etc. A. Hakin responded that yes, there were recommendations and they are all being considered. We recognize the roles of Human Resources in helping guide the academic side with search processes and giving information that was provided elsewhere. Some elements of training will be an important part of what are outcomes from the report moving forward. N. Walker stated that the hiring guide we have is outdated and we are in the process of updating it. We look forward to implementing some of those recommendations. E. Okine reported on EDI is on the Research website and that in regards to hiring of research chairs etc. it becomes very important. A. Hakin asked if there was a portion of money being put to all tri-councils to work on proposal to implement EDI? E. Okine stated that we are one of the few institutions chosen to apply for this money to this relative to EDI principles. C. Malacrida stated that this potential money of \$200,000 will be used to implement some of the CRC recommendations that we already have in place. We will be drawing heavily from the proposal that was released this week.
- Brian Black – Can you fill us in on tuition guideline changes? A. Hakin replied that tuition changes to programs can be applied for but changes need to be approved by the students prior to the being accepted by Minister. There were no guidelines provided but it could go from referendum to the student executive committee approving the decision. It is a significant change to procedure. Financial matters are usually between the Board and Minister, so now this introduces students with approving roles so placing them as part of the governance piece. Also, there is a requirement that all 4 years of costs are identified up front for international students. There are numerous difficult tracking requirements for individual students. We are concerned about the administrative burden and how will the government keep track of this

themselves. There is also some language and vocabulary in the legislation that prioritizes Alberta students and is exclusionary to other students. Our goal is open education for all students, so we do not want to limit or have barriers to other students. We are still pushing for clarity on how to work through these changes.

## 5. ITEMS FOR ACTION

### 5.1. Curriculum Coordinating Committee Report

#### **Registrar's Office – Susie Kennedy**

MOTION: gfc.2019.02.03  
Kennedy/Nicol

*General Faculties Council approve Recommendations #1 - 3 from the GFC Curriculum Coordinating Committee Report 1 for implementation May 1, 2019.*

Motion: Carried

#### **School of Graduate Studies – Kathleen Massey**

MOTION: gfc.2019.02.04  
Massey/Hosgood

*That General Faculties Council approve the addition of the Master of Health Services Management program (with amendments) to the Graduate Calendar for implementation May 1, 2019.*

Motion: Carried

### 5.2. GFC Nomination Committee – Convocation Committee/VP (Research) Search & Review Committee/Institutional Academic Timetable Working Group

MOTION: gfc.2019.02.05  
Siaroff/Rice

*That GFC approval the individual to fill the following committee vacancy:*

*GFC Convocation Committee  
Heather Ladd (February 4, 2019 to June 30, 2019)*

Motion: Carried

E. Okine left the room.

MOTION: gfc.2019.02.06  
Siaroff/Cooper

*That GFC approve the slate of nominees below for the Vice-President (Research) Search and Review Committee:*

*Kristine Alexander*

*Cheryl Currie*

*Chris Hopkinson*

*Trushar Patel*

*David Slomp*

Motion: Carried

The Nomination Committee was tasked to not just provide a slate of nominees but also include diversity. The current procedures are clear that it is the responsibility of the Nomination Committee to provide a balanced slate of nominees. GFC can approve or reject but cannot change the slate. There was some discussion on process of choosing the slate.

E. Okine returned to the meeting.

MOTION: gfc.2019.02.07  
Siaroff/Bryan

*That GFC approve the partial slate of nominees below for the Institutional Academic Timetable Working Group:*

*Shawn Bubel*

*Brendan Cummins*

*Jason Laurendeau*

This is more complex and came about from a request at December's GFC. GFC wanted faculty added to the working group. The GFC Executive meeting was just last Monday and they wanted to try to add as many faculty as possible so as not to delay the process. We are bringing forward a partial slate and can fill remaining members at a later date. If GFC is not comfortable with this slate, a full slate would be brought forth next month. No nominees were rejected at this point, they are just on hold to try a. Discussion occurred on including the Library for diversity. The desired goal is to have as much diversity as possible across the areas so they are looking to get eight members.

MOTION: gfc.2019.02.08  
Cooper/Hosgood

*To table the partial slate of nominees.*

Motion to Table: Defeated (1 abstention)

If motion passes, we can give until next Monday morning for additional nominations and then the nomination committee will then provide four or five more names. We want

from professional schools and fine arts, etc. and if we have additional nominees, we may not be as balanced as we would have liked. Discussion occurred around timelines and doing an electronic vote prior to the academic timetable committee's meeting on February 25<sup>th</sup>. Three names are on the slate and either 4 or 5 academic staff will be solicited after GFC Executive discusses Library representation. There will be an email vote to GFC members so please be looking for that in your email.

## **6. ITEMS FOR INFORMATION**

### **6.1. Destination Project Update**

M. Letts gave an update on the project. The building is at 98-99 percent completed. The building was transferred to the University of Lethbridge at 4:30 pm on January 11, 2019. Interior finishes are being completed. The different research groups are being toured through their areas. System operation testing has started ahead of schedule. Operational planning is ongoing. The interactive periodic table will be installed in mid-February. The grand opening is being planned but dates are tentative. There was a brief presentation of photos of the building.

### **6.2. Destination Project Space Booking Update**

S. Kennedy responded that this update stems from a question that was raised at the December GFC meeting. There are 14 classrooms that have been allocated in general classroom inventory. Numbers and rooms are tentative right now as they need to be assigned capacity by the fire marshal and seats still need to be ordered. There is one 246-seat auditorium, and three auditorium between 113 and 141 seats. Classrooms include one with 40 seats, two with 30, one with 20 and six with 10 seats. The Registrar's Office has done the timetable using space in the new building. The graduate timetable for 2019 has been disseminated for review to the faculties along with characteristics. Ad Hoc space booking for conferences and meetings is on hold until we have been advised that we can do these bookings. For the atrium, we will be pleased to do bookings as soon as this space is approved. Have seats been ordered for rooms? M. Letts responded that any seats that are not fastened have not been ordered yet. We need to know what the budget is before we order. They take about six weeks to arrive. There were no other questions.

### **6.3. GFC Standing Committee Review – Update**

A. Siaroff updated the members on what has been done so far. It has been some time since we looked at them to see if we need to modify, add or delete a committee. This process is ongoing and we want to bring it back to GFC in April.

### **6.4. Calendar Policies**

J. Gallais reported to GFC on the creation of the policies from the Calendar as stand-alone policies accessible from the main institutional Policy website effective May 1, 2019. It was clarified that this is a two step-process as work on some of these policies is needed. Step 1 is taking them out verbatim from the calendar with a few position updates (versions attached). We will then to update some of the policies that need changes. The Graduate calendar will have the same policies now in standalone but language will be geared toward graduate students. There was a robust discussion on how the changes will affect the students. A. Hakin suggested that J. Gallais meet with J. Dobbie to discuss

possible changes. This is an ongoing process so please email Jodie Gallais with any comments.

6.5. Meeting of the Minds Conference

N. Haimoun invited GFC members to the 13<sup>th</sup> Meeting of the Minds Conference that the Graduate Students' Association puts on every year and gave a timeline of events beginning on the 23<sup>rd</sup> of March. Please contact N. Haimoun with any questions.

6.6. GFC Executive Committee Report – January 28, 2019

Received as information. No questions raised.

6.7. GFC Executive Committee Approved Minutes – December 3, 2018

Received as information. No questions raised.

**7. OTHER BUSINESS**

7.1. Pass the Hat Update

L. Bryan reported to GFC that the Pass the Hat fundraiser raised \$788 for the Students' Union food bank. Overall, with BOG, Senate and GFC we raised over \$2,800. Thanks to everyone for their contributions.

7.2. GFC Nominee to the Board of Governors

A. Siaroff, chair of the GFC Nomination committee reported that due to a resignation received late last week a replacement will be needed for the GFC nominee to the Board of Governors. A call for nominations should commence later this week. Email vote to come out in the next month.

7.3. GFC Meeting Schedule & Agenda Deadlines

J. Gallais reported that members have asked for more time to review agendas. We are looking at the process. A. Hakin asked if anyone had any comments to please let us know.

**8. ADJOURNMENT**

MOTION: gfc.2019.02.09

Laurendeau/Cooper

*That the GFC meeting #534 be adjourned.*

Motion: Carried