

## Outline and Suggested Content of the External Review Report

SECTION:	SUGGESTED CONTENT:
1. <i>Overview</i>	A summary assessment of the program and recommendations for improvement.
2. <i>Process</i>	The details of the process used to conduct the external review, including individuals involved, interviews conducted, and other activities.
3. <i>Strategic Alignment</i>	How the program aligns with the University Mandate, the U of L Strategic Plan, the relevant Unit Academic Plan, the Consolidated Academic Plan, and other relevant planning documents.  Alignment with Key Performance Indicators at the University and unit level.
4. <i>Curricula and Learning Environment</i>	How the program's curricula and learning environments meet disciplinary and institutional standards.  The effectiveness of program learning outcomes and the assessment of these learning outcomes.
5. <i>Faculty and Staff</i>	Analysis of academic and program support staff related to program or unit academic quality.  The roles of visiting scholars, adjunct faculty, and graduate teaching assistants.  Professional development activities.  Faculty and staff evaluation methods and evidence of faculty and staff effectiveness.
6. <i>Students</i>	Analysis and discussion of: admission standards and procedures; student retention and graduation; student satisfaction; and graduate employment and other post graduation activities.  How the student learning outcomes align with the objectives of the program and the Mission, Vision, and Fundamental Principles of the University.
7. <i>Resources</i>	Analysis of the adequacy of program resources, including technology.  Analysis of the support the program receives for its students in the areas of academic and career planning.
8. <i>Research and Scholarship</i>	Analysis of the research and scholarly activity of faculty members in the program and how it relates to teaching and learning in the program.
9. <i>Degree Recognition</i>	Discussion of how the degrees awarded are recognized for further study or employment.
10. <i>Recommendations and Commendations</i>	Recommendations for the continued improvement of the program or unit.  Commentary on what the program or unit is currently doing well.