Sample Master of Arts Student Progress - Transfer to PhD

			First Year - MA												Second Year - MA							
			Fall				Spring				Summer				Fall				Spring			
Task	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Register for upcoming term	X				X				X				X				X				X	
Complete the Student-Supervisor Guidelines agreement			X																			
Complete course work			X	X	X	X	X	X	X	X	X	X	X	X								
Establish Supervisory Committee						X																
Progress and standing meeting (submit report to relevant graduate program office)							X					X				X				X		
Thesis Proposal:																						
Submit Initial Thesis Proposal							X															
Submit Final Thesis Proposal														X								
Continued research and production of Thesis															X	X	X	X	X	X	X	X
Transfer examination:																						
Establish Transfer Committee																X						
Relevant doctoral program committee approves Transfer Committee																X						
Supervisor submits letter of recommendation for transfer to Transfer Committee																	X					
Submit evidence of research and academic excellence to Transfer Committee																	X					
Pass transfer examination (written and oral)																		X				
Transfer Committee recommends applicant for transfer to doctoral program																		X				
Apply for doctoral program online by February 1:																			X			
Receive official admission decision and begin PhD program in Summer term, if admitted																					X	