



GENERAL FACULTIES COUNCIL MEETING #528

Approved Minutes

Monday, May 7, 2018

3:00 p.m. in W646

- Present:** M. Mahon (Chair), P. Adams, B. Black, L. Bryan, J. Byrne, P. Cardozo, J. Copeland, G. Fujiwara, A. Hakin, C. Hosgood, L. Howard, H. Jansen, D. Jarvie, S. Johnsrude, J. Jones, H. Ladd, C. Loewen, R. Marynowski, K. Massey, J. Mather, D. Morrison, C. Nicol, J. Nugent, M. Nugent, I. Ogumbor, E. Okine, W. Osborn, I. Pohl, V. Rodych, V. Schindler, P. Shao (phone), A. Shaw, D. Smit, T. Spagnolo, C. Steinke, M. Stingl, A. Taylor, J. Usher, N. Walker, B. Wanjiru, J. Whitehead, S. Wismath, R. Wood
- Regrets:** C. Adams, K. Alexander, A. Amelinckx, B. Boudreau, J. Clark, C. Cooper, J. Dobbie, N. Grigg, R. Harper-Brown, B. Harray, J. Harrowing, C. Horbachewski, E. Jurkowski, S. Kennedy, C. Malacrida, D. McNeill, L. Methot, G. Metz, R. Mueller, D. O'Donnell, S. Quinn-Ost, A. Siaroff, D. Slomp, P. Visentin, J. Vokey, R. Yalamova
- Other:** J. Gallais, V. Grisack, T. Henschel (phone), M. Letts, H. Mirau, J. Preyde

Oki, ni kso koo wa wa: Welcome to all our relatives and friends.

1. APPROVAL OF AGENDA

MOTION: gfc.2018.05.01

Nicol/Marynowski

That the Agenda for GFC Meeting #528 held Monday, May 7, 2018 be approved with addition of 2 items under Other Business.

Motion: Carried

2. APPROVAL OF MINUTES

MOTION: gfc.2018.05.02

Mather/Ogumbor

That the Minutes for GFC Meeting #527 held Monday, April 9, 2018 be approved with minor editorial amendments.

Motion: Carried

3. PRESIDENT'S REPORT

M. Mahon reported:

- Association to Advance Collegiate Schools of Business (AACSB) visited on April 9-10 – We have received notice that the Dhillon School of Business received accreditation. The UofA and UofC are the only other accredited institutions in Alberta.
- Minister Marlin Schmidt was on campus April 26th to tour the Destination Project building. He was also shown the aging power centre which is the next priority in addition to the Destination Project phase 2.
- Dhillon School of Business Scholarship Dinner was held on April 13th. It was very successful with \$50 000 being raised.
- First meeting of the President's Advisory Committee on Diversity, Equity and Inclusion. The chair is Nicole Eva. That work has just begun and not dissimilar to the process we used in the exploration of supports for our indigenous community.
- Universities Canada Board Retreat and Membership Meeting in Vancouver on April 23 – 25 – the focus was on institutional autonomy which is a growing concern with Alberta universities in particular. The former Chancellor of the University of California – Berkley, who penned a significant statement about institutional autonomy spoke and provided some insightful comments. This led to a conversation about the challenges of autonomy across the country in one of the sessions.
- Long Service Awards May 2nd – the President's Award For Service Excellence were announced - AUPE - Leanne Wehlage-Ellis, APO - Nancy Pastoor, and the Team award to Caretaking – it was fitting recognition for a group who does a lot of work on campus during the middle of the night.
- Convocation May 31st and June 1st reminder – please come out to at least one ceremony. HDR congratulations to Dr. Reginald Bibby, Rick Hansen, and Margaret McDonald. The fourth ceremony will have the address given by Dean Bob Boudreau.
- At the Chancellor's Dinner the evening of the 31st, James Berezan will receive the Volunteer Award for his contributions to the UofL on the Board of Governors.

4. QUESTION PERIOD

- J. Nugent expressed concern that we were placed in a category with NAIT and SAIT in the recent provincial presidential compensation review. This was a surprise and a bit alarming. It makes it seem like we are interchangeable with trade schools? M. Mahon gave a brief statement on how we got to the new grid. The Government used the Hay Group who do evaluations of professional positions. Our experience with this group is that their framework is heavily influenced by size of the institutions (ie. students/budget). We made a strong case that their framework was too narrow and didn't take into account the post secondary landscape. We are a Comprehensive Academic Research Institution (CARI) and do not align with the polytechnics. We didn't argue in terms of similar compensation but to be maintained in the same category as the University of Alberta and the University of Calgary. This is a tremendous concern of the president and the Board of Governors. A. Hakin stated that he has heard this has

nothing to do with us being a CARI and our mission. M. Mahon said that Athabasca has typically been a CARI institution but is also lumped in with a number of other types of institutions for the compensation regulation.

- J. Byrne – Does GFC meet in June? J. Gallais responded that GFC Executive will make that decision but there should be enough agenda items. J. Byrne brought up electronic devices in classrooms. He indicated that he spoke with D. Hinger and was told that we had the legislation in place to control electronics in classrooms. Can we pass this on to the faculty members that they can create the rules in the classrooms? A. Hakin thinks that it is something in the handbook but referred the question to C. Nicol who agreed but felt there are tools found in sections of the calendar that are also appropriate. The tools are in place but you just need to know where to find them. M. Mahon stated that we will confirm where to find the legislation and how it can be communicated to faculty members.
- J. Byrne – Commented that on the Pat Carlson speaker series that happened in January on climate control. The guest speaker was from UC Berkley. Can we check into the speaker series – who created and approved it? M. Mahon stated that it may have been someone who rented space. We will check into it and get back to you. J. Byrne will send the link to J. Gallais. C. Nicol commented that one of J. Byrne’s colleagues was involved. S. Kienzle was the opening speaker but was not involved in choosing the speaker.

5. ITEMS FOR ACTION

5.1. Appointment of Student Members

MOTION: gfc.2018.05.03

Hakin/Massey

That General Faculties Council (GFC) approves the appointed student members below to GFC for terms ending on April 30, 2019.

**APPOINTED UNDERGRADUATE STUDENT MEMBERS
(Nominated by Students' Union) [8] Section 25 & GFC Bylaws – (GFC Appoints)**

<i>Student (Arts and Science)</i>	<i>Victoria Schindler</i>	<i>April 30, 2019</i>
<i>Student (Arts and Science)</i>	<i>Bailey Harray</i>	<i>April 30, 2019</i>
<i>Student (Business)</i>	<i>Leila Methot</i>	<i>April 30, 2019</i>
<i>Student (Business)</i>	<i>Jessica Jones</i>	<i>April 30, 2019</i>
<i>Student (Business)</i>	<i>Daan Smit</i>	<i>April 30, 2019</i>
<i>Student (Education)</i>	<i>Shelby Quinn-Ost</i>	<i>April 30, 2019</i>
<i>Student (Fine Arts)</i>	<i>Vacant</i>	<i>April 30, 2019</i>
<i>Student (Health Sciences)</i>	<i>Vacant</i>	<i>April 30, 2019</i>

APPOINTED GRADUATE STUDENT MEMBER (Nominated by Graduate Students Association) [2] Section 25 & GFC Bylaws – (GFC Appoints)

<i>Graduate Student</i>	<i>Dorothea Morrison</i>	<i>April 30, 2019</i>
-------------------------	--------------------------	-----------------------

Graduate Student

Betty Wanjiru

April 30, 2019

Motion: Carried

M. Mahon welcomed the students.

5.2. Comprehensive Institutional Plan

MOTION: gfc.2018.05.04

Hakin/Hosgood

That General Faculties Council approve the academic and research components of the University of Lethbridge Comprehensive Institutional Plan for 2018/19 – 2020/21.

Motion: Carried

A. Hakin gave an overview of this reporting document for the Government. The academic and research components combined with the capital plan and budget make up the entire Comprehensive Institutional Plan (CIP). He highlighted some of the items on page 16 of 96 in the agenda package – Goals, Priority Initiatives and Expected Outcomes. He discussed some of the following goals: Quality assurance has just finished a scheduled audit that went very well, research, internationalization by increasing international student numbers, sexual violence support and education – update requested by the government from all post-secondary institutions in relation to policies framework, and community experience. Community outreach has been very important with the development of camps and work with Volunteer Lethbridge on other initiatives. In recent years, we have been improving our supports for indigenous learners. There has been very good work happening with the rewrite of the Sexual Violence Harassment Policy. K. Massey is working on that and it will be brought forward in the Fall. Andy acknowledged the work of J. Preyde who was the key author in bringing the CIP document together.

There were some editorial changes requested. A. Hakin asked that they be sent to J. Preyde. It was also noted that the link for sexual violence support and education is broken. It was also commented on that Destination Project phase 2 is mentioned but there are no specific plans. A. Hakin stated that it is discussed in the capital plan and there has been an informal request to the Deans of Arts & Science and Fine Arts to look at some internal ways of moving forward. M. Mahon thanked J. Preyde and all of those others who worked on the document.

5.3. GFC Nomination Committee Slate of Nominees

MOTION: gfc.2018.05.05

Copeland/Loewen

That GFC approve the slate of nominees below to fill committee vacancies.

GFC Academic Quality Assurance Committee

Lynn Kennedy (July 1, 2018 to June 30, 2021)

Tracy Oosterbroek (July 1, 2018 to June 30, 2021)

Ying Zheng (July 1, 2018 to Dec. 31, 2018)

GFC Convocation Committee

David Scott (July 1, 2018 to June 30, 2020)

GFC Grade Appeal Committee

Kien Tran (July 1, 2018 to June 30, 2021)

GFC Iniskim Education Committee

Monique Giroux (July 1, 2018 to June 30, 2020)

GFC Graduate Student Discipline

Jennifer Copeland (July 1, 2018 to June 30, 2019)

Alternate – Kien Tran (July 1, 2018 to June 30, 2020)

GFC Undergraduate Student Discipline

Rhiannon Mesler (July 1, 2018 to June 30, 2019)

Alternate – Wendy Osborn (July 1, 2018 to June 30, 2020)

GFC Travel Committee

Stavroula Malla (July 1, 2018 to June 30, 2020)

Senate

Brian Black (July 1, 2018 to June 30, 2021)

Alan Siaroff (July 1, 2018 to June 30, 2019)

Senate Chancellor Search Committee

Carly Adams

Heather Ladd

David Slomp

Motion: Carried

There were no questions raised.

6. ITEMS FOR INFORMATION

6.1. Destination Project

M. Letts updated the Council on the project. The second newsletter for the SAB was sent out last week which included promotional videos. We had a media day on Saturday to create some excitement in the community. Thanks to T. Kenney and E. Van Rootselaar

for their help. We have had some great publicity in the last week. The new building is already helping with recruitment. Turnover is expected to occur in January which is slightly ahead of schedule. The grand opening will be in August 2019 with classes starting that Fall. M. Letts gave some directions on move preparation – updating of chemical inventory should be done now as well as starting the clean up process. If you have any questions you can contact L. Selinger or C. Cattoi-Demkiw with Campus Safety for further information. Materials that need to be commissioned and decommissioned mean that some research groups will not be able to move into the building as a cohort. No more changes to design can be made from this point forward without a huge cost. Any changes would now have to be post occupancy as they are easier and less expensive. The science displays are moving forward. The construction on the north wall of University Hall will be starting soon. There will be lots of noise associated with this phase of construction.

6.2. 2018 – 19 Operating Budget

C. Takeyasu gave a presentation on the budget which will be going to the Board of Governors for approval. The consolidated budget process is included in the agenda package. Actual budget planning starts in August/September with building in budget projections. If we are running a deficit, we use the budget values and the Comprehensive Institutional Plan to help determine how allocations and reductions will work. Budget planning is done for three-year cycles. We have suspended the life cycle funding for replacement of equipment – computers, etc. to balance this year's budget using these one time funds. The Destination Project will be completed this year so we need to build operating costs for that building into the budget. The Government used to give lights on funding but the trend has been not to fund all of the new buildings. Tuition revenue is still frozen with some backfill expected but we don't know amounts yet. We need to look at alternative revenue sources so we are less reliant on government funding. We need to make good budget assumptions. The impact of a 1% change in the budget is huge if they are off on their assumptions. (Page 79 in the agenda package) The budget will go to the Board in June for approval. Clarification was requested on the investment on research dollars. Provincial government grants have restrictions that any interest income has to be reallocated to the research. The committee discussed the impact of the carbon tax. N. Walker commented that there are still a number of uncertainties as we have not received out grant letter from the government yet.

6.3. GFC Bylaws Editorial Revisions

J. Gallais explained that with the name change to the Dhillon School of Business, there were some editorial amendments to update the bylaws to reflect the new name. No questions were raised.

6.4. GFC 2018 - 2020 Meeting Schedule

J. Gallais presented the new meeting schedule for information. No questions were raised.

6.5. GFC Executive Committee Report – April 30, 2018

Received as information. No questions raised.

- 6.6. GFC Executive Committee Approved Minutes – April 3, 2018
Received as information. No questions raised.

7. OTHER BUSINESS

K. Massey gave a Cannabis Policy update. The policy will be reviewed by Statutory Deans' Council on May 9th and then will be posted online for feedback. She will report back at June GFC. The proposal to adopt the policy is contingent on the legislation being passed. The question was raised on will we have a plan before the legislation is passed. K. Massey thinks it will be in force by mid-August. The City of Lethbridge has dealt more with where it can be bought but not where it can be used.

C. Nicol gave a preliminary notification on the Development of Rights Retention Policy regarding the rights retention for papers being put in an institution repository. There has been discussion by the GFC Library Committee regarding this policy. Depositing a copy of journal in a repository makes it searchable internationally and more readily available to researchers.

8. ADJOURNMENT

MOTION: gfc.2018.05.06

Loewen/Mather

That the GFC meeting #528 be adjourned.

Motion: Carried