

**MINUTES OF MEETING #456 OF THE GENERAL FACULTIES COUNCIL HELD
MONDAY, OCTOBER 5, 2009 AT 3:00 P.M. IN THE BOARD ROOM, W646**

Present: Bill Cade (Chair), Ian MacLachlan, A. William Smith, Craig Monk, Cheryl Calver, Ken Allan, Lesley Terry, Cole Lehto, Tyrell DaSilva, Alex R. Massé, Rory Tarant, Richard Querel, Walter Wymer, Mike Basil, Shamsul Alam, Amy von Heyking, Chris Epplett, Aaron Taylor, Alan Siaroff, Bob Boudreau, Nicole Eva, Stefan Kienzle, Adriana Predoi-Cross, Leslie Lavers, Alison Nussbaumer, Chris Nicol, Chris Hosgood, Kerry Bernes, Nancy Walker, Andrew Hakin, Jo Fiske, Lynn Kennedy, Maureen Hawkins, Michael Persinger, Jeremy Girard, Allan Hall, Zack Moline, Dan LeRoy, Murray Lindsay, Nicole Rosen, Lori Kopp, Bernadine Wojtowicz, Richard Westlund, Chris Horbachewski, Shahadat Hossain, Pam Loewen, Craig Loewen, Pam Adams, Mary Kavanagh, Sharleen Hoar, Atallia Burke, Desmond Rochfort, Rita Law (Secretary)

Regrets: Dan Weeks, Jackie Rice, Dayna Daniels, Tracy Oosterbroek, Rob Wood, Ken Allan, James Dobbie, Bryson Brown, Karen Clearwater, Don MacDonald, Jessica Schultchen, Silvana Campus

456.1 APPROVAL OF AGENDA

MOTION:

Smith/Rochfort

That the Agenda for meeting #456 be approved with the amendments that the GLER report (item 6.4) will be part of the President's report, and new item 6.4 will be a proposal to the Board.

Motion: Carried

456.2 APPROVAL OF MINUTES

MOTION:

Hosgood/LeRoy

That the Minutes of meeting #455 be approved with the correction to Page 9, 3rd paragraph: Earn & Learn was a Faculty of Management program, not Faculty of Education.

Motion: Carried

456.3 ITEMS ARISING FROM THE MINUTES

There were no items arising from the minutes.

456.4 PRESIDENT'S REPORT

456.4.1 Recent Deaths in University Community

The President noted that the University flag has been at half staff several times recently. The death of Dr. Yosh Senda, who started teaching Judo at the College campus since the day the University of Lethbridge, was announced. He is a distinguished Canadian, Order of Canada and a U of L honorary degree recipient. Dr. Wilma Winter, a founding faculty member in the Physical Education Department, recently passed away as well as Dr. Islay Arnold, U of L Chancellor *Emerita* and former Faculty of Fine Arts Professor, Dr. Carl Granzow. A moment of silence was observed in honor of these people who contributed much to the University.

456.4.2 Town Hall Meeting Regarding the Budget

A town hall meeting is scheduled the afternoon of Friday, October 9 to discuss the budget. President Cade reported that he will be in a meeting with Alberta Advanced Education and Technology (AET) Minister Horner in Edmonton, Tuesday, October 6. That meeting will focus on the budget. The Presidents and Board Chairs of the Alberta post-secondary institutions are invited to that meeting. The operating grant from the province to universities and colleges will not increase and may be reduced. It was recognized that the town hall meeting is scheduled for the Friday going into a holiday weekend, but that was the only opportunity in the near future to schedule it following the meeting with the Minister.

A web site to make suggestions on how to address the difficult budget situation is nearly ready to launch. The Budget Committee is meeting on a regular basis. The budget model is being reviewed for possible changes in the years to come. It was reported that enrollment is healthy now and not a factor in budget concerns at this time. It is unlikely that salary reductions will be legislated.

456.4.3 Construction on Campus

Markin Hall is on schedule and under budget. The Faculty of Management and Faculty of Health Sciences will move in next summer. The Daycare is finished and the Board of Governors will hold their October 15 meeting in the building. The Daycare centre will begin operation in January.

The official opening of the new Sports Stadium was Friday night. The Stadium was packed for two high school football games. This brings a new set of people to campus, including potential students. The President explained that getting the Sports Stadium involved a bit of serendipity. The City suggested they would be interested in a multi-sport complex on campus. This was an attractive idea since Markin Hall was being constructed on the site of the former track and soccer field. The \$12 million cost of the Sports Stadium was shared among the City of Lethbridge, the Province and the University. The President remarked that this is a wonderful facility with a field that is professional standard. It was explained that the high school and community groups pay a user fee to use the Sports Stadium.

456.4.4 Arrest on Campus

In August a young man was arrested on campus for possession of child pornography. He has been banned from campus.

456.4.5 Fresh Fest

Fresh Fest was remarkably successful and the President commended the student leadership for a really good week for students. The concert on the final evening, held outdoors on the U of L parking lot, resulted in more than 90 police complaints. Work is being done to work with security to lessen the impact of that event in the future.

456.4.6 Car Bombing of Faculty Members' Vehicle

The President referred to a recent incident of the car of two faculty members being set on fire that was reported in the local media. He said it was an extremely troubling occurrence for those affected as well as the University community.

The President stressed the importance of practicing zero tolerance of behavior that is not acceptable and not becoming complacent. There is a new Director of Security and the campus community is encouraged to contact him with their security issues. The President suggested the Director of Security could be invited to meet with individual units to provide information about security measures on campus.

456.4.7 General Liberal Education Requirements (GLER)

Bob Boudreau reported that last year Kris Magnusson chaired the GLER committee. Six meetings were held. The plan was to have a series of presentations by Kris with each of the Faculties. These meetings have been held except for the meeting with the Faculty of Arts and Science Curriculum Committee. The plan now is to restaff the Committee as necessary, hold a meeting and then present the proposal to Arts and Science. Following that presentation the Committee will determine if it is in a position to move forward to seek approval from the faculties and then GFC approval.

The intent is to have a report and recommendation early in the new year for 2011-2012 implementation. The goal is that it will be simple, improved, and tied to the Strategic Plan.

456.5 ITEMS FOR ACTION

456.5.1 GFC Nominations to GFC Executive Committee

There were three nominations from the floor. The three nominees were excused from the room during a vote, which was done by a show of hands.

MOTION:

LeRoy/Hawkins That Alan Siaroff and Will Smith be appointed to General Faculties Council Executive Committee for a two-year term.

Motion: Carried

456.5.2 Election of Members to Senate, Budget Committee and Standing Committees

MOTION:

MacLachlan/Boudreau That General Faculties Council proceed to elect members to Senate, Budget Committee and GFC Standing Committees.

Motion: Carried

456.5.3 GFC Appointments to Senate

MOTION:

Rochfort/Fiske That GFC appoints Lynn Kennedy and Danny LeRoy to Senate for three-year terms ending September 1, 2012.

Motion: Carried

456.5.4 GFC Admission Standards Committee

MOTION:

Nicol/Massé That nominations cease.

Motion: Carried

Maureen Hawkins and Suzanne Harris were acclaimed to the Admission Standards Committee for terms ending September 2010.

Nancy Grigg, Eldon Gardner, and Shelley Scott were acclaimed to the Admission Standards Committee for terms ending September 2011.

Motion: Carried

456.5.5 GFC Advisory Committee on Athletics

MOTION:

Nicol/MacLachlan That nominations cease.

Motion: Carried

Dayna Daniels was acclaimed for a term to end September 2011.

Cole Lehto was acclaimed for a term to end September 2010.

456.5.6 GFC Convocation Committee

MOTION:

Nicol/MacLachlan That nominations cease.

Motion: Carried

Don Chandler was appointed to serve on the Convocation Committee for a term ending September 2011.

Michael Persinger was appointed to serve on the Convocation Committee for a term ending September 2010.

Cashe Erskine was appointed as an alternate on the Convocation Committee for a term ending September 2010.

456.5.7 GFC Curriculum Coordinating Committee

MOTION:

Hosgood/Nicol That nominations cease.

Motion: Carried

Ed Jurkowski was appointed to the Curriculum Coordinating Committee for a term to end September 2011.

Justine Foy was appointed to the Curriculum Coordinating Committee for a term to end September 2010.

456.5.8 GFC Discipline Committee

MOTION:

Nicol/Hosgood That nominations cease.

Motion: Carried

Eric Hawthorne and Allan Hall were appointed to the Discipline Committee for terms to end September 2010. Cayley Rauw was appointed as an alternate on the Discipline Committee for a term ending September 2010.

456.5.9 GFC Honorary Degrees Advisory Committee

MOTION:

Nicol/Hosgood That nominations cease.

Motion: Carried

Bernie Williams and Cashe Erskine were appointed to the Honorary Degrees Advisory Committee for terms ending September 2010.

Blaine Hendsbee, Robin Bright, Tracy Oosterbroek, and Tim Pope were appointed to the Honorary Degrees Advisory Committee for terms ending September 2011.

Dayna Daniels was appointed to the Honorary Degrees Advisory Committee for a term ending September 2012.

456.5.10 GFC Library Committee

MOTION:

Hosgood/Nicol That nominations cease.

Motion: Carried

Billy McKay, Alex Massé, Alecia Fraser, and Felix Aladedunye were appointed to the GFC Library Committee for terms ending September 2010.

Ken Allan and Marie Matkin were appointed to the GFC Library Committee for terms ending September 2011.

456.5.11 GFC Student Awards Committee

MOTION:

Hosgood/Nicol That nominations cease.

Motion: Carried

Michael Persinger was appointed to the Student Awards Committee for a term ending September 2010.

456.5.12 GFC Special Needs Advisory Committee

MOTION:

Hosgood/Nicol That nominations cease.

Motion: Carried

Karen Leskosek and Alex Massé were appointed to the Special Needs Advisory Committee for terms to end September 2010.

456.5.13 Budget Committee

MOTION:

MacLachlan/Nicol That nominations cease.

Motion: Carried

Pamela Adams was appointed to the Budget Committee for a term to end September 2011.

456.5.14 Faculty (STP) Handbook Appeals Committee

MOTION:

MacLachlan/Hosgood That nominations cease.

Motion: Carried

The following persons were appointed to the Faculty (STP) Handbook Appeals Committee:

Paul Vasey (Tom Johnston alternate) to September 2010
[Arts & Science]

Kerry Bernes to September 2011 [Education]

Robert Williams (Gary Nixon alternate) to September 2011
[Health Sciences]

Don Gill to September 2011 [Fine Arts]

456.5.15 General Liberal Education Requirements (GLER) Committee

Alan Siaroff was nominated. An additional Arts & Science nomination will be presented at a future meeting.

MOTION:

Nicol/LeRoy That nominations cease.

Motion: Carried

Alan Siaroff was appointed to the GLER Committee for a term ending September 2011.

Alex Massé was appointed to the GLER Committee for a term ending September 2010.

456.5.16 Curriculum Coordinating Committee

456.5.16.1 MOTION:

Fiske/Nicol	That General Faculties Council approve part-time studies in the M.A. and M.Sc.
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Motion: Carried

Dean Fiske reported that this proposal comes to GFC after considerable consultation with faculty and students. This change accommodates students who are employed or committed to other activities that preclude full-time study.

456.5.16.2 MOTION:

Fiske/Nicol	That General Faculties Council approve the changes to Financial Assistance for Graduate Studies
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Motion: Carried

It was explained that the difference between the Financial Assistance Package for M.A. or M.Sc. students and Ph.D. students is to provide an incentive to attract MA. or M.Sc. student since M.Sc. targets have not been reached. Ph.D. numbers are higher than targets.

456.5.16.3 MOTION:

Fiske/Siaroff	That General Faculties Council approve new multidisciplinary Ph.D. concentrations.
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Motion: Carried

456.5.16.4 MOTION:

Lindsay/DaSilva	That General Faculties Council approve the addition of a note regarding a pilot project that will allow eligible pre-Management applications to request assignment to the Calgary or Edmonton campus.
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Motion: Carried

456.5.17 GFC December Meeting Dates

MOTION:

Lavers/Calver That General Faculties Council approve the annual December meeting date change for General Faculties council to the second Monday of December.

Motion: Carried

Leslie Lavers explained that this later date is to accommodate the curriculum development and approval process and allow enough time for consultation with Deans, Calendar Editors and others.

456.5.18 Standing Advisory on Facility Naming

MOTION:

MacLachlan/Nicol That General Faculties Council (GFC) appoint Maureen Hawkins to the Standing Advisory Committee on Facility Naming, for a one-year term, September 1, 2009 to September 1, 2010.

Motion: Carried

456.5.19 Student Awards Committee

MOTION:

Lavers/MacLachlan That the membership on the GFC Student Awards Committee be amended to include an alternate to the student affairs officer as designated by the Dean of each Faculty.

Motion: Carried

It was explained that the naming of alternates to the Student Awards Committee will facilitate the work of that Committee now that University Advancement is generating terms of reference for scholarships at an accelerated rate. This increased activity necessitates more frequent meetings of the Student Awards Committee. The Committee membership was largely in favor of appointing alternates.

It was noted that this is a Bylaw change requiring a 2/3 affirmative vote of those present, which was achieved.

456.5.20 Faculty of Education Council

MOTION:

Monk/Adams That the following persons be approved as members on the Faculty of Education Council for the 2009-2010 academic year:

Craig Monk, Janice Newbury - Arts & Science
Mike Mador – Management
Desmond Rochfort, Leslie Robinson-Greene
 – Fine Arts
Em Pijl Zieber – Health Sciences
Leslie Lavers – Registrar
Rumi Graham – Library
Karen Davis, Veronica Cuttini
 – Undergraduate Students
Solange Lalonde-Gillingham
 - M.Ed. Student Representative
Rebecca Adamson, Sue Bengry, Jeff Davis, Maurice Hollingsworth, Alyson Worrall – Teacher Secondments
Patrick Loyer – ATA Representative
David LeGrandeur – Faculty of Education
Brent Hogan – Faculty of Education

Motion: Carried

456.5.21 Faculty of Fine Arts Council and Faculty of Health Sciences Council

The recommendations included in the agenda materials were deferred pending input from Dean Hosgood and Dean Rochfort.

456.5.22 Faculty of Arts and Science Council

MOTION:

Nicol/Nussbaumer That the following persons be approved as members on the Faculty of Arts and Science Council for the 2009-2010 academic year:

Jane O’Dea – Dean, Faculty of Education
Desmond Rochfort – Dean, Faculty of Fine Arts
Murray Lindsay – Dean, Faculty of Management
Chris Hosgood – Dean, Faculty of Health Sciences
Leslie Lavers – Registrar
Alison Nussbaumer – University Librarian

Rick Mrazek – Faculty of Education
James Dobbie – Faculty of Fine Arts
Bev West – Faculty of Health Sciences
Jim Clarke – Faculty of Management

That the following students be named to Arts & Science Council and its Standing Committees for the 2009-2010 academic year:

A/S Council: Alex Massé, Dan Juhlin, Cayley Rauw, Justine Foy, Zachary Moline, Alecia Fraser, Matt Kalynchuk
A/S Curriculum Committee: Matt Kalynchuk, Cayley Rauw
A/S Degrees Committee: Alex Massé
A/S Executive Committee: Alex Massé, Dan Juhlin
A/S Planning Committee: Justine Foy, Zachary Moline
A/S Committee on Liberal Education: Eric Hawthorne, Alecia Fraser
A/S Committee on Research and Teaching: Matt Kalynchuk

Motion: Carried

456.5.23 Revisions to Supplementary Policies to the Faculty of Health Sciences Performance Criteria for Faculty Members

MOTION:

Hosgood/Lehto On the recommendation of the Faculty of Health Sciences Faculty Council, GFC approves the amendments to the Supplementary Policies to the Faculty of Health Sciences Performance Criteria for Faculty Members Applying for Salary, Tenure and Promotion. Specific changes include changing the word “School” to “Faculty” to reflect Faculty status for Health Sciences (effective May 1, 2009) and changes to STP Committee membership.

Motion: Carried

456.6 ITEMS FOR INFORMATION

456.6.1 Graduate Students on Committees

A review of the structure of various GFC committee showed that there is inconsistency related to Graduate Students serving on committees. The Executive Committee of GFC has proposed that the committee lists be sent to the Graduate

Students Association to have them indicate on which committees they would like representation. It was noted that changing the committee structure would be a Bylaw change and would require a vote of GFC.

456.6.2 GFC 2009-2010 Membership

The GFC Membership roster was received for information.

456.6.3 GFC Standing Committees Annual Reports

The annual reports from the Admission Standards Committee, Curriculum Coordinating Committee, Discipline Committee, Grade Appeal Committee, Research Committee, and Travel Committee were received for information. The Special Needs Advisory Committee did not meet during the 2008-09 academic year. Reports will be sought from Committees that have not yet reported.

456.6.4 Dean of Education Search Committee External Member Request

Andrew Hakin reported that the Dean of Education search was initially unsuccessful. The ATA has contacted Vice-President Hakin requesting that an ATA member sit on the Dean of Education Search Committee. It was explained that there is not an ATA representative on the Committee, but an opportunity was provided for an ATA member to have access to short-listed candidates. The search committee was polled on this matter and there was no willingness among that group to have an ATA member on the search committee. It was noted that the composition of senior administrator search committees is a provision in the GFC Bylaws. Andrew Hakin expressed the view that it would be a dangerous move to have external persons serving on hiring committees. External groups, including professional associations, are invited to attend candidate presentations and provide feedback to search committees.

A discussion of the issue followed and there was no support among the GFC membership to add an external member to appointment committees.

456.7 OTHER BUSINESS

456.7.1 Revocation of Degree

A memo from Dean Nicol to President Cade was distributed and is filed with these minutes. At issue is a recommendation that the Board of Governors be requested to vest with GFC powers to deal with the revocation of a degree. This is clearly an academic matter but is not explicitly provided for in the *Post-secondary Learning Act (PSLA)*. The Act does, however, provide that where the powers of a body of a public post-secondary institution are not definitely provided for in the Act, the board of the public-post-secondary institution shall decide any question that arises regarding those powers and duties (Section 63(2) PSLA).

The discipline policy and procedures in the U of L Calendar refers to students but does not speak to discipline related to academic matters involving former students. There is some vagueness in the *PSLA* on where the power vests for

discipline of former students. In order to resolve this matter the board needs to be involved, but it was felt that it was important to apprise GFC of the intent.

During the discussion it was noted that while Faculties approve the awarding of degrees, suspension or expulsion is dealt with by the GFC Discipline Committee, not a Faculty committee. The language in the Calendar is vague and a decision based on that may lead to a procedural review and set aside a matter in spite of the merits.

If the Board vests power to revoke degrees with GFC then a policy will be written for GFC approval. In the interim, the principles of natural justice will be followed. There is a current situation that will need to be dealt with in rather an ad hoc way. Dean Nicol indicated he would recommend that a GFC Committee be struck to deal with the matter. Dean Nicol will draft a motion to the Board.

456.7.2 Enrolment Update

Andrew Hakin reported that fall enrolment is in excess of 8,240, an all time high. Applications into the system in January were low and as the year progressed the deficit as compared to previous years grew smaller and smaller. Applications were still behind as major application deadline approached in June. This was followed by a record number of student applying, many of which went straight into registration. Many parts of university pulled together to make this happen. The staff in the Registrar's Office were congratulated along with the Faculties for a magnificent effort to achieve these record enrolment numbers.

Recruitment has already started for the new enrolment. A difficult year is anticipated. It must be recognized that it is likely many students enrolled because of the weak economy. It is expected that entering students will wait until the last moment before committing to attend. Andrew Hakin said a busy year is anticipated but he felt there are the right teams and structures in place to ensure enrolment targets are achieved for next year.

The success this year was achieved through coordinated activity and multiple campaigns. 4,000 telephone calls were made to individuals who entered the "Discover" web site. Andrew Hakin reported that retention is tracking at a 2% increase over last year and the continuing student numbers are fairly strong.

456.7.3 Minutes of May 19, 2009 Executive Committee Email Vote

These minutes were received for information.

456.7.4 Minutes of September 21, 2009 Executive Committee Meeting

These minutes were received for information.

456.7.5 Pre-requisite Checking

Leslie Lavers reported that, at the direction of the Vice-President (Academic), the development of a system for pre-requisite checking is at the top of the list in the Registrar's Office. Work on this will be undertaken after a successful Banner

upgrade and once the system is stable. It is hoped that it can be tested over the summer with the smaller numbers for a full rollout Fall 2010.

456.8 ADJOURNMENT

MOTION:

Hall/Persinger

That the October 5, 2009 meeting of General Faculties Council be adjourned.

Motion: Carried