

MINUTES OF A MEETING #424 OF THE GENERAL FACULTIES COUNCIL HELD ON
MONDAY, NOVEMBER 1, 2004, AT 3:00 P.M. IN THE BOARDROOM, W646

Present: Bill Cade (Chair), Andrew Hakin, Brian Parkinson, Catherine Kingfisher, Cheryl Calver, Ches Skinner, Chris Epplett, Chris Hosgood, Christopher Nicol, Dagmar Dahle, David Clearwater, David Hay, Dayna Daniels, Debra Basil, Gordon Hunter, Inge Genee, Jan Newberry, Jane O'Dea, Jean Groft, Jennifer Mather, Jim Thomas, Joy Morris, Karen Clearwater, Kelly Andres, Leslie Lavers, Locke Spencer, Lorelee Edwards, Lynn Basford, Marinus Swanepoel, Nafisa Jadavji, Nancy Grigg, Nancy Walker, Pamela Winsor, Rae Hazelwood, Rex Forsyth, Seamus O'Shea, Shamsul Alam, Tom Johnston, Toni Nelson, Wilf Roesler, Stephen Higham, Gajendra Balachandra

Regrets:

4048.0 APPROVAL OF AGENDA

4048.1 MOTION:

Basford/Daniels

That the Agenda for Meeting #424 be approved as circulated with the revision to move the Policy on Diversity and Employment Equity under 5.8 from Items for Action, to 6.1 Items for Information.

Motion: Carried

4049.0 APPROVAL OF MINUTES

4049.1 MOTION:

Spencer/Mather

That the Minutes of Meeting #423, October 4, 2004 be approved as circulated.

4050.0 ITEMS ARISING FROM THE MINUTES

It was requested that the members of the GFC receive a copy of the letter that was referred to in the President's Report, and sent to Alberta Learning in regards to Mount Royal College becoming a degree granting institution.

4051.0 PRESIDENT'S REPORT

4051.1 Bryan Kolb

Bill Cade announced that Bryan Kolb, a faculty member in the University of Lethbridge Psychology and Neuroscience department, won the Outstanding Leadership in Alberta Science award at the Alberta Science and Technology (ASTech) Leadership Foundation's awards ceremony in Edmonton recently.

4051.2 Globe & Mail

The Globe & Mail recently published their annual report card on Canadian Universities, which was a result of surveys filled out by students. The University of Lethbridge ranked high in the education category, yet suffered in the category of student services, particularly in the area of food services. Bill Cade mentioned that the new and improved Union Bistro is a great place to eat, and encouraged everyone to go and check it out.

4051.3 NSERC

The University of Lethbridge is one in seven Canadian universities that received funding from the Natural Sciences and Engineering Research Council (NSERC) to build on their research capacity. Bill Cade mentioned that the University of Lethbridge is the only university west of Ontario that received this.

4051.4 Calgary Herald Article

Bill Cade referred to the article from the Calgary Herald that was emailed to the members of GFC for information. The article speaks of the high volumes of students migrating from Calgary to Lethbridge for their education.

4051.5 U of L Singers

The University of Lethbridge Singers annual fundraiser will be held this Friday evening.

4051.6 Curry-Off

The Philosophy department will hold the eighth annual Curry-Off this Saturday evening.

4051.7 Annual Report

The University of Lethbridge Annual Report has been distributed locally and submitted in newspapers throughout the province.

4052.0 ITEMS FOR ACTION

4052.1 Appointments to GFC Library Committee

4052.1.1 MOTION:

Spencer/Morris

That Judy Droessler, and John Lindner be appointed to the GFC Library Committee.

Motion: Carried

4052.2 Appointments to GFC Special Needs Advisory Committee

4052.2.1 MOTION:

Forsyth/Mather

That Leona Jacobs, and Kat Thompson be appointed to the Special Needs Advisory Committee.

Motion: Carried

4052.3 Faculty of Education Report

4052.3.1 MOTION:

Winsor/O'Dea

That GFC approve the appointment of the representatives to Education Faculty Council for 2004/2005 as named in the Agenda.

Motion: Carried

4052.4 Faculty of Fine Arts Report

4052.4.1 MOTION:

Skinner/Parkinson

That GFC approve the appointed members to Fine Arts Council for the 2004/2005 academic year as named in the Agenda.

Motion: Carried

4052.5 Faculty of Management Report

4052.5.1 MOTION:

Nelson/Basford

That GFC approve the appointment of the (voting) members to Management Faculty Council for the 2004/2005 academic year as named in the Agenda.

Motion: Carried

4052.6 General Liberal Education Requirement Report

4052.6.1 MOTION:

O'Shea/Nicol

That the proposal for a new General Liberal Education Requirement at the University of Lethbridge be approved in principle.

Motion: Carried

Seamus O'Shea explained the reasoning for the GLER report coming back to GFC to be approved in principle. This enables administration to move forward with the next steps of molding it into an acceptable document which students may use to guide themselves. Without approval of the basic structure there would be no point in moving forward at this time. He explained that there is still a lot of work to be done, and that implementation wouldn't occur for a couple of years, with hopes to have it appear in the 2007/2008 University of Lethbridge Calendar. Victor Rodych explained the structure of the GLER Committee, and the steps that were taken to come up with the new GLER report.

At this time the members of GFC were asked to give their input. Some of the recommendations and concerns are as follows:

- request to see final version of the report once completed.
- concern with the effects of GLER limiting interdisciplinary requirements, particularly in the areas of Science.
- concern with Quantitative Reasoning and Writing Skills Requirements only being 30% of the course.
- how do certain courses end up on the lists of requirements?
- concern was raised about how bottlenecks would be addressed.
- there was concern with the proposed date of completion of the final document being too soon.
- concern with the ability to tie together courses, and make relative to each other within the interdisciplinary area.

- concern with the limit of two Professional Faculty courses that may be completed as GLER courses.
- concern with transferability of skills.
- suggestion that cross-listed courses be further reviewed.

Seamus O'Shea further explained that the new GLER sets out a criteria of what would be required by students, more specifically than before. The new requirements deal with courses that underlie within each program as foundational courses, and are the minimum breadth that is required. Seamus O'Shea again strongly recommended that GFC approve the GLER Report in principle so that they can move ahead.

4052.7 Review of Senior Academic Administrators

4052.7.1 MOTION:

Hazelwood/Hay

That the new GFC bylaw on the Review of Senior Academic Administrators include a provision that ensures that the annual evaluations of senior administrators by their immediate supervisors include opportunities for multilateral input. (See original Section P.1.: "using procedures in keeping with practices of multilateral input and fair assessment".)

Motion: Carried

Shamsul Alam assumed position as Chair at this point.

Bill Cade explained that rather than putting the entire portion relating to multilateral input and fair assessment back in, a shorter phrase would be inserted in hopes that this would be sufficient.

Bill Cade resumed his position as Chair.

4052.8 Policies

4052.8.1 MOTION:

Walker/Epplett

That the Policy on Fraud as attached to the Agenda be approved and forwarded to the Board of Governors with the following amendments:

4.4 Failure to report *known* evidence...

5.2 Any employee who *knowingly* observes...

Motion: Carried

4052.8.2 MOTION:

Hosgood/Mather

That the Policy on Safe Disclosure as attached to the Agenda be approved and forwarded to the Board of Governors with the following amendments:

4.1 Any individual who *knowingly* observes or encounters evidence of ethical misconduct or fraud in the context of university functions/activities should report it to their immediate supervisor or *their next appropriate management level*.

Motion: Carried

4052.8.3 MOTION:

O'Shea/Hakin

That the Policy on Employee Ethical Conduct as attached to the Agenda be approved and forwarded to the Board of Governors.

Motion: Tabled

Nancy Walker to bring this policy back to GFC after seeking legal advice on proper wording for 2.8 under Standards and Principles of Ethical Conduct.

4052.8.4 MOTION:

Basford/Thomas

That the Policy on Impartiality and University Facility Utilization as attached to the Agenda be approved and forwarded to the Board of Governors.

Motion: Carried

4052.9 Search Committee for Vice President (Advancement)

Seamus O'Shea assumed position as Chair at this point.

4052.9.1 MOTION:

Cade/Alam	That GFC approve the composition of a search committee for the Vice President (Advancement), as included in the agenda materials, amended to add one Dean.
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Motion: Carried

The Vice President (Advancement) search committee is as follows:

President who will be the Committee Chair
Chair, Board Advancement Committee
Vice President (Finance and Administration)
Two people appointed by the Board who need not be members of the Board
One Academic Staff member selected by GFC
One member of the University staff from the Administrative Professional Officers, Alberta Union of Provincial Employees, or the Exempt Staff
One Academic Staff Member appointed by ULFA
One Dean

Bill Cade resumed position as Chair.

4053.0 ITEMS FOR INFORMATION

4053.1 Diversity and Employment Equity Policy

Bill Cade explained that this area goes beyond the simple counting of people that fit into certain categories within campus. This requires further in depth research and discussion before coming back to GFC as an Item for Action.

4053.2 Human Subject Research Committee Annual Reports

This was received as information.

4053.3 GFC Executive Committee Minutes of Meeting #393, October 18, 2004

The GFC Executive Committee Minutes of Meeting #393, October 18, 2004 were received as information.

4054.0 ITEMS FOR DISCUSSION

There were no items for discussion.

4055.0 OTHER BUSINESS

There was no other business.

4056.0 ADJOURNMENT

4056.1 MOTION:

Daniels/Mather

That the meeting be adjourned.

Motion: Carried

4057.0 QUESTION PERIOD

The question period was not minuted.