

**MINUTES OF MEETING #464 OF THE GENERAL FACULTIES COUNCIL OF  
THE UNIVERSITY OF LETHBRIDGE HELD MONDAY, NOVEMBER 1, 2010 AT 3:00 P.M. IN W646**

Present: Mike Mahon (Chair), Ian MacLachlan, Will Smith, Rob Wood, Paul Walz, Craig Monk, Cheryl Calver, Chris Epplett, Elizabeth Galway, Luis Fernando Escobar, Mike Basil, Dan Kazakoff, Deb Saucier, Rob Sutherland, Wing Li, Nicole Eva, Desmond Rochfort, Keith McLaughlin, Kyle Hammond, Lisa Rodych, Cathy Campbell, Chris Hosgood, Chris Nicol, Nancy Walker, Kerry Bernes, Nathan McCowan, Taz Kassam, Allan Hall, Armin Escher, Zack Moline, Craig Loewen, Cheryl Meheden, René Boéré, Alan Siaroff, Leslie Lavers, Anne Dymond, James Dobbie

Others: Mandy Moser, Manager, Institutional Analysis

Regrets: Andrew Hakin, Dan Weeks, Chris Horbachewski, Bob Ellis, Alison Nussbaumer, Jochen Bocksnick, Peter Dibble, Dayna Daniels, Danny LeRoy, Jennifer Copeland, Michael Stingl, Amy von Heyking, Ebenezer Asem, Dagmar Dahle, Judith Kulig, Bernadine Wojtowicz, Inge Genée, Shahadat Hossain, Janet Youngdahl, Shamsul Alam, Walter Wymer, Karen Clearwater, Bob Boudreau, Don MacDonald, Tyrell Da Silva, Rachelle Thompson, Ryan Phillips

**464.1 APPROVAL OF AGENDA**

MOTION:

Rochfort/Hosgood	That the Agenda for Meeting #464 held Monday, November 1, 2010 be approved as distributed.
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Motion: Carried

**464.2 APPROVAL OF MINUTES**

**464.2.1 Minutes of GFC Meeting #463, October 4, 2010**

MOTION:

Nicol/MacLachlan	That the Minutes of Meeting #463 held October 4, 2010 be approved.
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Motion: Carried

**464.3 ITEMS ARISING FROM THE MINUTES**

There were no items arising from the Minutes.

**464.4 PRESIDENT'S REPORT**

The President thanked the Installation and Convocation Committees, for their work on those two events. He was tremendously pleased with the experience as was his family. It was also a fantastic period of time for the University. The President was especially pleased by the participation of Faculty in the procession and throughout the lead up week. The President

continued by saying he appreciated the work of the various units on campus who engaged in very creative ways in the “Meet Mike” initiative. He and Maureen felt warmly welcomed and appreciated the opportunity to meet the University community.

On the heels of his Installation address and as part of an ongoing Strategic Plan process, the Strategic Planning Committee will be brought together. The Committee will be asked to consider the Strategic Plan in the context of the President’s Installation address and what is always a changing landscape.

There will be a reinvigorated focus on how best to meet the challenge of a student first environment in the context of a comprehensive university. Recruitment and retention processes are addressing this as will the budget review over the next number of months. There has not been a comprehensive review of the budget process for a while and the timing seems appropriate due to the change in the Presidency and the changing funding environment.

The President referred to his Convocation address, at which time he spoke of a University wide community engagement volunteer experience. He said he is looking to achieve this by building on existing programs and successes in a collaborative model so as not to overtax the Institution. This is part of a goal to position the University locally and provincially and to build the reputation across Canada and around the globe. He reported that President’s Executive spoke of internationalization and how to move forward on that front. Student recruitment and partnerships are elements in the development of a comprehensive university with an internationalization strategy.

At AUCC meetings the President recently attended there was interesting discussion about First Nations education. There are some Universities doing interesting things in that regard but no one has a comprehensive, successful strategy.

The President will be in Edmonton with Economic Development Lethbridge Team Lethbridge, November 2-4. There will be meetings with Ministers and Deputy Ministers. Later in the month the President will travel to Ottawa for a series of meetings with Federal Government officials. The key messaging will be related to funding, students first, and the U of L as a comprehensive university.

The President informed GFC that a message has been received from Advanced Education and Technology that indicates a 0% funding increase from the Province for fiscal year 2011-12 and the three subsequent years. There has been some assurance that funding will be a 0% increase and not the reductions that were seen last year. This information means that the U of L must review how it does business and ensure efficiencies and caution. This will require the University to be creative, focus on new strategies, and engage in a significant amount of collaboration to ensure the goal of meeting the needs of students, faculty, and staff are met. The President remarked that the funding constraints can be used as an opportunity to “think outside the box”. The intent is to address the issue with as much transparency and collaboration as possible.

It was with great pleasure that the President reported that the Women’s Rugby team won the Western championship for the fourth time and is going to Peterborough to defend their fourth national title.

In response to a question from Keith McLaughlin, the President reported that Access Copyright was discussed at AUCC but there was no new information. The Universities have not signed the agreement.

Ian MacLachlan reported that the GFC Bylaw Review Committee met earlier in the day for the second time. The Committee is doing a review of the Bylaws starting with Part II and will be seeking input on each section individually from all full-time academic staff. The Committee is working towards GFC approval of the revised Bylaws in April 2011. Committee members are Ian MacLachlan (Chair), Will Smith, Taz Kassam, Rob Wood and Rita Law is doing administrative support.

#### **464.5 ITEMS FOR ACTION**

##### **464.5.1 Fine Arts Council Appointment**

MOTION:

Rochfort/Smith

That General Faculties Council approve the appointment of the following student to Fine Arts Faculty Council:

Rachelle Thompson

Motion: Carried

##### **464.5.2 Faculty of Education Council Appointments**

MOTION:

Loewen/Nicol

That General Faculties Council approve the following appointments to Faculty of Education Council:

Janice Newberry – Faculty of Arts & Science

Glen Baker – Faculty of Management

Leslie Robison-Greene – Faculty of Fine Arts

Karim McCallum – Faculty of Health Sciences

Rumi Graham – Library

Mark Yurick – Alberta Teachers' Association

Jenn Shuster – Undergraduate Student

Ashley Lepage – Undergraduate Student

Solange Lalonde – Graduate Student

Motion: Carried

**464.5.3 GLER Committee – Health Sciences Nominee**

MOTION:

Wood/Walz

That Chris Hosgood be appointed to the GLER Committee as the Faculty Member from Health Sciences for a term ending September 2012.

Motion: Carried

**464.5.4 Management Faculty Council Appointments**

MOTION:

Kazakoff/Kassam

That General Faculties Council approve the following appointments to Management Faculty Council for the 2010-11 academic year.

Gail Hepburn (Sept 2010-12) – Arts & Science  
Shari Platt (Sept 2010-12) – Education  
Josie Mills (Sept 2010-12) – Fine Arts  
Claudia Steinke (Sept 2010-12) – Health Sciences  
Nicole Eva – Library  
Leslie Lavers - Associate VP Student Services & Registrar  
Bryan Tomie – Student

Motion: Carried

**464.5.5 Health Sciences Faculty Council Appointments**

MOTION:

Hosgood/McCowan

That General Faculties Council approve the following appointments to Health Sciences Faculty Council:

Cynthia Hallagan – Student  
Jennifer Thannhauser – Education (replacing Cynthia Chambers)

**464.6 ITEMS FOR DISCUSSION**

There were no items for discussion.

#### **464.7 ITEMS FOR INFORMATION**

##### **464.7.1 Survey Policy**

Mandy Moser said the purpose of the policy is to help coordinate the large number of surveys on campus to try to minimize survey fatigue, encourage good survey design, and to maximize participation. The policy does not apply to small scale, focussed intent surveys.

An amendment to the policy will be made to include the Tri-Council Policy Statement on Ethical Conduct for Research Involving Humans within the last bullet under Purpose. There will also be an addition to surveys not covered by this policy to add survey pilots or pre-tests that are used to evaluate whether the survey questions are measuring the construct that was intended.

##### **464.7.2 Privacy Policy**

Corrections to page one of the Privacy Policy were distributed and are filed with these minutes. Nancy Walker reported that GFC Executive had approved the changes. The Policy is written in accordance to the Alberta *Freedom of Information and Protection of Privacy Act*. Nancy Walker drew attention to the list of items identified as “personal information” in the Policy, pointing out that the Policy applies only if that identified information is collected. Leslie Lavers added that there is nothing in the Confidentiality of Student Records that is inconsistent with the Privacy Policy.

##### **464.7.3 Surveillance Policy**

Nancy Walker explained that this is an update to an existing Policy to include new equipment terminology and new facilities. She noted that surveillance is done only in the public areas, where people would have no reasonable expectation of privacy.

##### **464.7.4 GFC Executive Committee Minutes – September 20, 2010**

The September 20, 2010 minutes of the GFC Executive Committee were received as information.

#### **464.8 OTHER BUSINESS**

There was no other business.

#### **464.9. ADJOURNMENT**

MOTION:

Walz/Wood

That the November 1, 2010 meeting of the General Faculties Council of The University of Lethbridge be adjourned.

Motion: Carried