

MINUTES OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS
OPEN SESSION HELD THURSDAY, FEBRUARY 12, 2009
IN THE BOARDROOM (W646)

Present: Robert Turner (Chair), Bill Cade, Richard Davidson, Sheila McHugh, Kevin Nugent, Leah Fowler (by phone), Claudia Malacrida, Jeremy Girard, Grant Pisko (by phone), Adam Vossepoel, Shannon Digweed, Kim Kultgen, Jeremiah Merkl, Evelyn Good Striker, Myles Bourke, Karen Bartsch, Dean Setoguchi (by phone), Gordon Jong, Doug McArthur, Susan Lea, Art Bonertz (by phone), Rita Law (Secretary)

Others: Nancy Walker, Vice-President (Finance & Administration)
Andrew Hakin, Vice-President (Academic) & Provost
Chris Horbachewski, Vice-President (Advancement)
Richard Westlund, Director of Government Relations
Gloria Roth, recording secretary

Chair Robert Turner introduced Evelyn Good Striker, the new public member on the Board and presented her with a Board of Governors briefcase and a pin. Evelyn is a University of Lethbridge Alumni with a B.Ed. and an M.Ed. Ms. Good Striker has an extensive background in education as a teacher on the Blood Reserve, with Alberta Education, and with the U of L Faculty of Education. She is a spiritual advisor and Elder of the Horn Society. The Board welcomed Evelyn Good Striker.

Chair Turner also announced that Gordon Jong's appointment to the Board was renewed for three years.

1. CONSENT AGENDA

1.1 Approval of the February 12, 2009 Open Session Agenda

1.2 Approval of the December 18, 2008 Open Session Minutes

MOTION: opn.2009.02.01

McArthur/Lea That the Consent Agenda for the February 12, 2009 Open Session be approved.

Motion: Carried

2. PRESENTATION – Student On-Line Check-in System

Nancy Walker introduced Trevor Woods, Executive Director of Information Technology, who then gave a presentation on the student online check-in system that was put into place last year, allowing students to streamline the check-in process. Trevor Woods remarked on the exponential growth and change in the information technology field and how the University is working to continue to change and grow with it. The website www.uleth.ca/checkin is sent to students who have been accepted for study at the U of L. The system is a tool to improve recruitment and retention and began with on-line access for housing, food plan, parking, phone and internet, text books and online payment of

fees. The seamless access to services became the key central theme to developing these systems and this revealed other ways of doing business. For example, Housing check-in was made available at different housing areas and ID card stations were added to the housing check in locations.

Trevor Woods spoke of the strategic direction and philosophy that will bring the University of Lethbridge ahead of other institutions in streamlining processes for students. He added that a future goal is having prerequisite checks integrated into the registration process.

Robert Turner thanked Trevor Woods for sharing this valuable information with the Board.

3. BOARD CHAIR REMARKS

3.1 Board Members

Robert Turner stated that Guy McNab's Board appointment has come to an end and thanks were expressed for his valuable service. Claudia Malacrida's term may be over by next meeting and her service was acknowledged. President Cade added his thanks to Claudia Malacrida for her service to the University of Lethbridge and the Board of Governors. Heidi MacDonald has been recommended as the GFC nominee to the Board.

3.2 1st Choice Savings Centre for Sport and Wellness

The roof of the 1st Choice Savings Centre for Sport and Wellness building suffered wind damage on January 30. It is not uncommon for problems to be discovered in the first couple of years of occupancy of a new building. Nancy Walker and her staff immediately addressed the problem and the contractors from the Markin building project provided valuable assistance to minimize the damage. On behalf of the Board a thank you was sent to Nancy Walker and others who worked to minimize the damage. President Cade also thanked Nancy Walker, Stuart Olson Contractors and Glen More Steel for responding so quickly and safely to the issue.

3.3 Strategic Plan Launch

Robert Turner remarked that approximately 1500 people attended the Launch of the Strategic Plan and Nancy Walker's Annual BBQ today. Chair Turner thought it was an exciting and successful introduction to the Strategic Plan. It will be up to the Board to now focus on the execution of the plan.

3.4 Prentice Institute

The February 9, 2009 Board Meeting of the Prentice Institute did not occur since Heather Prentice, who chairs that Board, had a baby boy. The meeting will be rescheduled to a later date. President Cade wished the new baby boy a very happy birthday.

4. PRESIDENT'S REPORT

4.1 Charles Darwin and Abraham Lincoln

President Cade recognized two important events on this date: the birthdays of both Charles Darwin and Abraham Lincoln.

4.2 Markin Hall

Markin Hall is rising and changing daily as construction progresses; it will be a remarkable addition to the campus.

4.3 Donor Gala

A very successful Donor Gala was held on Thursday, February 5, 2009 in the Alberta Water and Environmental Science Building with approximately 300 guests attending. President Cade congratulated Vice-President Chris Horbachewski and his staff for organizing an impressive event.

4.4 CUSC

The University of Lethbridge has done quite well in the Canadian Universities Survey Consortium survey. About forty universities participate in this survey. 94% of University of Lethbridge respondents replied that they felt the overall quality of their education was very satisfactory.

4.5 International Dinner

The 17th Annual International Dinner is tonight in the Atrium. The dinner recognizes the international nature of our campus.

4.6 Alberta's Business Person of the Year Award

President Cade had the honour of attending the Alberta Business Person of the Year Awards on Thursday, January 29 and sat with a former Board member and Senate Volunteer Award Recipient, Dan Laplante. This year's Alberta Business Person of the Year was W. Brett Wilson of FirstEnergy Capital Corp.

4.7 Global Drums Festival

Adam Mason and the Global Drums will perform Drums from Around the World on February 27 and 28 in the University Theatre.

4.8 Sex on Six Legs

Bill Cade remarked that it was his pleasure to give a lecture at Big Rock Brewery entitled, "Sex on Six Legs".

4.9 Economic Times

President Cade mentioned that he has addressed the current economic situation as it affects the University of Lethbridge in his column called "Bill Board" in the LEGEND and Andrew Hakin has an article also in the Legend that President Cade encouraged the Board Members to read. President Cade stressed that it is the responsibility of everyone on this campus, our entire staff and faculty, to take the opportunity to enhance the student experience.

5. ITEMS FOR ACTION

5.1 Committee Terms of Reference

MOTION: opn.2009.02.02

Pisko/Davidson

That the Board of Governors approves the terms of reference for the Audit, Finance, Executive, Governance, University Advancement and Compensation Committees.

Motion: Carried

Each committee reviewed, revised and approved terms of reference and forwarded them to the Governance Committee who then recommended them to the Board. Grant Pisko thanked the Board members for their input. The Governance Committee will be reviewing the terms of reference for committee chairs.

5.2 Governance Guidelines

MOTION: opn.2009.02.03

Pisko/Jong

That the Board of Governors approve the Governance Guidelines.

Motion: Carried

Robert Turner noted that the Governance Guidelines are a result of a recent review of obligations for public corporations to disclose how they treat various issues of governance. The U of L may well be ahead of the curve in the post-secondary sector in developing this best practice and Robert Turner felt this was a very useful document that describes how the Board conducts themselves. The Governance Committee will work to bring other governance documents in conformity with the Governance Guidelines. Robert Turner thanked the Governance Committee for their work on the Terms of Reference and Governance Guidelines.

5.3 Approval and Signing Authority Policy

MOTION: opn.2009.02.04

Bourke/McArthur

That the Board of Governors approve the revised Approval and Signing Authority Policy, effective immediately.

Motion: Carried

Nancy Walker noted that it had been ten years since this policy was updated, and amendments to the *Post-Secondary Learning Act* have necessitated the changes.

6. **ITEMS FOR INFORMATION**

6.1 **Board of Governors Work Plan - DRAFT**

Grant Pisko referred to the Board of Governors Work Plan. Robert Turner said that work plans like these are extremely useful tools. Each committee is asked to prepare a work plan consistent with the overall work plan.

7. **VICE-PRESIDENT (ACADEMIC)**

Andrew Hakin referred to the written report.

8. **VICE-PRESIDENT (FINANCE & ADMINISTRATION)**

Report received as information.

9. **VICE-PRESIDENT (ADVANCEMENT)**

Annual Report to Donors was prepared and distributed at the Donor Gala. The U of L received almost 3,000 gifts from 1200 donors in the last year. A full Donor listing is on the back of the Donor Report. Robert Turner thanked Chris Horbachewski and his department on the many first rate events and publications.

10. **CHANCELLOR'S REPORT**

Report received as information.

11. **BOARD MEMBER REPORTS**

11.1 **Sheila McHugh**

Sheila McHugh announced that the John Gill Memorial Golf Tournament will be held on Friday, June 12, 2009. The annual scotch tasting is being planned for the end of April and more details will be forthcoming.

11.2 **Adam Vossepoel**

Adam Vossepoel announced that Students' Union elections are coming up. A recent survey of students showed that 69% of respondents were very satisfied with the Students' Union.

11.3 **Jeremy Girard**

Jeremy Girard announced that he will be standing for election as the Students' Union President for the next term. Jeremy would like to create a student used book store. He is interested in working cooperatively with Ancillary Services rather than competing with them.

12. ADJOURNMENT

MOTION: opn.2009.02.05

Jong/Lea

That the Open Session of the February 12, 2009 meeting of the Board of Governors be adjourned.

Motion: Carried

February 12 2009opn.min