
**MINUTES OF MEETING #444 OF THE GENERAL FACULTIES COUNCIL HELD
ON MONDAY, DECEMBER 3, 2007 AT 3:00 P.M. IN THE BOARDROOM, W646**

Present: Ken Allan, Lynn Ambedian, Peter Alward, René Boéré, Lesley Brown, Chris Burton, Bill Cade, Cheryl Calver, Sandra Dill, James Dobbie, Anne Dymond, Jo-Anne Fiske, Andrew Hakin, Allan Hall, Chris Hosgood, Kelly Kennedy, Lori Kopp, Leslie Lavers, Murray Lindsay, Kris Magnusson, Goldie Morgentaler, Chris Nicol, Jane O'Dea, Tracy Oosterbroek, Wendy Osborn, Jason Pan, Margaret Rodermond, Victor Rodych, Elizabeth Schultz, Will Smith, Fraser Sparks, John Vokey, Nancy Walker, Ed Wasiak, Shelly Wismath, Sajjad Zahir, and Gloria Roth (Secretary)

Others: Richard Westlund

Regrets: Mary Runte, Chris Horbachewski, Ian MacLachlan, Ches Skinner, Rhys Stevens, Peter McCormick.

Bill Cade called the meeting to order and asked the Council to join him in honoring and recognizing John Gill. A moment of silence was observed.

4206.0 **APPROVAL OF AGENDA**

4206.1 MOTION:

O'Dea/Wismath That the Agenda for Meeting #444 be approved as circulated.

MOTION: CARRIED

4207.0 **APPROVAL OF MINUTES**

4207.1 MOTION:

Rodych/Morgentaler That the Minutes of Meeting #443, November 5, 2007, be approved as circulated. A corrected first page was distributed.

MOTION: CARRIED

4208.0 **ITEMS ARISING FROM MINUTES**

There no items arising from the minutes

4209.0 **PRESIDENT'S REPORT**

4209.1 **John Gill**

Bill Cade reported the very tragic and sad passing of John Gill, 36 years old, drowned in a swimming incident in Cancun Mexico. A memorial service was held on Saturday, December 2, 2007. John was a University Alumnus, most recently a Past President of the Alumni Association, Member of the Board of Governors, Senate and a Crown Prosecutor in Lethbridge. John was instrumental in reviving the Alumni Association, and implemented a

most successful golf tournament to raise funds for student scholarships. The University will honour John Gill in the near future.

4209.2 **Donor Recognition**

The Donor Recognition evening was cancelled due to the passing of John Gill. President Cade commended Chris Horbacheski and Rita Law and their staff for contacting almost everyone that was invited to notify them of the cancellation. Bill Cade and others did go to the First Choice Savings Centre for Sport & Wellness that evening to meet anyone who may have missed the notification.

4209.3 **Town Hall Meeting**

Bill Cade informed the Council that a Town Hall Meeting will be held on December 5, 2007 to focus on capital projects. Bill Cade asked, "What will be the next big project?"

4209.4 **40th Anniversary Wrap up**

Bill Cade mentioned that the BBQ lunch on December 7 will be the formal end to the 40th Anniversary Celebrations and the celebration of Sodexo's 25th Anniversary on campus.

4209.5 **Christmas Reception**

The Christmas Reception will be held on December 19th from 3:30 pm to 5:00 pm in the Atrium.

4209.6 **University Closure for Christmas**

Campus will be closed at noon on December 21, 2007 to January 2, 2008.

4209.7 **Mumps**

Bill Cade reported that there are now sixty (60) confirmed cases of the mumps in Lethbridge. President Cade has spoken to many involved in the immunization program and it has been said that the University of Lethbridge Immunization Campaign is one of the most successful ever seen.

4211.0 **ITEMS FOR ACTION**

4211.1 **University Review Committee**

MOTION:

That the appointment of Sharon Yanicki be rescinded and Robert Williams be appointed (to replace Dave Morris – on leave) to the University Review Committee.

Vokey/Osborn

That nomination cease. Robert Williams is acclaimed.

MOTION: CARRIED

This committee requires a tenured professor.

4211.2 **Curriculum Coordinating Committee Report**

4211.2.1 Graduate Studies – Recommendation #1 and #2

MOTION:

Fiske/Boeré That General Faculties Council approve Recommendations #1 & #2

MOTION: CARRIED

4211.2.2 Health Sciences – Recommendation #3

MOTION:

Hosgood/Dill That General Faculties Council approve Recommendation #3

MOTION: CARRIED

4211.2.3 Management – Recommendation #4 thru #17

MOTION:

Lindsay/Zahir That General Faculties Council approve Recommendations #4 thru #17

MOTION: CARRIED

It was clarified that Recommendation #13 reads a minimum “C-“ grade requirement.

4211.2.4 *Arts and Science – Recommendation #18 thru #37*

MOTION:

Nicol/Calver That General Faculties Council approve Recommendations #18 thru #37

MOTION: CARRIED

4211.2.5 *Fine Arts – Recommendation #38 thru #40*

MOTION:

Dobbie/Dymond That General Faculties Council approve Recommendations #38 thru #40

MOTION: CARRIED

4211.2.6 *Education – Recommendation #41 thru #42*

MOTION:

O’Dea/Wasiak That General Faculties Council approve Recommendations #41 thru #42

MOTION: CARRIED

4211.2.7 *Registrar – Recommendation #43 thru #47*

MOTION:

Lavers/Calver That General Faculties Council approve Recommendations #43 thru #47

MOTION: CARRIED

René Boéré asked for clarification on fraudulent documents in relation to Recommendation #45. Leslie Lavers explained that the Registrar’s office would like to include fraudulent documents in the discipline policy as a non-academic offense. It was further explained that an Academic offense is something that occurs in the classroom and a non-academic offense does not. John Vokey asked why access to the Curriculum report was restricted. Nancy Walker will review why access to the CCC report was password protected and restricted. Access was originally granted to all current GFC Members. Leslie Lavers replied that Recommendation #44 is to create compliance with FOIP and current records management retention schedules. In relation to Recommendation #44 there was some discussion on retention of students’ papers. Leslie Lavers pointed out that there is a rather descriptive section in Part 2 of the calendar pertaining to Student Records Retention Policy. It was recommended that in the future GFC ask Records Management, Registrar and the FOIP Officer to do presentations to clarify what exactly an instructor needs to keep and for how long.

4211.2.7 *Academic Schedule – Recommendation #48*

MOTION:

Lavers/Pan That General Faculties Council approve Recommendation #48

MOTION: CARRIED

John Vokey mentioned that it is very important to note the actual evening class schedule as it could be easy to miss one. There was discussion about including the 3 hour final exam in the class minutes calculation. Andy Hakin thought that was an interesting idea that could be looked at.

4212.0 **ITEMS FOR INFORMATION**

There were no items for information

4213.0 **ITEMS FOR DISCUSSION AND OTHER BUSINESS**

4213.1 **Reminder Email of GFC Meeting**

It was agreed that Gloria Roth, Secretary to GFC would send an email reminder to committee members on the Friday prior to GFC Meetings.

4214.0 **ADJOURNMENT**

4214.1 MOTION:

Kennedy/Vokey That the meeting be adjourned.

MOTION: CARRIED

4215.0 **QUESTION PERIOD**

Question period was not minuted.