

MINUTES OF A MEETING #438 OF THE GENERAL FACULTIES COUNCIL HELD ON

MONDAY, DECEMBER 4, 2006 AT 3:00 P.M. IN THE BOARDROOM, W646

Present: Bill Cade, Seamus O'Shea, Nancy Walker, Chris Horbachewski, Murray Lindsay, Jane O'Dea, Ches Skinner, Chris Nicol, Marinus Swanepoel, Chris Hosgood, Leslie Lavers, Andrew Hakin, Lynn Ambedian, Lesley Brown, Cheryl Calver, David Clearwater, Karen Clearwater, Melanie Collado, Anne Dymond, Steve Ferzacca, Rex Forsyth, Inge Genee, Nancy Grigg, Jean Groft, Ben Hart, Michelle Helstein, Jennifer Mather, Peter McCormick, Goldie Morgentaler, Angela Ng, Christopher Ng, Ken Nicol, Wendy Osborn, Wilf Roesler, Elizabeth Schultz, Rhys Stevens, David Townsend, John Vokey, Edwin Wasiak, Bernie Williams, Shelly Wismath, Sajjad Zahir, Kendra Armstrong (Secretary)

Regrets: Mary Runte, Nicole Wilson, Joanne Luu

4188.0 APPROVAL OF AGENDA

4188.1 MOTION:

Hosgood/Nicol                      That the Agenda for Meeting #438 be approved as circulated.

MOTION:      CARRIED

Bill Cade drew the Council's attention to the copy of the draft University of Lethbridge Mandate that was distributed at the meeting. As well, a recommendation on readmission after complete withdrawal with cause, was distributed by Leslie Lavers, Associate Vice-President (Student Services & Registrar) as an addition to the recommendations under the Curriculum Coordinating Committee Report (Item 5.2).

4189.0 APPROVAL OF MINUTES

4189.1 MOTION:

Vokey/Mather                      That the Minutes of Meeting #437, October 2, 2006, be approved as circulated.

MOTION:      CARRIED

4190.0 ITEMS ARISING FROM MINUTES

There were no items arising from the minutes.

4191.0 PRESIDENT'S REPORT

Before giving his report, Bill Cade announced to GFC that this would be Kendra Armstrong's last meeting as Secretary to General Faculties Council. He explained that Kendra and her husband will be moving as Kendra's husband will be taking on a new job.

#### 4191.1 Construction Update

Bill Cade updated GFC on the construction on campus. Renovations of the old gymnasium are taking longer than expected due to dust particles in the air. This will be looked into over the next week, and it is hoped to have the problem resolved as soon as possible. Bill reminded everyone that the construction companies are struggling with finding and keeping skilled workers, which has caused delays.

There was concern regarding lost time to departments due to the construction. Bill commented that he was not sure how this could be compensated, but he is willing to consider proposals.

There was also concern regarding health and safety issues. Nancy Walker assured everyone that ~~Occupational Health and Safety~~ Risk Management monitors the construction closely. Andrew Hakin reminded that any concerns should be documented on an online incident form so that Occupational Health and Safety can be notified to monitor that area. Steve Ferzacca mentioned that ULFA will work to play a role in reminding faculty and staff to fill out incident reports when necessary.

Bill noted that they will be sure to keep everyone informed on the progress of the construction on campus.

#### 4191.2 Federal Election

Peter McCormick and Ken Nicol reported on the latest federal election. Ken Nicol suggested that we need to get our message to them as soon as possible.

#### 4191.3 On-Campus Daycare

Nancy Walker explained that a letter regarding a Daycare on campus will be going to the December Board of Governors meeting. She noted that the administration is aware that this would be great to have on campus, but with the many capital projects already, and several significant deficits, this is not a good time to approach the Board for funding approval. A proposal has been made to enter into a partnership with the students and employees. Everyone would contribute to the debt servicing cost. The letter to the Board will be available prior to the meeting of the Board of Governors. This would be approved by the Board at a later date, if it goes that far.

#### 4191.4 Donation Announcement

An announcement will be made in Edmonton regarding the largest donation to the University of Lethbridge in history. A fellow in the field of agriculture is proposing to donate money to study global issues. This is a transformative gift, which will most likely be matched by the provincial government. Bill Cade congratulated Seamus O'Shea for his time and effort working on receiving this donation.

4191.5 Vice-President Academic Search

The candidates for the Vice-President Academic position will be interviewed next week. Following this, individuals will be selected to return in January for public presentations. Bill Cade noted that they hope to have a name by the end of January, with the successful candidate to start in July.

4191.6 Classroom Incident

Bill Cade expressed concern with an incident that recently occurred with residence students using plastic guns and toys to conduct a fake assassination. One student went into a classroom with his face covered and a plastic revolver. The instructor handled the incident appropriately, but it has created an impact on students involved. Bill noted that he received a letter from a student that was very distraught over the incident. An investigation was done, and the accused student recognized his effects and apologized for his actions. He remains a student here, but the students were forced to turn in their toy weapons, and were warned of the consequences of any further actions of this type. Bill encouraged the faculty to have a zero tolerance on these types of incidents, and were reminded to call Security if they ever feel threatened. Bill noted that there are plans to bring in workshops, as well Randy Joseph, Superintendent, Security Services will be visiting each Faculty Council to talk about the procedures to be taken in these types of situations.

There was a suggestion that perhaps this incident should be put into the Legend and Meliorist to communicate to the students the seriousness of this offense. Bill asked Leslie Lavers, Associate Vice-President (Student Services & Registrar) to take care of this. Leslie was also asked to follow-up with the other students that were in the class that day, ensuring that they have not been effected by the incident.

4192.0 ITEMS FOR ACTION

MOTION:

O'Shea/Mather

A motion was passed to thank Kendra Armstrong for her services over the years on behalf of the GFC and the University.

MOTION: CARRIED

4192.1 Approval of Student Appointment to GFC

- 4192.1.1      MOTION:
- Hart/O'Shea                      That General Faculties Council approve the student appointment as attached to the Agenda.
- MOTION:      CARRIED
- 4192.2      Curriculum Coordinating Committee Report
- 4192.2.1      MOTION:
- Hosgood/Groft                      That GFC approve the School of Health Sciences Recommendations #1 - #9, pages 18-51, of the CCC Report.
- MOTION:      CARRIED
- 4192.2.2      MOTION:
- Lindsay/Zahir                      That GFC approve the Faculty of Management Recommendations #10 - #22, pages 52-102, of the CCC Report.
- MOTION:      CARRIED
- 4192.2.3      MOTION:
- Nicol/Morgentaler                      That GFC approve the Faculty of Arts and Science Recommendations #23 - #66, pages 103-282, of the CCC Report.
- MOTION:      CARRIED
- 4192.2.4      MOTION:
- Skinner/D.Clearwater                      That GFC approve the Faculty of Fine Arts Recommendations #67 - #74, pages 283-310, of the CCC Report.
- MOTION:      CARRIED
- 4192.2.5      MOTION:
- O'Dea/Wasiak                      That GFC approve the Faculty of Education Recommendations #75 - #78, pages 311-320, of the CCC Report.
- MOTION:      CARRIED
- 4192.2.6      MOTION:

Lavers/Calver                      That GFC approve the Office of the Registrar Recommendations #79 - #84, pages 321-333, of the CCC Report.

MOTION:      CARRIED

4192.2.7      MOTION:

Lavers/Hosgood                      That GFC approve the Academic Schedule Recommendation #85, pages 334-348, of the CCC Report.

MOTION:      CARRIED

4192.2.8      MOTION:

O'Shea/Lindsay                      That GFC approve the School of Graduate Studies Recommendation #86, pages 349-350, of the CCC Report.

MOTION:      CARRIED

4192.2.9      MOTION:

Lavers/Vokey                      That GFC approve the Office of the Registrar Recommendation #87, as distributed, as an addition to the CCC Report.

MOTION:      CARRIED

4192.3      University Mandate

4192.3.1      MOTION:

O'Shea/O'Dea                      That GFC approve in principle the University of Lethbridge Mandate Statement.

MOTION:      CARRIED

Seamus O'Shea explained that a new mandate was drafted two years ago and sent to the government. The government had asked that it be more visionary, but nothing more was done at that time as the government had other time commitments. The Alberta Universities met with the Minister of Advanced Education recently, and the Minister asked for a revised Mandate Statement by mid-December. The new mandate has had parts from the Mission Statement, Vision Statement, and Strategic Planning documents included. This was being brought forward to GFC for review.

Seamus assured GFC that the mandate would be revised to include their suggestions, and a new version would be sent to them through email for further review.

4193.0 ITEMS FOR INFORMATION

4193.1 Fundraising Coordination Policy Update

Chris Horbachewski, Vice-President (Advancement) informed GFC that he had presented the Fundraising Coordination Policy to GFC last year, and was asked to come back in a year to give an update. Chris reported that the policy has been successful, and through this they have been better able to support requests, give guidance, and work closely with student groups giving advice.

Bill Cade requested that Chris brief GFC on the Capital Campaign at a future meeting.

4193.2 GFC Committee Reports

The Human Subject Research Committees reports were received for information.

4193.3 Revised GFC Bylaws

Bill Cade explained that the revisions to the GFC Bylaws are being brought forward as information, and will come to GFC for approval in January. Most of the revisions are changes to coincide with the new Post-Secondary Learning Act.

GFC was asked to look over the Bylaws, and make any necessary suggestions and changes. These changes will be included in the updated GFC Bylaws.

4193.4 GFC Executive Committee Minutes of Meeting #406, November 21, 2006

The GFC Executive Committee Minutes of Meeting #406, November 21, 2006 were received as information.

4194.0 ITEMS FOR DISCUSSION AND OTHER BUSINESS

4194.1 Polar Bear Swim

Bill Cade and Murray Lindsay both participated in the recent Polar Bear Swim. Proceeds went to support the United Way and the Faculty of Management.

4194.2 Students with Disabilities

Concern was raised regarding procedures for students with disabilities within the classroom. Leslie Lavers explained that the Special Needs Advisory Committee developed the procedure that is currently in place. A letter is done together with the student and the staff at the Disabilities Office.

This letter is then sent to faculty members that have students with disabilities within their classroom, and describes what exceptions or assistance is required for that student. No other document is required by the student to the instructor. Leslie noted that they will take another look at the process, seeing as there appears to be some confusion.

Leslie will provide a report to the next meeting of GFC.

4195.0      ADJOURNMENT

4195.1      MOTION:

Mather/Osborn                      That the meeting be adjourned.

MOTION:      CARRIED

4196.0      QUESTION PERIOD

Question period was not minuted.