

**THE OPEN SESSION  
OF THE UNIVERSITY OF LETHBRIDGE BOARD OF GOVERNORS  
HELD THURSDAY, MAY 19, 2011 AT 1:30 P.M.  
AT THE BOW VALLEY CAMPUS IN CALGARY**

**Approved Minutes**

**Present:** Bob Turner (Chair), James Berezan, Don Chandler, Patrick Forrest, Evelyn Good Striker, Elizabeth Karbasheski, Blaine Kunz, Mike Mahon, Doug McArthur, Shirley McClellan, Marilyn Smith, Janice Varzari, Paul Walz, Tim Waters, Kathleen Willms

**Regrets:** Gord Jong, Kevin Nugent, Heidi MacDonald

**Other:** Jodie Black (recording secretary), Laurel Corbiere, Andrew Hakin, Chris Horbachewski, Nancy Walker, Dan Weeks (early departure), Richard Westlund

Prior to the meeting the following business was conducted:

Bob Turner indicated this is a historic board meeting as it is the first meeting held in Calgary and it follows a wonderful tour of the Coutt's property in Nanton.

The President presented the President's Award for Service Excellence to the Calgary Administrative Team. Kelly Reid and Dana Corbin were present to accept this award Kristin Galicia and Ghazia Kirn sent regrets.

There was a presentation by Bob Ellis, Dean of the Faculty of Management. Dean Ellis updated the Board on the Faculty of Management programs and initiatives. The Faculty of Management has started the AACSB accreditation. This is a long term three to five year process.

Official welcome briefcases and pins were provided to our new board members: Marilyn Smith, Zack Moline, Armin Escher, Shirley McClellan and Bryson Brown. The board officially welcomed Paul Walz back after being re-elected as GSA President.

---

**1. CONSENT AGENDA**

**1.1 Approval of the May 19, 2011 Open Session Agenda**

**1.2 Approval of the March 17, 2011 Open Session Minutes**

MOTION:

Walz/Berezan

That the Board of Governors approve the Consent Agenda for the May 19, 2011 meeting. Item 4.10 - Governance Terms of Reference was added as an Item for Action and Bob Turner's name was

replaced with Mike Mahon's name for items 4.1  
and 4.2

Motion: Carried

---

## **2. BOARD CHAIR REMARKS**

Bob Turner reported on the following events and activities:

- There was a thank you dinner for Rita Law that went very well.
- The Calgary Alumni Association hosted a dinner with Rick Mercer as a guest speaker and it was a very successful event.
- University of Victoria had the Turner's and the Mahon's at a dinner to honour JR Shaw and it was a great job and a good evening.
- Attended the CUBA (Canadian University Board Association) conference in Saskatoon with Jodie Black.
- Attended the installation of NAIT's new president in conjunction with their academic service awards.
- On May 10<sup>th</sup>, the UofL hosted a number of Deputy Ministers, and other individuals such as: Chris Eagle, CEO Alberta Health Services, and Jacque Magnan, CEO Alberta Innovates-Health Solutions. It was well done and well received, so a thank you to Richard Westlund for a job well done.

## **3. PRESIDENT'S REPORT**

- The University of Lethbridge has received approval to transfer money from the Markin Hall building budget to enable us to begin the first stage of planning for the new science building. This means the building is recognized as a priority, and we also have money to augment this. The University has also applied to the treasury board to assist with funding.
- Discussions have started within the Campus Alberta meetings regarding the \$1.6 million budget for new research chairs.
- Regarding the Strategic Plan and how to move it forward, all meetings with Faculty Councils, and Deans have been completed and it will be presented to strategic planning on June 1<sup>st</sup> along with a draft set of KPI's. These KPI's will also be presented in draft to the Governance Committee in June.
- Mike Mahon has had meetings with Doug Horner, and Garry Mar two candidates in the leadership race. It is important for them to understand our priorities on advanced education.
- Presentations were given to Calgary Caucus, Lethbridge City Council, as well as the Mayors and Reeves south of Calgary,
- There was a meeting with Red Crow College to continue the conversation on how we can work more closely.

- There was an AUCC meeting in Victoria, around a new narrative as they want a new way of envisioning Post-secondary Education in Canada.
- Calgary conference with academia presented on how to say no.
- Mike Mahon was involved in discussion at Canada West level regarding university sport and creating a two-tiered system in Canada.
- Judith Kulig presented at Deputy Minister dinner on studying communities that have experienced catastrophic fires in their community. The provincial government is now very interested in her research in terms of the current Slave Lake fire.

#### **4. ITEMS FOR ACTION**

##### **4.1 Board Indemnity Agreement**

MOTION:

Mahon/Berezan

That the Board of Governors approve the attached Board of Governors Indemnity Agreement.

Motion: Carried

This is additional indemnification for the Board to ensure everyone is well protected.

##### **4.2 Rules of Operation of the Board - Amendments**

MOTION:

Mahon/Moline

That the Board of Governors approve the attached amendments to the Rules of Operation of the Board of Governors regarding conflict of interest.

Motion: Carried

This is part of the regular review and deals specifically with conflict of interest. Legal counsel advised us to put this amendment in. The Board always errs on the side of caution and any conflict of interest is always identified to chair.

##### **4.3 Art Collection Policy**

MOTION:

Mahon/Chandler

That the Board of Governors approve the attached Art Collection Policy, effective immediately.

Motion: Carried

Nancy Walker explained that this has never existed before and the curator has crafted this to cover all aspects of the gallery regarding acquisitions etc. Concern was expressed that only one person has power over this collection; however, there is a committee that must approve any acquisitions, and there is also an art advisory committee. There was a recommendation that reporting structure could be set out early within the document.

#### **4.4 Employment Application Materials Disclosure Policy**

MOTION:

Mahon/Walz	That the Board of Governors approve the attached Employment Applications Materials Policy, effective immediately.
------------	---

Motion: Carried

Mike Mahon indicated that this relates to FOIP and there are materials we receive from applicants and often these materials need to be viewed by others. By having the consent in place it allows us the process of review and will ensure consistency in how we handle these items. This is in lines with FOIP.

#### **4.5 BOG Research Chairs Policy**

MOTION:

Mahon/Brown	That the Board of Governors approve the attached Board of Governors Research Chairs Policy, effective immediately.
-------------	--

Motion: Carried

The policy is a timely update as among others it standardizes the application policy.

#### **4.6 Alberta Terrestrial Imaging Centre**

MOTION:

Mahon/Varzari	That the Board of Governors approve the attached Alberta Terrestrial Imaging Centre (ATIC)
---------------	--

Motion: Carried

Doug McArthur abstained from voting and discussion.  
[Fire alarm went off and everyone had to exit the building.]



#### **4.10 Governance Terms of Reference**

MOTION:

Mahon/Varzari

That the Board of Governors approve the Governance Committee Terms of Reference, with the addition of 4.9.

Motion: Carried

The Terms of Reference were revised to add a reference to receiving annual updates on succession planning from the President and Vice-Chancellor.

### **5. ITEMS FOR INFORMATION**

#### **5.1 Historical Analysis of Facility Condition Index**

This is a deferred maintenance report provided by Nancy Walker and it indicates that deferred maintenance has been reduced over the years. This can come as an annual report to the Board as it is useful information to see.

#### **5.2 Board of Governors 2011-2012 Meeting Schedule**

Jodie Black indicated that the 2011-2012 Meeting Schedule is attached. The finalized version will be given to all members.

#### **5.3 Associate Vice-President (HR) – Appointment**

Nancy Walker reported that we have hired the Associate Vice-President (Human Resources & Administration) – Elaine Carlson. Due to timing issues, the Executive Committee approved this on behalf of the Board. Also, Chris Eagen has been approved as the Executive Director of Facilities, and Doug Spoulos the new Associate Vice-President (Finance) has also started this month.

### **6. VICE-PRESIDENT (ACADEMIC)**

Andrew Hakin's report was circulated. The academic plan has been approved and there was also a meeting with Red Crow Community College to see how we can support them as they are an important part of building community.

### **7. VICE-PRESIDENT (FINANCE & ADMINISTRATION)**

There was nothing more to added to the report provided.

### **8. VICE-PRESIDENT (ADVANCEMENT)**

Chris Horbachewski highlighted the upcoming events listed in his enclosed report.

## **9. VICE-PRESIDENT (RESEARCH)**

Dan Weeks was not present at this time, but Andrew Hakin was requested to add that in addition to the report provided a call was received from NSERC to congratulate us on our grants.

## **10. BOARD MEMBER REPORTS**

There were no comments at this time.

## **11. CHANCELLORS REPORT**

Shirley McClellan commented on the Board Orientation. She commended the president on how well it went and how involved it was. There was a fire alarm during that event as well. The orientation was preceded by a great tour of the CCBN. The Chancellor also attended Senate Executive and the Convocation Committee meeting. The plans for Convocation as well as the Chancellor's Dinner seem to be proceeding well. She will attend graduation at our Edmonton Campus as well as the Alumni Honour Society event in Lethbridge prior to Convocation.

## **12. ADJOURNMENT**

MOTION:

Berezan/Brown

That the Board of Governors Open Session meeting of May 19, 2011 be adjourned.

Motion: Carried