# GENERAL FACULTIES COUNCIL MEETING #469 Approved Minutes

Monday, May 2, 2011 3:00 p.m. in W646

Present: Mike Mahon, Kerry Bernes, Bob Boudreau, Cathy Campbell, Laurel Corbiere, Dayna Daniels, James Dobbie, Anne Dymond, Bob Ellis, Nicole Eva, Elizabeth Galway, Inge Genee, Chris Hosgood, Shahadat Hossain, Dan Kazakoff, Leslie Lavers, Craig Loewen, Ian MacLachlan, Zack Moline, Chris Nicol, Alison Nussbaumer, Nicole Rosen, Alan Siaroff, Will Smith, Robert Sutherland, Nancy Walker, Paul Walz, Dan Weeks, Bernadine Wojtowicz, Rob Wood, Walter Wymer

**Others:** Jill Sletto (Minutes), Vicki Grisack, Andrew Williams, Karl Staenz, Phil Teillet, Lesley Brown, Stewart Rood

Regrets: Shamsul Alam, Jochen Bocksnick, Renė Boerė, Karen Clearwater, Tyrell Da Silva, Dagmar Dahle, Peter Dibble, Christopher Epplett, Armin Escher, Luis Escobar, Malcolm Greenshields, Andrew Hakin, Allan Hall, Kyle Hammond, Erika Hasebe-Ludt, Lisa Hoover, Chris Horbachewski, Taz Kassam, Judith Kulig, Danny Le Roy, Raphael Lencucha, Wing Li, Don MacDonald, Nathan McCowan, Keith McLaughlin, Craig Monk, Desmond Rochfort, Lisa Rodych, Deborah Saucier, Michael Stingl, Rachelle Thompson, Amy von Heyking, Ken Vos

#### 1. APPROVAL OF AGENDA

MOTION:

Daniels/Ellis That the Agenda for Meeting #469 held Monday,

May 2, 2011 be approved with one amendment: postpone Item #2 Approval of the Minutes.

Motion: Carried

#### 2. ITEMS ARISING FROM THE MINUTES

There were no items arising from the minutes.

#### 3. PRESIDENT'S REPORT

The President provided an update on his activities since the last General Faculties Council. The President informed GFC that we have now received approval from the Province to transfer the funds left over from the Markin Hall project to start the planning phases of the Science Building. This money was required to be spent on capital and approximately \$480,000 will be used to begin the initial planning phases of the Science Building. The President

also advised that they are looking at allocating strategic funds from the University Budget for this project, and this project is being proposed as part of an overall proposal from Advanced Education and Technology for Planning Funds.

President Mahon and Laurel Corbiere have met with all Faculty Councils, all employee groups, all Deans and all Executive Directors on the status of the Strategic Plan and they received very good feedback. Mike and Laurel will now be presenting an Initial Proposal about steps forward to the Vice-Presidents and then to the Strategic Plan Committee in early June for consideration.

In the Fall, AUCC will be celebrating their 100 year anniversary in Montreal, where their first meeting was held 100 years ago. President Mahon is very pleased with the draft narrative for the next 100 years. The new narrative will focus on a balance of teaching research and citizenship and a commitment to students. This transition connects very well with the University of Lethbridge and our aspirations as a comprehensive University dedicated to undergraduate studies and citizenship. AUCC has also been involved with Access Copyright. Access Copyright has proposed a very dramatic increase in costs related to the use of their services from \$3.43/FTE to \$45/FTE. All Universities have created an action plan to push back on this front. Alison Nussbaumer and her committee will need to spend a significant amount of time on answering very detailed questions.

Significant work will be done on the Governance website in the next while. Jodie Black has requested feedback on what everyone would like to see on our Governance website, and is enthusiastic about this website.

May 4, 2011 is the Long Service Awards at the University. Congratulations to all that will be there and receiving recognition on their long service. President Mahon encouraged everyone to attend.

#### 4. ITEMS FOR ACTION

## **4.1 Standing Committee Memberships**

The Executive Committee would like to nominate individuals for the following standing committees:

Convocation Committee: James Dobbie

Undergraduate and Graduate Student Discipline Committee: Tom Johnston (1

more still needed)

Student Awards Committee: Jan Newberry

Travel Committee: Debra Basil

University Review Committee: (1 more still needed)

Mike opened up nominations from the floor: Ian MacLachlan nominated Alan Siaroff for the University Review Committee. Mr. Siaroff will consider the

nomination, but is not committing as of right now. This item will return on a future Agenda.

MOTION:

Nicol/Hosgood

That the General Faculties Council approve the nominations for the General Faculties Council Standing Committees as outlined.

Motion: Carried

**University Budget Committee:** 

Nominations from the floor for 2 positions: Goldie Morgentaler Kerry Bernes

MOTION:

Eva/Ellis

That General Faculties Council cease nominations from the floor for the University Budget Committee.

Motion: Carried

MOTION:

Nicol/Smith

That General Faculties Council cease nominations for the University Budget Committee.

Motion: Carried

## 4.2 Revoking Degrees Policy

MOTION:

Lavers/Nicol

That General Faculties Council adopt the Revoking Degrees Policy for inclusion on the University's website and for reference in the University Calendar, with the amendment to Page 7, Item #4. An additional sentence will be added to read "In any case, the Dean will make every effort to meet with the degree holder early in the process."

Motion: Carried

Leslie Lavers advised GFC that GFC Executive had asked her to develop this policy. The University of Lethbridge currently does not have such a policy and are not in a position to revoke degrees. Revoking a degree would only be used as an extreme consequence for a non-academic offence discovered after the student has graduated. This policy is to be a working policy that Dean's find usable, effective and it will be flexible enough to allow the University to proceed in appropriate situations.

#### 4.3 Academic Plan

MOTION:

Boudreau/Nicol That General Faculties Council approve the

Academic Plan attached to the Agenda Package.

Motion: Carried

The Academic Plan is one of the three key planning documents that support the University of Lethbridge Strategic Plan. It was discussed that students with various kinds of disabilities have been left out of the plan, advising that the University can accommodate them. President Mahon stated it is actually a Federal Government requirement and needs to be in the Academic Plan. It was suggested to clarify this with a friendly amendment under the Student Support Section.

## 4.4 ASC Report to GFC

MOTION:

Boudreau/Ellis That General Faculties Council approve

recommendations 1-4 as per the May 2, 2011

Agenda package.

Recommendation #1

That General Faculties Council approve direct admission to the Faculty of Management.

Prior approval: Management Council: Oct. 29/10

ASC Approval: Apr. 18/11

Recommendation #2

That General Faculties Council approve the removal of the Transfer Credit section in the B.Mgt.

Prior approval: Management Council: Oct. 29/10

ASC Approval: Apr. 18/11

Recommendation #3

That General Faculties Council approve the changes to the Campuses section to facilitate direct entry to the Faculty of Management.

Prior approval: Management Council: Oct. 29/10

ASC Approval: Apr. 18/11

Recommendation #4

That General Faculties Council approve the admission requirements to the

B.A./B.Mgt. or B.Sc./B.Mgt.

Prior approval: Management Council: Oct. 29/10

Arts & Science Council: Apr. 6/11

ASC Approval: Apr. 18/11

Motion: Carried, 1 opposed, 1 abstention

# 4.5 CCC Report to GFC

MOTION:

Boudreau/Ellis That General Faculties Council approve

recommendations 1-6 as per the May 2, 2011

Agenda package.

Recommendation #1

That General Faculties Council approve the new course, Management

1000: Introduction to Management.

Prior approval: Management Council: Oct. 29/10

Curriculum Coord. Com.: April 13/11

Recommendation #2

That General Faculties Council approve the addition of Management 1000 to the list of courses in the 40-course B.Mgt., and the removal of 1 non-

Management elective in each B.Mgt. major.

Prior approval: Management Council: Oct. 29/10

Curriculum Coord. Com.: April 13/11

Recommendation #3

That General Faculties Council approve the addition of Management 1000 and reducing the number of Management electives in the 25-course Post-

Diploma B.Mgt.

Prior approval: Management Council: Oct. 29/10

Curriculum Coord. Com.: April 13/11

Recommendation #4

That General Faculties Council approve the changes to the core

Management requirements and the Management majors in the

B.A./B.Mgt. and B.Sc./B.Mgt. and the addition of a General Requirements

section of the Calendar to cover requirements of both Faculties.

Prior approval: Management Council: Oct. 29/10

Arts & Science Council: April 6/11 Curriculum Coord. Com.: April 13/11

Recommendation #5

That General Faculties Council approve the changes to Part 11 of the Calendar to facilitate direct entry into the Faculty of Management.

Prior approval: Management Council: Oct. 29/10

Curriculum Coord. Com.: April 13/11

Recommendation #6

That General Faculties Council approve the changes to the Advising section in Part 13 of the Calendar to facilitate direct entry into the Faculty of Management.

Prior approval: Management Council: Oct. 29/10

Curriculum Coord. Com., April 13/11

Motion: Carried, 1 opposed

# 4.6 Research Institute Approval

## 4.6.1 Water Institute for Sustainable Environments (WISE)

MOTION:

Weeks/Nicol That General Faculties Council approve the

Water Institute for Sustainable Environments proposal as presented in the Agenda package.

Motion: Carried, 1 abstention

Stewart Rood advised GFC that this is an extension of a sequence of initiatives the University of Lethbridge has engaged in over the last 25 years.

## 4.6.2 Alberta Terrestrial Imaging Centre (ATIC)

MOTION:

Weeks/Nicol That General Faculties Council approve the

Alberta Terrestrial Imaging Centre proposal as

presented in the Agenda package.

Motion: Carried

Karl Staenz advised GFC that this initiative will allow funding, attract students, enhance research as well as training and teaching programs.

# 4.7 Department of Women and Gender Studies

MOTION:

Daniels/Nicol That General Faculties Council recommends to

the Board of Governors that the program in Women's Studies be granted Departmental status in the Faculty of Arts & Science as the Department of Women and Gender Studies with

an implementation date of May 1, 2012.

Motion: Carried

Women's Studies has functioned as a Department for a decade, and will not create any extra financial stress to Arts & Science. If the Board of Governors approves this, the implementation date will be May 1, 2012.

## 5. ITEMS FOR INFORMATION

## **5.1 2011-2013 Meeting Schedule**

President Mahon pointed out that the June 6, 2011 meeting, if held, will not be in the Boardroom, but in room L1050.

#### 5.2 Academic Staff Count

The Academic Staff Count has been revised as previously discussed.

#### 5.3 Policies to the Board of Governors

## **5.3.1** Board of Governors Research Chair Policy

An update of the policy is attached in the Agenda package.

# 5.3.2 Guidelines for E-mail and Notebook Confidentiality Notices

University employees are encouraged to include a confidentiality notice or disclaimer within e-mail messages and written notebooks to assist in protecting confidential information from accidental disclosure and to protect the University from liability associated with such disclosure.

# **5.3.3** Emeritus Appointments

Policy is included in the Agenda package. It will go to the Board of Governors for approval.

# 5.3.4 Employment Application Materials Disclosure Policy

Policy is included in the Agenda package.

## 5.4 GFC Executive Committee Minutes – March 28, 2011

There were no questions on the minutes.

#### 6. OTHER BUSINESS

There was no other business

## 7. ADJOURNMENT

MOTION:

Dobbie/Ellis

That the May 2, 2011 meeting of the General Faculties Council of the University of Lethbridge be adjourned.

Motion: Carried