

MINUTES OF A MEETING #419 OF THE GENERAL FACULTIES COUNCIL HELD ON

MONDAY, MARCH 1, 2004 AT 3:00 P.M. IN THE BOARDROOM, W646

Present: Séamus O'Shea (Acting Chair), Nancy Walker, Christopher Nicol, Toni Nelson, Jane O'Dea, Ches Skinner, Lynn Basford, Shamsul Alam, Marinus Swanepoel, Leslie Lavers, Kris Magnusson, Kas Mazurek, Pamela Winsor, Cheryl Calver, Dayna Daniels, Tom Johnston, Joy Morris, Pat Hodd, Angela Downey, Robert Williams, Paul Daniels, Dan O'Donnell, Diana Young, Will Smith, Rae Hazelwood, Stuart Thomas, Bryson Brown, Karen Clearwater, Mark Tymchyna, Andrew Hewitt
M. Schwartz (Secretary)

Regrets: Bill Cade, Jennifer Mather, Chris Epplett, Catherine Kingfisher, James Graham, Scott McIntyre, Marc Slingerland

3998.0 APPROVAL OF AGENDA

3998.1 MOTION:

Smith/Brown

That the Agenda for Meeting #419 be approved as circulated.

MOTION: CARRIED.

GFC welcomes Toni Nelson as Acting Dean in Management. Condolences were expressed to Dean Chris Nicol on the death of his father.

3999.0 APPROVAL OF MINUTES

3999.1 MOTION:

Alam/O'Dea

That the Minutes of Meeting #418, February 2, 2004, be approved as circulated.

MOTION: CARRIED

4000.0 ITEMS ARISING FROM MINUTES

Dan O'Donnell announced that there has been a delay with the announcement from SSHRC on their reorganization. Meetings with Faculty will continue as planned.

4001.0 PRESIDENT'S REPORT

4001.1 Chief Marshall – Heidi MacDonald

Seamus O'Shea reported that Heidi MacDonald has been named Chief Marshall commencing July 1, 2004.

4001.2 Students Registration

Registration for continuing students will be March 18, 2004.

4001.3 Policies

GFC Bylaws are being reviewed as it relates to senior administration. This has been a subtle change in the Act that have indicated that review and appointments of senior administration and academic staff should be examined.

4001.4 Special Case Ph.D.

Alberta Learning has sent a letter indicating that the Special Case Ph.D. program has been extended to the other five areas. The University will now be moving forward with admission into these areas.

4001.5 Web Entry

This semester all grades will be submitted by web grade entry. Leslie Lavers reported that web registration will be offered to all continuing students on March 18. This should enable students less time to register for classes.

4002.0 ITEMS FOR ACTION

4002.1 Special Needs Advisory Committee

4002.1.1 MOTION:

Walker/Downey

That GFC establish a Special Needs Advisory Committee in accordance with the attached terms of reference.

MOTION: CARRIED

4002.1.2 MOTION

Walker/Daniels

That the GFC Special Needs Advisory Committee present a draft policy and any other recommendations to GFC by September 2005.

MOTION: CARRIED

4003.0 ITEMS FOR INFORMATION

4003.1 Draft Report of the University Budget Committee – 2004-05 to 2006-07

Karen Clearwater reported that the budget document will be going to the Board for approval in March. The budget for all three years is balanced using reductions and increases in revenue detailed in the appendix A. In 2004-05 the support units are using the student administrative fee as a revenue increase rather than making reductions in their individual budgets. A decision was made when the fee was implemented that rather than distribute the funds on a

continuing basis to support units it would be held centrally utilized annually for one time projects and used as required to eliminate reductions.

The University is facing reductions over the next three year period of \$6 m due to revenue increasing slower than the increase in expenditures. In 2004-05 revenue has increased from the previous year by 3 ½%. This increase is made up of a 2% increase in the government grant and a 7 ½% increase in tuition fees.

Expenditures are estimated to increase by 5 ½% over last year. This increase can be attributed to:

1. 6% estimated increase in salaries
2. 15% increase in benefits
3. 22% increase in insurance cost

This year UBC has also included a 4% increase in library acquisitions. This will be done on a continuing basis.

The report also includes recommendations concerning one time and continuing allocations. In the last month Alberta Learning has indicated that the grant originally budgeted at 2% will be doubled and will provide an additional \$1 m to the institutions. This has not been included in the report as it has not been made official.

4003.1.1

MOTION:

Clearwater/O'Dea

That the UBC report be received as information.

MOTION: CARRIED.

4003.2

GFC Executive Committee Minutes of Meeting #388, February 23, 2004

4003.2.1

MOTION:

Calver/Magnusson

That the GFC Executive Minutes of Meeting #388, February 23, 2004 be received as information.

MOTION: Carried.

4004.0

ITEMS FOR DISCUSSION

There were no items for discussion.

4005.0

OTHER BUSINESS

There was no other business.

4006.0 ADJOURNMENT

4006.1 MOTION:

Nelson/

That the meeting be adjourned.

MOTION: CARRIED

4007.0 QUESTION PERIOD

Question period was not minuted.